

**CITY OF RUNNELLS**

Mayor: Vacant (28) Mayor Pro-Tem: Devin Gaudette

**City Council Members**

*Abby Hawkins (25) Devin Gaudette (25) Tiffany Phillips (28) JoAnn Bohn (25) Austin Henry (28)*

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**Tentative AGENDA**

Public Hearing / Council Meeting

**Wednesday November 12th, 2025 - 7:00 PM**

**Runnells Community Center**

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Americans with Disabilities Act Compliance: If there is anyone wishing to attend the meeting that may require special assistance in being able to participate in this meeting, please advise the City Hall of your needs 48 hours prior to the meeting.

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**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

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**4. Public Hearing:** The City of Runnells is required by the State of Iowa to hold a public hearing in the matter of amending the rate of water service by the City of Runnells, Iowa Ordinance 90.12 Water Rates provided by Des Moines Water Works

**5. Public comment regarding Public Hearing:**

**6. Adjourn Public Hearing**

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**7. Public Comments:**

(Note: If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please address the council and give your name and address for the public record before discussing your item. Council is not required to discuss these items and cannot take official action on items not on the agenda.)

**8. Consent Agenda:** All items listed in Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the agenda.

- a. Bill/Claims dated 10-15-2025
- b. October 2025 Financials
- c. September/October Council meeting Minutes
- d. Library Board Meeting Minutes
- e. Keystone Statement
- f. Approval of Morgan Liquor License

**9. Petitions and Communications:**

- a. Library Board
- b. Park Board
- c. Beautification Committee

**10. Old Business:**

- a. Wastewater Treatment Facility Project Update
- b. Brown Street Crosswalk Project Update
- c. City Sidewalk Letters
- d. Printer Contract Discussion

**11. New Business:**

- a. Motion to approve Park Board Resolution to purchase of basketball hoops
- b. Ordinance 2026-01 First Reading amending the rate increase for water
- c. Waiving of the Second Reading of ordinance 2026-01 rate increase
- d. Waiving of the Third Reading of ordinance 2026-01 rate increase
- e. Resolution 2025-63 Approving railing for City Hall sidewalk ramp to be paid by LMI funds
- f. Resolution 2025-64 Approval of reimbursement for garage sale ad
- g. Resolution 2025-59 Approval for City Hall renovation
- h. Motion to approve Mid American lighting contract
- i. Motion to approve work change order # 8 wastewater treatment plant
- j. Resolution 2025-65 Pay application 22 wastewater treatment plant
- k. Resolution 2025-66 Pay application 23 wastewater treatment plant

**12. Report of Officers:**

- a. Mayor
- b. Council Members
- c. Legal Counsel
- d. Public Works
- e. City Clerk
  - i. Out of office Nov. 20<sup>th</sup> for budget workshop
  - ii. PTO Dec. 22<sup>nd</sup> - Dec. 26<sup>th</sup>, City Hall will be closed

**13. Boards and Commissions:**

- a. Emergency Management Commission (Abby Hawkins, Tiffany Phillips)
- b. Mud, Camp and Spring Creek WMA (Devin Gaudette, Austin Henry)
- c. Parks & Rec Board (JoAnn Bohn)
- d. Metro Waste Authority (*Vacant*)
- e. Planning and Zoning Commission (Austin Henry)
- f. Library Board (Tiffany Phillips)

**14. Closing Comments**

**15. Adjourned**

**CLAIMS REPORT**  
**Vendor Checks: 10/15/2025-11/10/2025**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AMAZON amazon business account	cityhall phone/printer paper		152.90	8702	11/10/25
C.L. CARROLL CO.	pay application 22		900.00	8703	11/10/25
CANON FINANCIAL SERVICES	printer contract buy out		1,554.31	8704	11/10/25
Casey's General Stores	Gas Card		1.27	8705	11/10/25
EFTPS	FED/FICA TAX		961.05	8347930	10/27/25
GWORKS	software annual fee		4,104.00	8706	11/10/25
IPERS	IPERS		740.45	8347928	10/27/25
JEO CONSULTING GROUP	wastewater engineering		3,776.25	8707	11/10/25
KEYSTONE SAVINGS BANK	Amazon/usps		1,718.47	8708	11/10/25
LOCALIQ GANNETT	publishing meeting minutes		294.67	8709	11/10/25
MEDIACOM	city hall phone/internet		233.95	8710	11/10/25
MELISSA LINDQUIST	october cleaning contract		400.00	8711	11/10/25
MENARDS	paint for streets		240.98	8712	11/10/25
Metro Waste Authority	Curb it & Garbage		2,781.20	8713	11/10/25
SNYDER & ASSOCIATES	crosswalk engineering		2,351.50	8714	11/10/25
TREASURER-STATE OF IOWA	STATE TAX		61.75	8347929	10/27/25
Accounts Payable Total			20,272.75		

Payroll Checks

001 GENERAL	1,979.82
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Total Paid On: 10/27/25	1,979.82
001 GENERAL	1,922.80
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Total Paid On: 11/10/25	1,922.80
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Total Payroll Paid	3,902.62
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Report Total	24,175.37
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**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	17,566.84
110	ROAD USE TAX	2,597.36
600	WATER	2.44
610	SEWER	2.48
611	SEWER CAP PROJ - LOST	4,006.25
TOTAL FUNDS		24,175.37

**BALANCE SHEET**  
**CALENDAR 11/2025, FISCAL 5/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	11,352.46-	585,829.25
002-000-1110	CHECKING - ARP	.00	.00
110-000-1110	CHECKING - ROAD USE	2,592.48-	217,583.09
111-000-1110	CHECKING I-JOBS	.00	.00
112-000-1110	CHECKING - EMPLOYEE BENEFIT	400.00-	17,110.51
119-000-1110	CHECKING - EMERGENCY FUND	.00	36,779.58
121-000-1110	CHECKING-LOCAL OPTION SALES	.00	7,271.46
125-000-1110	CHECKING - TIF	.00	11,825.00-
167-000-1110	CHECKING - COM DISASTER GRANT	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	.00	16,960.22
302-000-1110	CHECKING-CAP PROJECT LOSST	.00	70,284.27
430-000-1110	CHECKING	.00	.00
600-000-1110	CHECKING - WATER	.00	34,712.53
601-000-1110	CHECKING- WATER CAP PROJ LOSST	.00	64,746.35
610-000-1110	CHECKING - SEWER	.00	133,860.31
611-000-1110	CHECKING-SEWER CAP PRJ-LOSST	.00	710.70
	CHECKING TOTAL	14,344.94-	1,174,023.27
125-000-1111	CHECKING - LMI TIF	.00	24,304.31
	LMI TIF CHECKING TOTAL	.00	24,304.31
611-000-1112	WASTE WATER CAP IMP FUND	.00	226,088.96
	WASTE WATER CAP IMP FUND TOTA	.00	226,088.96
611-000-1113	SRF CASH	.00	101,310.65
	SRF CASH TOTAL	.00	101,310.65
611-000-1114	GO BOND	4,006.25-	4,006.25-
	GO BOND TOTAL	4,006.25-	4,006.25-
001-000-1130	SAVINGS - GENERAL	.00	21,364.36
001-000-1131	SAVINGS - LIBRARY	.00	.00
600-000-1130	SAVINGS - WATER RESERVE	.00	23,813.01
610-000-1130	SAVINGS - SEWER RESERVE	.00	69,675.21
	SAVINGS TOTAL	.00	114,852.58
168-000-1160	SAVINGS BOND	.00	1,167.60
	SAVINGS/CD'S TOTAL	.00	1,167.60

*Handwritten notes:*  
 +24304.31 + 226088.96 + 101310.65  
 - 4006.25 + 11822.46 + 4531.82 =  
 = 1578675.22

**BALANCE SHEET**  
**CALENDAR 11/2025, FISCAL 5/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1170	CD - GENERAL	.00	15,669.10
600-000-1170	CD - WATER	.00	3,098.03
610-000-1170	CD - SEWER	.00	23,454.33
	CD'S TOTAL	<u>.00</u>	<u>42,221.46</u>
001-000-1180	CAPITAL IMPROVEM- PARK	.00	11,822.46
	Park Cap improvement TOTAL	<u>.00</u>	<u>11,822.46</u>
	TOTAL OF ALL CASH	18,351.19-	1,691,785.04

**BUDGET REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	18,000.00	.00	18,000.00	100.00	.00
	BUILDING INSPECTIONS TOTAL	2,000.00	.00	2,067.63	103.38	67.63-
	MISC PROTECTION SERVICES TOTA	1,900.00	.00	430.78	22.67	1,469.22
	ANIMAL CONTROL TOTAL	500.00	.00	407.00	81.40	93.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>22,400.00</b>	<b>.00</b>	<b>20,905.41</b>	<b>93.33</b>	<b>1,494.59</b>
	STREETS TOTAL	79,700.00	2,593.75	23,057.82	28.93	56,642.18
	STREET LIGHTING TOTAL	7,000.00	.00	2,541.77	36.31	4,458.23
	TRAFFIC CONTROL & SAFETY TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	35,000.00	2,781.20	14,370.25	41.06	20,629.75
	<b>PUBLIC WORKS TOTAL</b>	<b>121,700.00</b>	<b>5,374.95</b>	<b>39,969.84</b>	<b>32.84</b>	<b>81,730.16</b>
	WATER,AIR,MOSQUITO CONTRO TOTA	2,000.00	.00	.00	.00	2,000.00
	HEALTH & SOCIAL SERVICES TOTA	2,000.00	.00	.00	.00	2,000.00
	LIBRARY TOTAL	24,157.00	1,626.16	8,579.52	35.52	15,577.48
	PARKS TOTAL	57,750.00	860.85	10,108.79	17.50	47,641.21
	COMMUNITY CTR/ZOO/MARINA TOTA	16,051.00	400.00	4,699.62	29.28	11,351.38
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>97,958.00</b>	<b>2,887.01</b>	<b>23,387.93</b>	<b>23.88</b>	<b>74,570.07</b>
	COMMUNITY BEAUTIFICATION TOTA	6,000.00	.00	1,559.19	25.99	4,440.81
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	11,825.00	.00	11,825.00-
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>6,000.00</b>	<b>.00</b>	<b>13,384.19</b>	<b>223.07</b>	<b>7,384.19-</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	4,504.00	.00	1,363.88	30.28	3,140.12
	CLERK/TREASURER/ADM TOTAL	76,050.00	2,416.95	22,388.62	29.44	53,661.38
	ELECTIONS TOTAL	1,100.00	.00	.00	.00	1,100.00
	LEGAL SERVICES/ATTORNEY TOTAL	12,000.00	.00	3,028.25	25.24	8,971.75
	CITY HALL/GENERAL BLDGS TOTAL	25,651.00	6,602.12	13,344.85	52.02	12,306.15
	TORT LIABILITY TOTAL	32,000.00	.00	.00	.00	32,000.00
	OTHER GENERAL GOVERNMENT TOTA	.00	.00	.00	.00	.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>151,305.00</b>	<b>9,019.07</b>	<b>40,125.60</b>	<b>26.52</b>	<b>111,179.40</b>
	SEWER/SEWAGE DISPOSAL TOTAL	30,000.00	.00	.00	.00	30,000.00
	DEBT SERVICE TOTAL	30,000.00	.00	.00	.00	30,000.00

**BUDGET REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STREETS TOTAL	.00	.00	7,063.85	.00	7,063.85-
	CAPITIAL PROJECTS TOTAL	.00	.00	7,063.85	.00	7,063.85-
	WATER TOTAL	6,350.00	.00	1,680.27	26.46	4,669.73
	SEWER/SEWAGE DISPOSAL TOTAL	1,258,240.00	4,006.25	204,902.69	16.28	1,053,337.31
	ENTERPRISE FUNDS TOTAL	1,264,590.00	4,006.25	206,582.96	16.34	1,058,007.04
	TRANSFERS IN/OUT TOTAL	96,326.00	.00	48,441.44	50.29	47,884.56
	TRANSFER OUT TOTAL	96,326.00	.00	48,441.44	50.29	47,884.56
	TOTAL OF ALL EXPENSES	1,792,279.00	21,287.28	399,861.22	22.31	1,392,417.78

**REVENUE REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECD	UNCOLLECTED
001-210-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-290-4500	DMWW - GARBAGE REVENUE	37,000.00	.00	12,192.82	32.95	24,807.18
001-290-4501	CURB IT REVENUE	.00	.00	.00	.00	.00
001-410-4700	LIBRARY DONATIONS	.00	.00	153.00	.00	153.00-
001-410-4701	Library - State Funding	4,800.00	.00	2,749.17	57.27	2,050.83
001-410-4702	GRANTS - LIBRARY	.00	.00	.00	.00	.00
001-430-4430	CONCESSION REVENUE	1,500.00	.00	720.00	48.00	780.00
001-430-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-430-4795	PARK BOARD DONATIONS	.00	.00	.00	.00	.00
001-460-4466	Private Grant	.00	.00	.00	.00	.00
001-460-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-650-4466	Private Grant	.00	.00	.00	.00	.00
001-650-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-660-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-660-4720	INSURANCE SETTLEMENTS	.00	.00	.00	.00	.00
001-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
001-910-4831	Tranfer in	.00	.00	.00	.00	.00
001-950-4000	PROPERTY TAXES	168,526.00	.00	82,021.11	48.67	86,504.89
001-950-4003	PROPERTY TAXES - AG LAND	645.00	.00	143.33	22.22	501.67
001-950-4008	PROPERTY TAXES - CIVIC CENTER	.00	.00	.00	.00	.00
001-950-4013	PROPERTY TAXES - INSURANCE	31,641.00	.00	15,248.46	48.19	16,392.54
001-950-4100	BEER/LIQUOR PERMITS	600.00	.00	599.06	99.84	.94
001-950-4105	CIGARETTE PERMITS	.00	.00	75.00	.00	75.00-
001-950-4110	BUILDING PERMITS	1,400.00	542.93	2,912.80	208.06	1,512.80-
001-950-4300	INTEREST REVENUE	34,800.00	.00	12,732.38	36.59	22,067.62
001-950-4310	RENT - COMMUNITY CENTER	5,400.00	500.00	3,700.00	68.52	1,700.00
001-950-4311	RENT - CELL TOWER	12,100.00	1,038.18	5,190.90	42.90	6,909.10
001-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
001-950-4463	TIER 1	.00	.00	2,365.30	.00	2,365.30-
001-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	204.45	.00	204.45-
001-950-4700	MISC REVENUE	200.00	.00	2,943.45	1,471.73	2,743.45-
001-950-4705	BEAUTIFICATION FUNDS	.00	.00	.00	.00	.00
	<b>GENERAL TOTAL</b>	<b>298,612.00</b>	<b>2,081.11</b>	<b>143,951.23</b>	<b>48.21</b>	<b>154,660.77</b>
002-815-4402	American Rescue Plan	.00	.00	.00	.00	.00
002-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
	<b>ARP TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
110-210-4430	ROAD USE TAX REVENUE	64,000.00	.00	27,461.57	42.91	36,538.43
110-230-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
	<b>ROAD USE TAX TOTAL</b>	<b>64,000.00</b>	<b>.00</b>	<b>27,461.57</b>	<b>42.91</b>	<b>36,538.43</b>

**REVENUE REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
111-210-4433	I-JOBS REVENUE	.00	.00	.00	.00	.00
	I-Jobs TOTAL	.00	.00	.00	.00	.00
112-950-4000	PROPERTY TAXES - EMPLOYEE BEN	18,787.00	.00	9,065.38	48.25	9,721.62
112-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
112-950-4463	TIER ONE	.00	.00	220.36	.00	220.36-
112-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	20.96	.00	20.96-
	EMPLOYEE BENEFITS TOTAL	18,787.00	.00	9,306.70	49.54	9,480.30
119-950-4000	PROPERTY TAXES	1,483.00	.00	.00	.00	1,483.00
119-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
119-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
119-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	.00	.00	.00
	EMERGENCY FUND TOTAL	1,483.00	.00	.00	.00	1,483.00
121-910-4830	TRANSFER IN	.00	.00	21,039.75	.00	21,039.75-
121-950-4090	LOCAL OPTION TAX	100,337.00	.00	34,673.14	34.56	65,663.86
	LOCAL OPTION SALES TAX TOTAL	100,337.00	.00	55,712.89	55.53	44,624.11
125-950-4050	TIF REVENUES	.00	.00	.00	.00	.00
125-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
125-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
	TAX INCREMENT FINANCING TOTAL	.00	.00	.00	.00	.00
167-130-4440	REVENUE COM DISASTER GRANT	.00	.00	.00	.00	.00
	COMMUNITY DISASTER GRANT TOTA	.00	.00	.00	.00	.00
168-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
168-950-4300	INTEREST	.00	.00	.00	.00	.00
168-950-4705	PRIVATE SOURCE CONTRIB	.00	.00	.00	.00	.00
	CENTENNIAL CELEBRATION TOTAL	.00	.00	.00	.00	.00

**REVENUE REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
200-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
200-950-4000	PROPERTY TAXES	29,664.00	.00	14,313.76	48.25	15,350.24
200-950-4463	Tier 1	.00	.00	347.95	.00	347.95-
200-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	33.09	.00	33.09-
	<b>DEBT SERVICE TOTAL</b>	<b>29,664.00</b>	<b>.00</b>	<b>14,694.80</b>	<b>49.54</b>	<b>14,969.20</b>
302-210-4440	STATE GRANTS/Reimbursements	.00	.00	737.20	.00	737.20-
302-210-4445	IOWA DOT CIRPA Grant	.00	.00	.00	.00	.00
302-910-4830	TRANSFER IN	12,188.00	.00	3,425.22	28.10	8,762.78
	<b>CAP PROJ - LOST TOTAL</b>	<b>12,188.00</b>	<b>.00</b>	<b>4,162.42</b>	<b>34.15</b>	<b>8,025.58</b>
430-430-4500	PARK CAP IMPROVEMENT	.00	.00	.00	.00	.00
430-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
	<b>PARK CAPITAL IMPROVEMENT TOTA</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
600-810-4300	INTEREST REVENUE	200.00	.00	44.88	22.44	155.12
600-810-4500	DMWW - WATER REVENUE	6,700.00	.00	2,280.75	34.04	4,419.25
600-810-4510	BULK WATER (QUARTER MACHINE)	.00	.00	.00	.00	.00
600-810-4700	MISC WATER REVENUE	.00	.00	.00	.00	.00
	<b>WATER TOTAL</b>	<b>6,900.00</b>	<b>.00</b>	<b>2,325.63</b>	<b>33.70</b>	<b>4,574.37</b>
601-910-4830	TRANSFER IN	12,187.00	.00	3,425.20	28.11	8,761.80
	<b>WATER CAP PROJ - LOST TOTAL</b>	<b>12,187.00</b>	<b>.00</b>	<b>3,425.20</b>	<b>28.11</b>	<b>8,761.80</b>
610-815-4300	INTEREST REVENUE	500.00	.00	131.33	26.27	368.67
610-815-4500	DMWW - SEWER REVENUE	46,600.00	.00	16,262.54	34.90	30,337.46
610-815-4700	MISC SEWER REVENUE	.00	.00	.00	.00	.00
	<b>SEWER TOTAL</b>	<b>47,100.00</b>	<b>.00</b>	<b>16,393.87</b>	<b>34.81</b>	<b>30,706.13</b>
611-699-4820	PROCEEDS FROM DEBT/LOAN P&D	.00	.00	.00	.00	.00
611-750-4440	WTFAP Grant Revenue	.00	.00	.00	.00	.00
611-815-4441	SRF REVENUE	.00	.00	.00	.00	.00
611-815-4442	GO BOND REVENUE	500,000.00	.00	196,529.08	39.31	303,470.92

**REVENUE REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
611-815-4500	CHARGES/FEES FOR SERVICES	169,671.00	.00	48,787.63	28.75	120,883.37
611-815-4520	WASTE WATER CAP IMP FEE	.00	.00	.00	.00	.00
611-815-4820	PROCEEDS FROM DEBT/LOAN	676,096.00	.00	.00	.00	676,096.00
611-910-4830	TRANSFER IN	71,951.00	.00	20,551.27	28.56	51,399.73
	SEWER CAP PROJ - LOST TOTAL	1,417,718.00	.00	265,867.98	18.75	1,151,850.02
	TOTAL OF ALL REVENUE	2,008,976.00	2,081.11	543,302.29	27.04	1,465,673.71

**REVENUE & EXPENSE REPORT**  
**CALENDAR 11/2025, FISCAL 5/2026**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-410-6010	WAGES - LIBRARY	568.50	5,440.25	12,685.00	7,244.75
001-410-6110	FICA, MEDICARE - LIBRARY	.00	.00	.00	.00
001-410-6130	IPERS - LIBRARY	.00	.00	.00	.00
001-410-6160	WORKER'S COMP - LIBRARY	.00	.00	.00	.00
001-410-6210	DUES-SUBSCRIPTIONS	.00	.00	.00	.00
001-410-6230	TRAINING AND MILEAGE	.00	.00	.00	.00
001-410-6498	MISC GRANT EXPENSES	.00	.00	.00	.00
001-410-6499	LIBRARY DONATIONS EXPENSES	.00	.00	.00	.00
001-410-6502	LIBRARY BOOKS, MAG, VIDEO, ETC	960.50	2,009.51	4,020.00	2,010.49
001-410-6504	OFFICE EQUIPMENT - LIBRARY	.00	200.01	2,583.00	2,382.99
001-410-6506	OFFICE SUPPLIES - LIBRARY	.00	.00	2,400.00	2,400.00
001-410-6508	POSTAGE - LIBRARY	.00	.00	300.00	300.00
		=====	=====	=====	=====
	LIBRARY EXPENSES	1,529.00	7,649.77	21,988.00	14,338.23
		=====	=====	=====	=====

**BANK CASH REPORT  
2025**

BANK NAME FUND GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
KEYSTONE SAVINGS BANK						
BANK						1,578,675.22
001 KEYSTONE SAVINGS BANK						
001 CHECKING - GENERAL	597,181.71	2,627.65	13,980.11	585,829.25		
001 CAPITAL IMPROVEM- PARK	11,822.46	0.00	0.00	11,822.46	36,649.66	
002 CHECKING - ARP	0.00	0.00	0.00	0.00		
110 CHECKING - ROAD USE	220,175.57	0.00	2,592.48	217,583.09	2,627.98	
111 CHECKING I-JOBS	0.00	0.00	0.00	0.00		
112 CHECKING - EMPLOYEE BENEFIT	17,510.51	0.00	400.00	17,110.51		
119 CHECKING - EMERGENCY FUND	36,779.58	0.00	0.00	36,779.58		
121 CHECKING-LOCAL OPTION SALES	7,271.46	0.00	0.00	7,271.46		
125 CHECKING - TIF	11,825.00-	0.00	0.00	11,825.00-		
125 CHECKING - LMI TIF	24,304.31	0.00	0.00	24,304.31	11,825.00	
167 CHECKING - COM DISASTER GRANT	0.00	0.00	0.00	0.00		
200 CHECKING-DEBT SERVICE	16,960.22	0.00	0.00	16,960.22		
302 CHECKING-CAP PROJECT LOSST	70,284.27	0.00	0.00	70,284.27		
430 CHECKING	0.00	0.00	0.00	0.00		
600 CHECKING - WATER	34,712.53	0.00	0.00	34,712.53	44.00	
601 CHECKING- WATER CAP PROJ LOSST	64,746.35	0.00	0.00	64,746.35		
610 CHECKING - SEWER	133,860.31	0.00	0.00	133,860.31	70.50	
611 CHECKING-SEWER CAP PRJ-LOSST	710.70	0.00	0.00	710.70		
611 WASTE WATER CAP IMP FUND	226,088.96	0.00	0.00	226,088.96		
611 SRF CASH	101,310.65	0.00	0.00	101,310.65		
611 GO BOND	0.00	0.00	4,006.25	4,006.25-	4,006.25	
DEPOSITS					10,091.57	
KEYSTONE SAVINGS BANK TOTALS	1,551,894.59	2,627.65	20,978.84	1,533,543.40	45,131.82	1,578,675.22
=====						
TOTAL OF ALL BANKS	1,551,894.59	2,627.65	20,978.84	1,533,543.40	45,131.82	1,578,675.22
=====						



**Runnells City Council  
Council Meeting minutes  
September 9, 2025 Community Center**

1. Call to Order called by Mayor Lindquist 7:02
  2. Roll Call Mayor Lindquist Gaudette, Phillips, Henry, Hawkins, city clerk Curry, legal Wright
  3. Approval of Agenda. Motion to approve the agenda made by Gaudette/Phillips  
ROLL CALL: Ayes; 4 Nays none. Motion passed (4,0).
  4. Public comments: None
  5. Consent of agenda Hawkins/Phillips all ayes 0 nays motion passed (4.0)
  6. Old Business new business
    - Motion to remove Jake Dingman from bank accounts all ayes 0 nays motion passed (4.0)
    - Resolution 2025-50 appointment of new council member all ayes 0 nays motion passed (4.0)
    - Swearing in JoAnn Bohn for vacant seat on council
    - Resolution 2025-49 Public works purchase all ayes 0 nays motion passed (5.0)
    - Resolution 2025-51 Pay application wastewater treatment plant all ayes 0 nays motion passed (5.0)
    - Consideration and approval replacing blower building damper wastewater treatment plant all ayes 0 nays motion passed (5.0)
    - Resolution 2025-52 approval of garage sale add reimbursement Joanna Robinson all ayes 0 nays motion passed (5.0)
    - Approval of RRBF use of community center Oct 4<sup>th</sup> 2025 all ayes 0 nays motion passed (5.0)
    - Approval to move forward with Clement Grant through Skinner Law Office all ayes 0 nays motion passed (5.0)
    - Resolution 2025-53 Annual Finance Report FY ending 2025 all ayes 0 nays motion passed (5.0)
    - Resolution 2025-54 concrete in front of community center and city hall all ayes 0 nays motion passed (5.0)
    - Closed session 8:00PM
    - Adjournment 9:20PM Phillips/Gaudette
- Claims: Amazon 446.44 C.L. Carrol 156608.12 Canon 104.13 Capital City 1051.70  
Caseys 38.92 Centurylink 108.44 Des Moines Water Works 131.05 Echo Group  
481.50 EFTPS 1650.88 Iowa League of Cities 563.00 IPERS 1238.19 JEO  
Consulting Group 8176.25 Keystone savings bank 434.88 Local IA 165.85  
MEDIACOM 269.79 Melissa Lindquist 500.00 Menards 170.24 Metro waste  
Authority 2740.40 Mid Iowa Planning 69.00 MidAmerican energy 1142.65 Midwest  
Tech 49.90 Polk Co Public Works 150.00 Safe Building 1558.29 Signarama  
1084.59 Smith Sewer Service 160.00 Snyder and Assoc 6093.85 Tim Tingle 25.00  
Treasurer state of Iowa 89.03 two Rivers 60.00 Account payable 185362.09  
Payroll 8/18/2025 3367.27 Payroll 8/25/2025 109.56 Payroll 08/29/2025 2712.54  
payroll total 6189.37 report total 191551.46 general 17157.78 road Use 1859.28  
Cap Proj 6093.85 Water 252.29 Sewer 1403.89 Sewer cap proj 164784.37 total  
191551.46

Attested

Tami Curry

**Runnells City council  
Emergency meeting minutes  
Friday, September 26, 2025  
4:10 Community Center**

1. Call to order: Mayor Pro Tem Devin Gaudette at 4:10PM
2. Roll call: all present - Henry, Hawkins, Bohn, Gaudette, Phillips, Absent clerk Curry
3. Approval of agenda: Bohn/Henry - all ayes, 0 nays - motion approved (5.0)
4. Resolution 2025-58: Gaudette motion to approve w/ amendment to approve Allens 9/25 Bid for \$3500.00 w/ no mulch, Bohn second - all ayes, 0 nays motion passed (5.0)
5. Adjournment: Hawkins/Henry - all ayes, 0 nays - motion passed adjournment 4:25PM

Attested  
Devin Gaudette

A handwritten signature in black ink, appearing to read "Devin G", followed by a long horizontal line extending to the right.

**Runnells City Council**  
**Council Meeting minutes**  
**October 14, 2025 Community Center**

1. Call to Order called by Mayor Pro Tem gaudette 7:03
2. Roll Call Mayor Pro Tem Gaudette, Phillips, Henry, Hawkins, Bohn city clerk Curry, legal Wright
3. Approval of Agenda. Motion to approve the agenda made by Henry/Phillips  
ROLL CALL: Ayes; 5 Nays none. Motion passed (5,0).
4. Public comments: Val Bissel thanking CC for allowing River Bottoms event, Council Member Hawkins read emails from Rapco with concerns about grant for crosswalk
5. Consent of agenda Phillips/Hawkins with amending to remove meeting minutes from September council meeting. all ayes 0 nays motion passed (5.0)
6. Old Business
  - City hall hours revisit again in January
  - Side walk discussion move forward with sending out letters.
  - Public works discussion looking over public works job description.
  - Beggars night to be revisited every year.
7. New Business:
  - Resolution 2025-56 Urban renewal report Phillips/Bohn all ayes 0 nays motions passed (5.0)
  - Moving forward with terminating lease agreement with 100 Brown Street Henry/Hawkins all ayes 0 nays motion passed (5.0)
  - Change council meeting for November to November 12<sup>th</sup> due to holiday.
  - Resolution 2025-69 city hall renovation Bohn/Henry tabled for November meeting
  - Resolution 2025-60 28E agreement with Camp township Hawkins/Phillips 3 ayes 2 abstain motion passes (3 approval 2 abstain
  - Resolution 2025-38 seed and Fert Beck Memorial Park tables until spring 2026
  - Adjournment 9:17PM Phillips/Hawkins all ayes 0 nays motion passed (5.0)

Claims: Allen Lawn Care 3350.00 Amazon 241.40 Catalis 2240.00 Computer resources 1659.15 DMWW 115.34 EFTPS 1728.17 IPERS 1376.04 JEO consulting 2267.50 Keystone savings 397.74 LocalIQ 193.09 Mediacom 224.04 Melissa Lindquist 400.00 menards 48.25 Metro waste 2781.20 MidAmerican energy 1036.31 Midwest office Tech 49.90 MR 2 services 11825.00 Safe building LLC 434.34 Skinner Law Office 1775.00 Tim Tingle 27.26 Treasurer state of Iowa 108.16 total 32277.89 Payroll 1822.03 9/15/2025 Payroll 2660.47 09/29/25 2041.91 10/13/2025 payroll total 6524.41 report total 38802.30 General 23526.85 RUT 652.44 LMI 11825.00 Water 105.61 Sewer 424.90 Sew Cap Proj 2267.50

Attested

Tami Curry

# RUNNELLS COMMUNITY LIBRARY

## BOARD MEETING MINUTES APPROVAL

Date of Meeting: 11/03/2025

Minutes Prepared By: Melissa Vick-Smith

---

The undersigned President and Secretary of the Runnells Community Library Board hereby acknowledge that they have read the attached minutes from the meeting held on the date indicated above and verify that these minutes accurately reflect the discussions, decisions, and actions taken during said meeting.

By signing below, we officially approve these minutes to be entered into the permanent record of the Runnells Community Library.

---

### Approval Signatures:

President:   
Signature: \_\_\_\_\_ Date: 11.3.25

Name (printed): Shoshanna Swanson

Secretary:   
Signature: \_\_\_\_\_ Date: 11/04/2025

Name (printed): Melissa Vick-Smith

---

*These approved minutes will be made available to the public in accordance with applicable open records laws.*

**Runnells Community Library Board Meeting Minutes**

Date: November 3, 2025 Time: 6:30pm

Location: Runnells Community Library, 6575 SE 116th St, Runnells, IA 50237

ShoShanna Swanson - President (City, 8/27), Melissa Vick-Smith - Secretary (Country, 9/27), Bob Borg - Treasurer (City, 1/28),  
Megan Freel (City, 9/28) Tiffany Phillips - Library Liaison

Erin LaBolle - Director

**Mission Statement:** To support lifelong learning and enhance the quality of life in the community

**Americans with Disabilities Act compliance:** If there is anyone wishing to attend the meeting that may require special assistance in being able to participate in this meeting, please advise the city hall of your needs 48 hours prior to the meeting

**Library Hours:** Tuesday 4-7:30pm, Thursday 4-7:30pm, Saturday 9am-12pm **Website:** runnells.lib.ia.us

*\*\*\*Note: If you wish to address the Runnells Community Library Board on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the Runnells Community Library Board on an item not on the agenda, please address the council and state your name and address for the public record before discussing your item. The Runnells Community Library Board is not required to discuss these items and cannot take official action on items not on the agenda.*

1. **Call to Order:** ShoShanna called the meeting to order at 6:36 pm.
2. **Board Members Roll Call:**
  - a. ShoShanna Swanson - Board President Present
  - b. Melissa Vick-Smith - Board Secretary Present
  - c. Bob Borg - Board Treasurer Present
  - d. Megan Freel - Board Member - Present
  - e. Erin LaBelle - Director Present
  - f. Tiffany Phillips - Library Liaison Present
3. **Approval of Prior Month Meeting Minutes:** Bob motions to approve the October Meeting Minutes and Melissa seconds the motion. All Approve.
4. **Approval of the Meeting Agenda:** Bob motions to approve the November Meeting Agenda and ShoShanna seconds the motion. All Approve.
5. **Public Input:** None
6. **Financial:**
  - a. Approve Keystone Credit Card bill in the amount of \$960.50. The next statement's closing date is November 22, 2025
    - i. Bob motions to approve the Keystone statement as listed above and ShoShanna seconds this motion. All approve.
    - ii. Roll Call Vote. ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freel - Y
  - b. Future orders to be placed
    - i. Amazon Total:\$ 284.61
    - ii. Walmart: \$55.03
    - iii. Total: \$339.64
    - iv. Bob motions to approve the above purchases and ShoShanna seconds this motion. All approve.
      1. Roll Call Vote. ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freel - Y
    - v. Move to amend the Post Office Renewal to \$68. Motioned by Bob, seconded by ShoShanna.
    - vi. Roll Call: ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freel - Y
  - c. New Adventure Pass - Blank Park Zoo - \$250.00
    - i. Bob motions to approve the payment as listed above, ShoShanna seconds this motion.
    - ii. Roll call. ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freel - Y

**7. New Business:**

- a. Set dates for 2026 RCL Board Meetings -
  - i. First Tuesday at 6 30pm starting January 2026.
  - ii. Shoshanna motions and Bob seconds this motion. All approve
  - iii. Roll Call ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freeel - Y
- b. FY Budget.
  - i. Present it to the library board in November - plan to present December 1st
  - ii. Get a copy to the city on December 2nd
- c. Policies and Procedures ready for final review - ShoShanna will review
  - i. Bob motions to approve Policies and Procedures as written with any grammatical errors corrected- ShoShanna seconds this motion. All approve.
  - ii. Roll Call: ShoShanna Swanson -Y, Melissa Vick-Smith - Y, Bob Borg -Y, Megan Freeel - Y
- d. Polk County 2nd Quarter Distribution received
- e. Holiday Hours - closed on holidays per policy

**8. Director's Report:**

- a. Meeting with Mr. Bartels : addressed humidity and tree for holidays
- b. Annual Survey - completed and signed
- c. New Adventure Pass - Blank Park Zoo
  - i. Payment due - voted above
  - ii. Updates on program
- d. Cookies and Clause: Christmas Story Time with Santa -
  - i. Will wrap December 1st and put up tree

**9. Board Members:** training for Megan. link sent

**10. Unfinished Business:**

- a. Erin to install antivirus software on Library computer - needs to know how to update
- b. Erin needs a Wal Mart Tax ID card - Erin will ask when she does in the store next time

**11. Council Update:**

- a. Tiffany - will email a list of Holidays the city is closed
- b. Will ask for December 2nd dead line

**Board Education:** Bob, ShoShanna, Melissa and Erin attended Polk County Training

**Final Remarks:**

**12. Upcoming Meetings:**

- a. December 1, 2025 at 6.30pm
- b. January 6, 2025 at 6.30pm

**13. Adjournment:** ShoShanna motions to adjourn meeting at 8.03 pm, Melissa seconds the motion. All approve



October 2025 Statement 09/25/2025 - 10/23/2025  
 CITY OF RUNNELLS  
 ERIN LABELLE (CPN 002164261)

Page 2 of 2  
 Elan Financial Services ☎ 1-866-552-8855

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

**Transactions**

**Purchases and Other Debits**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
09/29	09/26	6657	AMAZON MKTPL*NJ4AL08G0 Amzn com/bill WA	\$300 09	1
10/03	10/02	9758	AMAZON MKTPL*NV3L80B00 Amzn com/bill WA	\$134 89	2
10/08	10/08	8986	AMAZON MKTPL*NF2W17X80 Amzn com/bill WA	\$7 45	3
10/14	10/13	8512	AMAZON RETA* NM8Y61P70 WWW.AMAZON.CO WA	\$26 98	4
10/15	10/14	4909	AMAZON MKTPL*NF14O5772 Amzn com/bill WA	\$305 73	5
10/17	10/16	2873	AMAZON MKTPL*NM6HL3T72 Amzn com/bill WA	\$66 12	6
10/22	10/21	8349	AMAZON MKTPL*NU09Q7HN1 Amzn com/bill WA	\$30 26	7
10/22	10/21	6850	AMAZON RETA* NU38D3BV0 WWW.AMAZON.CO WA	\$20 98	8
10/23	10/22	8107	USPS PO 1879200737 RUNNELLS IA	\$68 00	9
<b>TOTAL THIS PERIOD</b>				<b>\$960.50</b>	

<b>2025 Totals Year-to-Date</b>	
Total Fees Charged in 2025	\$0 00
Total Interest Charged in 2025	\$0.00

**Company Approval** *(This area for use by your company)*

Signature/Approval \_\_\_\_\_ Accounting Code \_\_\_\_\_

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\* APR for current and future transactions

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0 00	\$0 00		\$0 00	0 00%	
**PURCHASES	\$0 00	\$0 00		\$0 00	0 00%	
**ADVANCES	\$0 00	\$0 00		\$0 00	0 00%	



License Administration



< CITY OF RUNNELLS

# Alcohol Permit Review

CITY OF RUNNELLS

1008372808



Permit Details

## Business Information

Name of Legal Entity : Donald L Morgan

Business Type : Sole Proprietor

SOS Business Number :

## Permit/License Details

License Number : LC0051963

Premises DBA : Morgans University of Runnells Bar & Grill

Premises Address :

Permit/License Type : Class "C" Retail Alcohol License (LC)

Permit/License Length : 12 months

Permit/License Effective Date : 05-Dec-2025

Permit/License Expiration Date : 04-Dec-2026

Sales and Use Permit/License Number :

Premise Type : Bar/Tavern

Contact Name : Don Morgan

Contact Phone : 515-208-0837

Contact Phone Extension :

Contact Email Address : linda6252m@gmail.com

## Privileges

Outdoor Service

Living Quarters

Catering

Provided description of the Outdoor Service area:

## Premises Information

Control of Premises

: Own

Number of Floors

: 1

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

: Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

: Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

: Yes

## Owners

Ownership Type	Owner	Owner Address	Date of Birth	US Citizen	Ownership Percentage
Individual	MORGAN, DONALD		02-Jun-1952	<input checked="" type="checkbox"/>	100.00

## Dramshop Information

Dramshop Provider

ILLINOIS CASUALTY CO

## Criminal History Details

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

Yes	<b>No</b>
-----	-----------

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

Yes	<b>No</b>
-----	-----------

Sketch of Premises

↓

<b>Cancel</b>	<b>Save Draft</b>	< Previous	<b>Next</b> >
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Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

**RESOLUTION OF THE PARK AND RECREATION BOARD  
OF THE CITY OF RUNNELLS, IOWA**

**RESOLUTION REGARDING PURCHASE & INSTALLTION OF PARK BASKETBALL HOOPS**

**WHEREAS**, the Park and Recreation Board (Board) of the City of Runnells, Iowa desires to replace the existing basketball hoops at the City Park; and,

**WHEREAS**, the Board received a quote from Backyard Adventures of Iowa for the purchase and installation of two Goalsetter All-American basketball hoops in the amount of \$5,097; and,

**WHEREAS**, the Board presented this quote to the City Council of the City of Runnells, Iowa at its September 9, 2025, meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Board approves this quote for the purchase and installation of two Goalsetter All-American basketball hoops and recommends that the City Council of the City of Runnells, Iowa approve a resolution for payment when work is completed.

**PASSED AND APPROVED** this 24<sup>th</sup> day of September, 2025.

Kathryn Hainline, Park Board Chairperson



**ORDINANCE 2026-01**

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF RUNNELLS, IOWA:  
CHAPTER 90, WATER SYSTEM BY AMENDING THE RATE OF WATER SERVICE BY THE  
CITY OF RUNNELLS, IOWA**

**BE IT ENACTED** by the City Council of the Runnells, Iowa:

**WHEREAS**, the City of Runnells, Iowa has previously identified the rate at which the water service shall be furnished to the citizens of Runnells in Section 90.12;

**WHEREAS**, the City of Runnells, Iowa, desires to raise the rate at which the water service shall be furnished to the citizens of Runnells; and

**NOW THEREFORE**, be it adopted as follows to-wit:

**SECTION 1.** The Code of Ordinances of the City of Runnells, Iowa is amended by repealing Section 90.12 water Service System Provided By Des Moines Water Works of Chapter 90, and adopting the following in lieu thereof:

**90.12 WATER SERVICE SYSTEM PROVIDED BY DES WATER WORKS.**

- 1. The City shall collect a per user access charge of \$19.56 per month.**
- 2. Wastewater service shall be furnished at a rate of \$12.30 per 1,000 gallons of water consumed each month, effective January 1<sup>st</sup>, 2026 when the rate shall be**
- 3. The city shall collect a flat fee of \$62.00 a month per user for the wastewater treatment facility fee to pay the Iowa Finance Authority.**

**PASSED AND APPROVED** by the City Council this 12th day of November, 2025.

\_\_\_\_\_  
Devin Gaudette, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Tami Curry, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Third Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_

I certify the foregoing was posted as Ordinance on the 12<sup>th</sup> day of November, 2025.

\_\_\_\_\_  
Tami Curry, City Clerk

**ORDINANCE 2026-01**

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF RUNNELLS, IOWA:  
CHAPTER 90, SANITARY SEWER SYSTEM BY AMENDING THE RATE OF WASTEWATER  
SERVICE BY THE CITY OF RUNNELLS, IOWA**

**BE IT ENACTED** by the City Council of the Runnells, Iowa:

**WHEREAS**, the City of Runnells, Iowa has previously identified the rate at which the water service shall be furnished to the citizens of Runnells in Section 90.12;

**WHEREAS**, the City of Runnells, Iowa, desires to raise the rate at which the water service shall be furnished to the citizens of Runnells; and

**NOW THEREFORE**, be it adopted as follows to-wit:

**SECTION 1.** The Code of Ordinances of the City of Runnells, Iowa is amended by repealing Section 90.12 water Service System Provided By Des Moines Water Works of Chapter 90, and adopting the following in lieu thereof:

**90.12 SANITARY SERVICE SYSTEM PROVIDED BY DES WATER WORKS.**

1. **The City shall collect a per user access charge of \$19.56 per month.**
2. **Wastewater service shall be furnished at a rate of \$12.30 per 1,000 gallons of water consumed each month, effective January 1<sup>st</sup> 2026**
3. **The city shall collect a flat fee of \$62.00 a month per user for the wastewater treatment facility fee to pay the Iowa Finance Authority.**

**PASSED AND APPROVED** by the City Council this 12th day of November, 2025.

\_\_\_\_\_  
Devin Gaudette, Mayor Pro Tem

ATTEST:

First Reading: \_\_\_\_\_  
Second Reading: Waived  
Third Reading: Waived  
Adopted: \_\_\_\_\_

\_\_\_\_\_  
Tami Curry, City Clerk

I certify the foregoing was posted as Ordinance on the 12<sup>th</sup> day of November, 2025.

Signed: \_\_\_\_\_  
Tami Curry, City Clerk

**RESOLUTION NUMBER 2025-63**  
**A RESOLUTION TO APPROVE THE USE OF LMI FUNDS FOR THE**  
**RAILING, FOR ADA COMPLIANT HANDICAP RAMP AT CITY HALL**  
**110 BROWN STREET RUNNELLS IA**

WHEREAS, the City of Runnells has received bids on adding a railing to the ADA compliant ramp to city hall

WHEREAS, under appropriate circumstances, the City may use its LMI Set-Aside funds for the construction of public improvements that benefit low and moderate income residents and/or families; and

WHEREAS, the purchase of the property is intended to address an existing condition that poses a serious and immediate threat to the health and welfare of the community that is recent in origin; and

WHEREAS, the City of Runnells intends to adding a railing to ADA compliant ramp to City hall for safety concerns, which directly serves those residents and families that earn less than 80% of the median county income through programs; and

NOW THEREFORE be it resolved by the City Council of the City of Runnells, Iowa that the City of Runnells will be adding a railing ramp using the money currently in its LMI Set-Aside.

THIS RESOLUTION is hereby approved by the City Council of the City of Runnells, Iowa on behalf of the City of Runnells, Iowa this 12<sup>th</sup> day of November, 2025.

**CITY OF RUNNELLS, IOWA**

By \_\_\_\_\_  
Devin Gaudette  
Mayor Pro Tem, City of Runnells

**ATTEST:**

By \_\_\_\_\_  
Tami Curry  
City Clerk, City of Runnells Iowa

## Tami Curry

---

**From:** MIKE ROBERTS <mike.mr2services@gmail.com>  
**Sent:** Thursday, November 6, 2025 7:22 AM  
**To:** Tami Curry  
**Subject:** RAILING  
**Attachments:** RUNNELLS RAMP.pdf

Tami,

I sent this proposal to a different email. Not sure which one is active.

Note my new email address as well.

I have attached the proposal for the reconfiguration & installation of the railing.  
Let me know if there are questions.

Note: Using the existing rail, the vertical posts on the rail section on the ramp will be at an angle (not plumb). To make these vertical posts plumb, a new rail would need to be fabricated (not using the existing rail)

Thanks,

Mike Roberts  
M R 2 Services, Inc.  
515-681-2745



# proposal

**M-R 2 SERVICES, INC.**

9847 SE 56TH AVENUE  
RUNNELLS, IOWA 50237  
mike.mr2services@gmail.com

**MIKE ROBERTS:**  
**(515) 681-2745**

mr2services.com - www.facebook.com/mr2servicesinc

JOB NAME: RUNNELLS

JOB ADDRESS: SAME / CITY HALL

CONTACT: CITY CLERK / TAMI CURRY

PHONE: 779-5076

BILLING INFO: 110 BROWN ST, RUNNELLS, IA 50237

EMAIL: tami.curry@runnellsia.com

DATE: 11/4/2025

PROJECT: RAMP RAILING

**CITY HALL RAILING**

- USE EXISTING CITY OWNED RAILING & RECONFIGURE / ADAPT IT TO BE USED ON THE NEW RAMP AT THE CITY HALL FRONT DOOR.
- FURNISH HARDWARE & ATTACH RECONFIGURED RAILING TO CONCRETE RAMP.

THIS PROPOSAL IS AN ESTIMATE, PLEASE BE AWARE THAT THE FINAL COST MAY EXCEED THE PROPOSAL AMOUNT.

VALID FOR 30 DAYS AFTER DATE ABOVE.

PLEASE CONTACT ME WITH ANY QUESTIONS.

IF ACCEPTED, PAYMENT IS DUE UPON COMPLETION

THANKS !

MIKE ROBERTS  
M R 2 SERVICES, INC.

TOTAL **\$2,175.00**

ACCEPTED BY: \_\_\_\_\_ DATE \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-64**

**RESOLUTION REGARDING CITY PAYING JOANNA ROBINSON FOR GARAGE SALE  
PUBLICATION**

**WHEREAS**, City of Runnels, the City Council in wanting to reimburse Joanna Robinson \$37.50 for publication on city wide garage sale add

**WHEREAS**, the council will pay \$37.50 of add publication to Joanna Robinson, receipt for amount of \$37.50 attached

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves the reimbursement of \$37.50 to Joanna Robinson

**PASSED AND APPROVED** this 12th day of November, 2025.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Joann Bohn				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
DEVIN GAUDETTE  
MAYOR PRO TEM, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

Joanna Robinson

10/30/2025

4570 SE 104<sup>th</sup> St.

Runnells, IA 50237

(515)490-0876

Joanna Robinson has been billed \$227.50 to LocaliQ Register Media (Des Moines Register) on 10/15/24 to cover the cost of the Runnells City-Wide Garage Sale ad. Joanna received reimbursement for \$190.00 from garage sale participants. Joanna is requesting a reimbursement payment of \$37.50, to cover the remaining cost of the ad. This reimbursement request had been made to city council prior to Garage Sale Weekend when she was given the quote of \$187.50. Enclosed is a copy of Joanna's invoice from LocaliQ reflecting the amount due that Joanna has paid.

Thank you!

A handwritten signature in black ink, appearing to read 'Joanna Robinson', written in a cursive style.


Joanna Robinson

Enclosure



Iowa  
GANNETT

Runnells City Wide Garage Sale		1235929	09/30/25
<b>INVOICE #</b>	<b>INVOICE PERIOD</b>	<b>CURRENT INVOICE TOTAL</b>	
0007341808	Sep 1- Sep 30, 2025	\$227.50	
<b>PREPAY (Memo Info)</b>	<b>UNAPPLIED (included in amt due)</b>	<b>TOTAL CASH AMT DUE*</b>	
\$0.00	\$0.00	<b>\$227.50</b>	

<b>BILLING ACCOUNT NAME AND ADDRESS</b>	<b>PAYMENT DUE DATE: OCTOBER 31, 2025</b>
Runnells City Wide Garage Sale ATTN: Joanna Robinson 4570 S.E. 104th St. Runnells, IA 50237-1169 	<b>Legal Entity:</b> Gannett Media Corp. <b>Terms and Conditions:</b> Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. <b>All funds payable in US dollars.</b>

**BILLING INQUIRIES/ADDRESS CHANGES** 1-877-736-7612 or [smb@ccc.gannett.com](mailto:smb@ccc.gannett.com) **FEDERAL ID** 47-2390983

Save A Tree! Gannett is going paperless. Enjoy the convenience of accessing your billing information anytime and pay online. To avoid missing an invoice, sign up today by going to <https://gcil.my.site.com/financialservicesportal/s/>.

Date	Description	Amount
9/1/25	Balance Forward	\$0.00

**Digital Advertising:**

Invoice Period	Product/Placement Targeting	Description	PO Number	Campaign Dates	Impressions	Gross Amount	Net Amount
SEP	Directory and Listings	Runnells City Wide Garage Sale - Sept 2025		9/17/25-9/17/25	FIXED		\$15.00

**Print Advertising:**

Start-End Date	Product	Description	PO Number	Run Dates	Ad Size	Rate	Gross Amount	Net Amount
9/17/25-9/17/25	DES Altoona Herald-Index	Runnells City Wide Garage Sale - Sept 2025		9/17	3/16 Page	Fixed Price		\$187.50

**Miscellaneous:**

Start-End Date	Product	Description	Net Amount
9/30/25	Ad Processing Fee	Monthly Fee	\$25.00

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$227.50
Service Fee 3.99%	\$9.08
*Cash/Check/ACH Discount	-\$9.08
*Payment Amount by Cash/Check/ACH	\$227.50
Payment Amount by Credit Card	\$236.58

**PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT**

ACCOUNT NAME		ACCOUNT NUMBER		INVOICE NUMBER		AMOUNT PAID
Runnells City Wide Garage Sale		1235929		0007341808		
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL CASH AMT DUE*
\$227.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$227.50
REMITTANCE ADDRESS (Include Account# & Invoice# on check)				TO PAY BY PHONE PLEASE CALL:		TOTAL CREDIT CARD AMT DUE
Gannett Iowa LocaliQ PO Box 631851 Cincinnati, OH 45263-1851				1-877-736-7612		\$236.58
				To sign up for E-mailed invoices and online payments please go to <a href="https://gcil.my.site.com/financialservicesportal/s/">https://gcil.my.site.com/financialservicesportal/s/</a>		

00012359290000000000000073418080002275090127

**RESOLUTION OF THE PUBIC WORKS DEPARTMENT  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-59**

**RESOLUTION FOR CITY HALL RENOVATION**

**WHEREAS**, City of Runnells, the City Council in wanting to renovate city hall

**WHEREAS**, the city clerk has attached the Proposals for renovating city hall

1. Home State Builders LLC                      \$25,000.00
2. Hinman Home Improvement LLC      \$ 9250.00
3. Inflexion solutions                              \$24,500.00

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the proposal to renovate city hall, to come out of City Hall building maintenance 001-650-6310

**PASSED AND APPROVED** this 12th day of November, 2025.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
JoAnn Bohn				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
DEVIN GAUDETTE  
MAYOR PRO TEM, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

# ESTIMATE

Hinman Home Improvement Llc  
1709 Prairie Creek Dr  
Grimes, IA 50111

brendin83@yahoo.com  
+9187072

**Bill to**  
Austin Henry  
Tinleehe

## Estimate details

Estimate no.: 1289  
Estimate date: 09/08/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>Demo</b>	Consist of Demo of three exterior walls and four interior walls. Also includes removal of the carpet and prep for new building plan.		\$0.00	\$0.00
2.		<b>Framing</b>	Consist of framing out the three exterior walls and walls for new bathroom and mechanical room.		\$0.00	\$0.00
3.		<b>Insulation</b>	Consist of insulating three exterior walls after new framing.		\$0.00	\$0.00
4.		<b>Drywall</b>	Consist of hanging new drywall for three exterior walls and the walls for the new bathroom and mechanical room consist of hang tape and texture.		\$0.00	\$0.00
5.		<b>Flooring</b>	Consist of install of new carpet to entire building.		\$0.00	\$0.00
6.		<b>Paint</b>	Consist of painting ceiling walls, and trim.		\$0.00	\$0.00
7.		<b>Cabinets</b>	Consist of install mini kitchen.		\$0.00	\$0.00
8.		<b>Doors</b>	Consist of install of bifold door for mechanical room and 36 inch main door for bathroom.		\$0.00	\$0.00
9.		<b>Windows</b>	Consistent installing new windows to Town hall.		\$0.00	\$0.00

10.	<b>Sales</b>	This line item consists of all labor, needing done to complete entire project.	1	\$9,250.00	\$9,250.00
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				<b>Total</b>	<b>\$9,250.00</b>
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Accepted date

Accepted by



# Home State Builders, LLC

City of Runnells-City Hall 110 Brown St Runnells, IA 50237		9/18/2025
		Interior Renovation
<b>Scope of work</b>		
1	<b>Design/Architect/Engineer/Permit/Project management:</b> <ul style="list-style-type: none"> <li>• Create construction documents per approved plan.</li> <li>• Daily project oversight and management.</li> <li>• Job scheduling and quality control.</li> <li>• Material labor procurement and coordination.</li> <li>• Structural engineering design and load calculations, if applicable.</li> <li>• City approved building permit, if applicable.</li> </ul>	Included
2	<b>Jobsite Prep and Demo:</b> <ul style="list-style-type: none"> <li>• Jobsite prep, dust control, and plastic zip wall installation at all areas considered.</li> <li>• Considers a 16' dump trailer to be left on-site in front of City Hall for all debris containment.</li> <li>• Cap all plumbing for remodel per demo plan.</li> <li>• Electrical circuits as necessary to support new design.</li> <li>• Considers the removal and disposal of the following: <b>***Note-Salvaged items will be identified.</b> <ol style="list-style-type: none"> <li>1. Full demo of all windows, window trim, and RO frames.</li> <li>2. Full demo at kitchenette and bathroom.</li> <li>3. Full demo of all paneling.</li> <li>4. Remove existing front door and jamb.</li> <li>5. Remove approximately 30" of the brick wall to the north of front door. Considers wall to be removed off of the north end and from floor to ceiling.</li> <li>6. Remove trim at exterior wall/ceiling interface.</li> <li>7. Remove wall wall concealing furnace, in preparation for new mechanical closet.</li> <li>8. All ceiling mounted fixtures.</li> </ol> </li> </ul> <p><b>***Note-Salvaged items do not have a 100% guarantee that the reinstall condition will be exactly as it is in their current installed condition.</b></p>	Included
3	<b>Framing:</b> <ul style="list-style-type: none"> <li>• Considers labor to frame the following: <ol style="list-style-type: none"> <li>1. All masonry walls to be firred so that 2" rigid foam insulation can be installed between stud cavities, and wall can be sheetrocked.</li> <li>2. New walls for ADA bathroom.</li> <li>3. New walls for mechanical/storage room.</li> <li>4. Rough openings for new windows, if necessary.</li> <li>5. Rough opening for new front door, if necessary.</li> </ol> </li> </ul>	Included
4	<b>Windows:</b> <ul style="list-style-type: none"> <li>• Considers labor to install the following client supplied windows: <ol style="list-style-type: none"> <li>1. Bank of (3) windows at east elevation.</li> <li>2. Bank of (3) windows at south elevation.</li> <li>3. Single window at existing kitchenette.</li> <li>4. Single window at existing bathroom.</li> <li>5. Single window at west elevation..</li> </ol> </li> </ul>	Included

5	<p><b>Insulation:</b></p> <ul style="list-style-type: none"> <li>• Considers the labor to install open rigid 1-1/2" foamate wall cavities.</li> </ul> <p><b>Option:</b> Check depth of attic insulation for proper R-value for climate zone 5.</p>	Included
6	<p><b>Electrical: Main level</b></p> <ul style="list-style-type: none"> <li>• Considers new 20A circuit for refrigerator.</li> <li>• Considers general convenience outlets per code, and located adequately for new layout.</li> <li>• Considers all general lighting at main level to be re-deviced for LED wafer lights. Layout arrangement and switch locations to be determined in the field during electrical walk.</li> <li>• Considers circuit for combination CO/Smoke alarms.</li> <li>• Considers GFCI protected outlet at bathroom and kitchenette.</li> </ul>	Included
7	<p><b>Plumbing:</b></p> <p>***Note-All plumbing to be completed by others.</p>	
8	<p><b>HVAC:</b></p> <ul style="list-style-type: none"> <li>• No HVAC work is considered in this proposal.</li> </ul>	
9	<p><b>Drywall:</b></p> <ul style="list-style-type: none"> <li>• Material and labor to install 1/2" gypsum board at remodeled areas.</li> <li>• Considers all walls and ceilings.</li> <li>• Texture to be knockdown on ceiling and orange peel at walls.</li> </ul>	Included
10	<p><b>Trim:</b></p> <ul style="list-style-type: none"> <li>• Considers labor to install the following: <ol style="list-style-type: none"> <li>1. Front door with hardware and closer.</li> <li>2. Pre-hung single 3'-0" x 6'-8" LH door at ADA bathroom..</li> <li>3. 5'-0" x 6'-8" bi-fold louvered closet door at mechanical room.</li> <li>4. Pre hung 2'-8" x 6'-8" laundry room door.</li> <li>5. Interior door casing on new interior doors.</li> <li>6. Window casing, and extension jambs on new windows.</li> <li>7. Sink base cabinet at kitchenette.</li> <li>8. Poplar or MDF paint grade base boards.</li> </ol> </li> </ul>	Included
11	<p><b>Countertops:</b></p> <ul style="list-style-type: none"> <li>• Countertops are not considered in this proposal but available upon request.</li> </ul>	
12	<p><b>Flooring:</b></p> <ul style="list-style-type: none"> <li>• Considers the labor to install glue down carpet tiles. Glue to be supplied by Home State Builders.</li> <li>• Considers the labor to install LVP at ADA bathroom.</li> </ul>	Included
13	<p><b>Paint/Stain:</b></p> <ul style="list-style-type: none"> <li>• <b>Interior</b></li> <li>• PVA drywall primer at new sheetrock area.</li> <li>• Considers Sherwin Williams Pro Mar 200 series finish coat paint.</li> <li>• Standard sheens are considered. <ol style="list-style-type: none"> <li>1. Flat at ceilings.</li> <li>2. Eggshell or low sheen at walls.</li> <li>3. Semi-gloss at doors, base and casing.</li> </ol> </li> <li>• Considers neutral colors, whites, and earthy tones.</li> <li>• Up to 3 colors considered. (wall, trim, ceiling)</li> <li>• Bold and primary colors not considered.</li> <li>• Considers entire interior of building.</li> </ul>	Included

14	<b>Paint:</b> <ul style="list-style-type: none"> <li>• Exterior</li> <li>• Considers Sherwin Williams Super Paint series finish coat paint.</li> <li>• Considers exterior window framing.</li> </ul>	Included
15	<b>Misc:</b> <ul style="list-style-type: none"> <li>• Considers labor to install the following client provided items:             <ol style="list-style-type: none"> <li>1. Cabinet hardware.</li> <li>2. Ceiling fans.</li> <li>3. Light fixtures.</li> <li>4. Window treatments.</li> <li>5. Interior door hardware.</li> </ol> </li> </ul>	Included
16	<b>Cleaning:</b> <ul style="list-style-type: none"> <li>• Jobsite to be left in a reasonably clean state on a daily basis.</li> <li>• Considers a professional final cleaning at completion.</li> </ul>	Included
17	<b>Notes:</b> <ol style="list-style-type: none"> <li>1. All materials are to be supplied by the City of Runnells.</li> <li>2. Any additional labor that is needed due to unforeseen circumstances will be billed out at \$75/ man hour, or carried out via change order and approval.</li> </ol>	Included
<b>Project total:</b>		<b>\$25,000.00</b>
<b>PRICING SUMMARY EXPIRES ON SEPTEMBER 25TH, 2025</b>		
<p>All materials and labor are to be included in the estimated price above. Home State Builders, LLC is not responsible for any additional work that may arise due to unforeseen issues. A 40% deposit of the full contract amount is due upon approval.</p> <p style="text-align: center;"><b>\$10,000.00</b></p> <p style="text-align: center;">We appreciate the opportunity to earn your business.</p>		

**City of Runnells-City Hall**

**Date**

**Home State Builders, LLC**

**Date**

Inflexion solutions  
 7738 9th Ave  
 Pleasant Hill, IA 50327 US

# Estimate 1329



<b>ADDRESS</b> Runnells City Hall	<b>SHIP TO</b> Runnells City Hall	<b>DATE</b> 10/29/2025	<b>TOTAL</b> \$24,500.00
--------------------------------------	--------------------------------------	---------------------------	-----------------------------

DATE	ACTIVITY	ACTIVITY	AMOUNT
	Tear out old paneling and insulation on the existing walls. Take out walls that are in the bathroom and storage room for new framing. Tear out carpet., 1 @ \$750.00	Demo	750.00
	Tear out brick wall entering the building	Services	550.00
	Take out old windows and reframe and install new ones.	Services	3,000.00
	Remove and reroute Electrical for the lighting and the outlets	Services	2,100.00
	Install insulation in the walls., 1 @ \$700.00	Insulation	700.00
	Build new walls for bathroom and storage area	Services	1,100.00
	Install new drywall and skim ceiling. texture all with orange peel, 1 @ \$6,000.00	Drywall	6,000.00
	Install new glue down flooring?	Services	3,700.00
	Install doors and trim and cabinets, 1 @ \$2,500.00	Trim and Doors	2,500.00
	Paint walls and ceiling. doors and trim., 1 @ \$4,100.00	Paint	4,100.00
	All above is labor only, disposal cost is not included		

Payment Schedule is 35% down remainder due upon completion	<b>SUBTOTAL</b>	24,500.00
	<b>TAX</b>	0.00
	<b>TOTAL</b>	<b>\$24,500.00</b>

THANK YOU.

Accepted By

Accepted Date

## LICENSE FOR SEASONAL DÉCOR

MidAmerican Energy Company ("MidAmerican") grants City of Runnells ("Licensee") a license to use its utility poles for seasonal decor comprised of decorative lighting ("DÉCOR") which is also known as seasonal decorations. All Decor is subject to the following:

1. Decor that comprises decorative lighting shall be limited to the period November 15 in a given year to January 31 of the following year.
2. The utility poles included in this License are located in the city of Runnells, Iowa/Illinois. This agreement is only for the specific pole locations and decorations approved within this License. Any future changes or additional poles shall require a new application. Any changes to decoration designs to existing poles or new poles shall also require a new application.
3. Exhibit A to this License contains the required criteria that Licensee must follow in order to attach Decor to MidAmerican poles. The overall width, length and top (vertical from ground line) of the Décor shall not exceed the dimensions as described in MidAmerican's MEC Decor Criteria set forth in Exhibit A. All work performed by Licensee relating in any way to the attachment of Decor to a MidAmerican pole under this License, whether done by Licensee, its agents, representatives, employees, contractors or subcontractors, or the agents, representatives, or employees of Licensee's contractors or subcontractors, must be performed in accordance with Exhibit A and all other terms set forth in this License.
4. All Decor on MidAmerican poles shall be installed, owned and maintained by the Licensee. All Decor on MidAmerican poles shall be installed and maintained by the Licensee's qualified electrician/electrical contractor. Decor shall be installed in accordance with the requirements and specifications of the presently adopted Iowa Electrical Safety Code, National Electrical Safety Code (NESC), the Occupational Safety and Health Act (OSHA) and all Distribution Standards and Conditions, and Orders issued pursuant thereto of the Iowa Utilities Board (see referenced drawings).
5. All Decor shall be controlled by a dusk to dawn photocell or timer installed by the Licensee or by the Licensee's qualified electrician/electrical contractor and serve no other electrical load other than Decor lighting on the same pole. MidAmerican shall be **solely responsible for connecting/disconnecting the receptacles to a power source**. As used in this License, the term "Facilities" includes, but is not limited to, MidAmerican's poles, the receptacles and the electric power to the



receptacles. All cost of work performed by MidAmerican personnel to install, remove, make-ready, make safe, maintain or inspect the Facilities associated with the Licensee's Decor lighting shall be reimbursed by the Licensee on a time-and-material basis.

6. Licensee's right to use MidAmerican's poles under this License is subordinate to MidAmerican's right to use its poles for any purpose at any time, including but not limited to electrical service. If MidAmerican, in its sole discretion, determines any Decor or associated equipment or apertures affixed thereto poses any threat to the safety of utility workers or the public, interferes with the performance of MidAmerican's service obligations, poses any threat to the integrity of MidAmerican's poles, Facilities, or electric system reliability, or creates any conflict of any kind with any cable television system or provider of telecommunication services authorized to attach under 47 U.S.C. §224(f) or 47 C.F.R. §1.1401, et. seq., MidAmerican may remove such Decor, associated equipment or appurtenances, without prior notice to Licensee and at Licensee's sole risk and expense.
7. Licensee acknowledges that it is not a cable television system or provider of telecommunications service under 47 U.S.C. §224(f) or 47 C.F.R. §1.1401, et. seq. Licensee acknowledges that, in addition to the subordination of rights set forth above, any rights Licensee obtains under this License are subordinate to all rights that a cable television system or provider of telecommunications service may currently have, or may obtain in future, under a pole attachment contract with MidAmerican. Licensee also acknowledges that any rights Licensee obtains under this License are also subordinate to all federal and state statutes, laws, rules and regulations applicable to pole attachments, including but not limited to the FCC rules relating to pole attachments at 47 CFR §1.1401, et., seq.
8. Licensee acknowledges and agrees that, notwithstanding anything to the contrary in this License, Licensee's Decor, associated equipment or appurtenances may be removed by MidAmerican at any time, for any reason, with or without cause.
9. Licensee shall defend, indemnify and hold harmless MidAmerican, its parent, subsidiary and affiliated companies and its agents, officers and employees from all losses or liabilities, including those involving personal injury, bodily injury, death, property damage, or violation of any state or federal constitutional provision, statute, rule or regulation, of any nature to any person or entity, including but not limited to the owner of a pole attachment under 47 U.S.C. §224 and 47 C.F.R. §1.1401, et. seq., arising from or caused by any of the following:
  - a) Licensee's use of the Decor, associated equipment or appurtenances in a manner that violates state or federal law, including but not limited to, 47 U.S.C. §224 and 47 C.F.R. §1.1401, et. seq.;



- b) Licensee's failure to perform any obligation under this Contract;
- c) Licensee's Installation, erection, maintenance, repair, replacement, presence, use, or removal of Decor, associated equipment or appurtenances, or any other attachments or other property owned or maintained by Licensee, whether authorized under this Contract or not;
- d) Licensee's failure to comply with any applicable safety code or requirement, including but not limited to the NESC or any other code, regulation or requirement cited or required by this Contract, and including but not limited to MidAmerican's construction and Installation requirements with respect to Licensee's Decor, associated equipment or appurtenances or other property owned or maintained by Licensee on or around MidAmerican's Poles or facilities, whether authorized under this contract or not; and
- e) Any other act or omission of Licensee.

Subparagraphs a) through e) above shall constitute the "Covered Claims." As used in paragraphs (a) through (e) above, "Licensee" shall include Licensee's agents, representative, employees, or contractors or subcontractors, and the agents, representatives, or employees of any of Licensee's contractors or subcontractors.

If a Covered Claim is instituted by any person or entity against the MidAmerican Indemnified Parties, Licensee will assume the defense of that claim, legal action, or suit, upon being notified to do so by MidAmerican and will pay any judgment or settlement rendered in such action or suit. It is understood and agreed by Licensee that if the MidAmerican Indemnified Parties are named a defendant in any such claim, legal action or suit and Licensee fails or neglects to assume the defense thereof after having been notified to do so, MidAmerican may compromise and settle or defend the claim, legal action or suit and Licensee is bound to reimburse MidAmerican for the amount expended by MidAmerican in paying any judgment or settlement, together with all reasonable attorney's fees and court costs, incurred by MidAmerican by reason of its defense or settlement of such legal action or suit. Any judgment or amount expended by MidAmerican in compromising or settling such legal action or suit shall be conclusive as determining the amount for which Licensee is liable to reimburse MidAmerican.

If a Covered Claim is brought against any MidAmerican Indemnified Party by a) an agent, representative or employee of Licensee or b) an agent, representative or employee of any of Licensee's contractors or subcontractors, or c) anyone directly or indirectly employed by Licensee or any of Licensee's contractors or subcontractors, or d) anyone for whose acts Licensee or any Licensee's contractors or subcontractors may be liable, Licensee's indemnification obligations under this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for Licensee or any of Licensee's contractors or subcontractors under workers' compensation acts, disability benefit acts or other employee benefit acts.

10. In addition to the foregoing:



- a) Licensee shall at all times during the performance of any work or exercise of any right or obligation under this License exercise due diligence to protect MidAmerican's property and facilities from damage and to prevent interference with or interruption of MidAmerican's services. Licensee shall reimburse MidAmerican for all damages, either immediate or consequential, sustained by MidAmerican or by any of MidAmerican's property and facilities or in any manner affected by the performance of any work or exercise of any right or obligation under this License caused by any act or omission (whether tortious or not) of Licensee, its agents, representatives, employees, contractors or subcontractors, or the agents, representatives, or employees of Licensee's contractors or subcontractors. Any property so damaged shall be repaired or replaced at Licensee's expense in a condition equal to that existing immediately prior to the damage and to MidAmerican's satisfaction.
  
- b) Licensee shall at all times during the performance of any work or exercise of any right or obligation under this License also exercise due diligence to protect the pole attachments of cable television systems or providers of telecommunications services that are attached to MidAmerican poles, and to prevent any damage, movement, interference or interruption to the pole attachments and any related facilities or equipment. Licensee agrees it is legally responsible for any such damage, movement, interference or interruption caused by its actions or those of its agents, representatives, employees, contractors or subcontractors, or the agents, representatives, or employees of Licensee's contractors or subcontractors. Any property so damaged, moved, interfered with, or interrupted, shall be repaired, replaced or restored at Licensee's expense in a condition equal to that existing immediately prior thereto and to MidAmerican's satisfaction. The terms of this section 7(b) shall not in any way limit Licensee's obligations under section 6. They are applicable to Licensee in addition to the terms set forth in section 6, and not in lieu thereof.
  
- c) Licensee releases and holds harmless MidAmerican from any liability for damage or loss to Licensee's Decor, associated equipment or appurtenances, or for any interruption, discontinuance, or interference with Licensee's service to its customers, caused by or resulting from such damage or loss, which may be caused, or which may be claimed to have been caused, by any action of MidAmerican undertaken in furtherance of the purposes of this Contract, except as limited by this subsection 10(c). In addition, Licensee shall defend, indemnify, hold harmless and release the MidAmerican Indemnified Parties from and against any and all claims, demands, causes of action, costs (including attorneys' fees), or other liabilities arising from any interruption, discontinuance, or interference with Licensee's service to its customers which may be caused, or which may be claimed to have been caused, by any action of MidAmerican undertaken in furtherance of the purposes of this Contract, except as limited by this subsection 10(c).

Licensee's obligations under this subsection 10(c) shall not extend to losses or liability caused by the negligence or willful misconduct of MidAmerican, its agents, representatives, or employees.

11. MidAmerican must emphasize the presence of its electric wires and Facilities and the potentially dangerous nature of electricity. Licensee shall notify its agents, servants, employees and all others who are involved with work in the area of MidAmerican's Facilities of the potentially dangerous nature of electricity and the need to notify MidAmerican prior to using equipment in any area where work cannot be performed safely. Licensee shall notify MidAmerican, Attention: Pole Attachments group, poleattachments@midamerican.com, in writing in the event that Licensee determines that the installation of Decor or Decor lighting receptacles cannot be performed safely in the area of MidAmerican's electric lines or Facilities. Licensee, its agents, servants, employees and all others will cease work and notify MidAmerican so that appropriate measures may be taken to avoid a potentially hazardous situation.
12. Licensee shall maintain insurance with MidAmerican named as additional insured, to cover all risks in paragraphs 9 and 10 and shall provide a copy of the insurance certificate to MidAmerican upon execution of this License. The coverage and limits are specified on Exhibit B, attached hereto and incorporated herein by this reference.
13. Licensee acknowledges that MIDAMERICAN MAKES NO WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, AS TO THE FITNESS, DESIGN, OR CONDITION OF THE FACILITIES OR THEIR FITNESS FOR ANY PARTICULAR PURPOSE. MIDAMERICAN HAS AGREED TO ALLOW LICENSEE TO USE, AND LICENSEE UNDERSTANDS THAT THE FACILITIES ARE PROVIDED, AS IS, WITH ALL FAULTS.
14. In the event of any matter or dispute arising out of or related to this License, it is agreed between the parties that the law of the State of Iowa (including statute of limitations provisions) will be given the interpretation, validity, and effect of this License without regard to the place of execution or place of performance thereof, or any conflicts of law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS LICENSE. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.
15. The License shall become effective on the date of its execution and shall continue until terminated by either MidAmerican or Licensee giving the other party thirty (30) days written notice of termination, or immediately without notice if Licensee fails to comply with any provisions of this License. This License can also be terminated immediately upon written notice by MidAmerican to Licensee that the actions of the Licensee or any



of the Attachments of the Licensee conflict with any applicable federal, state, or local laws, ordinances, rules, or regulations applicable to pole attachments of cable television systems or providers of telecommunications services, including, but not limited to, 47 U.S.C. §224 and the FCC pole attachment regulations located at 47 C.F.R. §1.1401, et. seq. This License can also be terminated immediately upon written notice by MidAmerican to Licensee that the actions of the Licensee or any of the Attachments of the Licensee conflict with any terms or provisions of a pole attachment agreement in effect between MidAmerican and any cable television system or provider of telecommunications service. The provisions of sections 9 and 10 shall survive termination.

- 16. MidAmerican may assign its interests in this License to a successor corporation. The obligations of paragraphs 9 and 10 shall survive termination of this License.

Acceptance of the terms and conditions stated herein is indicated by the authorized person dating and signing in the space provided below. The person(s) executing this License warrant and represent that they have authority to sign as, or on behalf of, the party for whom they are signing.

**MidAmerican Energy Company**

By \_\_\_\_\_

Printed William Albertsen

Title Program Manager – Joint Facilities Management

**City of Runnels**

By \_\_\_\_\_

Printed \_\_\_\_\_

Title \_\_\_\_\_

Representing \_\_\_\_\_ City of \_\_\_\_\_

Accepted and agreed to this \_\_ day of \_\_\_\_\_, 2025

**Exhibit A – MEC Decor Criteria**

MidAmerican will allow cities to attach Decor on MidAmerican poles if the following conditions are met:

- 2.01 The **maximum dimension for Decor is 30" wide by 72" tall.**  
Decor must not exceed these sizes in either dimension.
- 2.02 Only (1) Decor per pole is permitted. Each pole will be inspected prior to attachment to confirm viability for attachment.
- 2.03 Only one type of attachment per pole, for example, if there are banner arms on a pole, there cannot be any Decor, cameras, flags, small cell or other type of attachments.
- 2.04 Decor brackets must be mounted using stainless steel banding. **No drilling of holes into the poles is allowed.**
- 2.05 Decor shall not be allowed on poles with existing electrical or communication risers on (up the side of) the pole. This includes u-guards, masts, weatherheads, etc.
- 2.06 Pole height must accommodate Decor installation parameters.
- 2.07 Decor shall maintain a minimum of 40" vertical clearance below any electrical wiring (secondary wiring or neutral wiring).
- 2.08 Decor shall maintain a minimum of 40" vertical clearance below any luminaries from where the ballasts connect to the poles.
- 2.09 Decor shall maintain a minimum of 12" vertical clearance below any communications wiring on the poles.
- 2.10 Decor that are attached on the curb side of a pole shall be:
  - a) A minimum 96" above the sidewalk surface.
  - b) A minimum of 18" clear from the face of the curb.
  - c) A minimum of 198" clear above travel lane if portions hang over travel lane.
- 2.11 Decor that are attached on the sidewalk side of the pole shall be:
  - a) A minimum of 96" above the sidewalk.
  - b) A minimum of 18" back from curb face.
- 2.12 Decor shall not be mounted less than 2' above an existing sign on the pole.
- 2.13 Decor shall not interfere with the visibility of traffic signals or signs or identified historic or artistic installations.



- 2.14 Decor shall be controlled by a dawn to dusk photocell or timer which will be provided and installed by the Licensee or by the Licensee's qualified electrician/electrical contractor.

### 3.0 NOTIFICATION

- 3.01 All Applications for Attachments, Notices of Removal, associated maps and correspondence shall be forwarded to:

MidAmerican Energy Company/Pole Attachment  
Department 3500 104th Street, Urbandale, IA 50322  
Electronic notification: Email: [poleattachments@midamerican.com](mailto:poleattachments@midamerican.com)

### 4.0 APPLICATION APPROVAL PROCESS

- 4.01 Application form shall be submitted to MidAmerican including map with requested poles included with application, design specification/drawings of decorations and pictures of Decor.

- 4.02 Application information shall be submitted through [poleattachments@midamerican.com](mailto:poleattachments@midamerican.com). All submitted application information will be reviewed internally; review shall include the following:

- a. Pre-Inspection of poles for viability to support attachments.
- b. Review of Decor for size, method of attachment and power requirements. Pre-approval by MidAmerican of decorations and locations is recommended before the purchase of decorations.
- c. Any pole work required to allow safe installation of Decor on selected poles.
- d. If requesting electric receptacles, the electric contractor must be approved by MidAmerican prior to any work on the poles. If requesting electric receptacles, MidAmerican will connect the receptacles to power once the receptacle installation has been inspected.

- 4.03 Once pole viability, decoration design and power (if applicable) have been reviewed, MidAmerican will notify Licensee if any make ready work is required and the cost of the make ready work.

- 4.04 If required, payment will need to be received before make ready will be completed.

- 4.05 When the make ready work has been completed, the Licensee will be notified they are approved to complete attachments.

- 4.06 Once Licensee has attached, MidAmerican must be notified so a post installation inspection can be completed to ensure installation meets NESC code.



**Exhibit B – Insurance Requirements**

Prior to beginning attachment to MidAmerican's facilities, and at all times during the term of the License, Licensee shall purchase, at its own expense, and maintain with insurance companies in good standing and acceptable to MidAmerican, such insurance as will protect Licensee from liability and claims for injuries and damages which may arise out of or result from Licensee's operations under the License and for which Licensee may be legally liable, whether such operations are by Licensee or by a contractor or subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

MidAmerican intends that this contract shall also be one of indemnity, and that such indemnification shall be covered by insurance. For the further protection of Licensee and MidAmerican, but without restricting or waiving any obligations of Licensee herein contained, Licensee shall insure the risks associated with the work, the Decor, and this License with minimum coverages and limits as set forth below:

1. Commercial General Liability Insurance, written on an Occurrence Basis, with limits of \$1,000,000.00 per occurrence / aggregate Bodily Injury and Property Damage, including the following coverages:

- Premises and Operations Coverage
- Independent Contractor's Coverage
- Contractual Liability covering liabilities assumed under this Contract Products and Completed Operations Coverage
- Broad Form Property Damage Liability endorsement Personal Injury Liability, including Contractual

2. Workers' Compensation (or maintenance of a legally permitted and governmentally approved program of self-insurance) covering Licensee's employees pursuant to applicable state workers' compensation laws for work-related injuries suffered by employees of Licensee. Liability Insurance limits shall not be less than:

Bodily Injury by Accident	\$500,000	Each Accident
Bodily Injury by Disease	\$500,000	Policy Limit
Bodily Injury by Accident	\$500,000	Each Employee

and covering location of all workplaces involved in this Agreement.

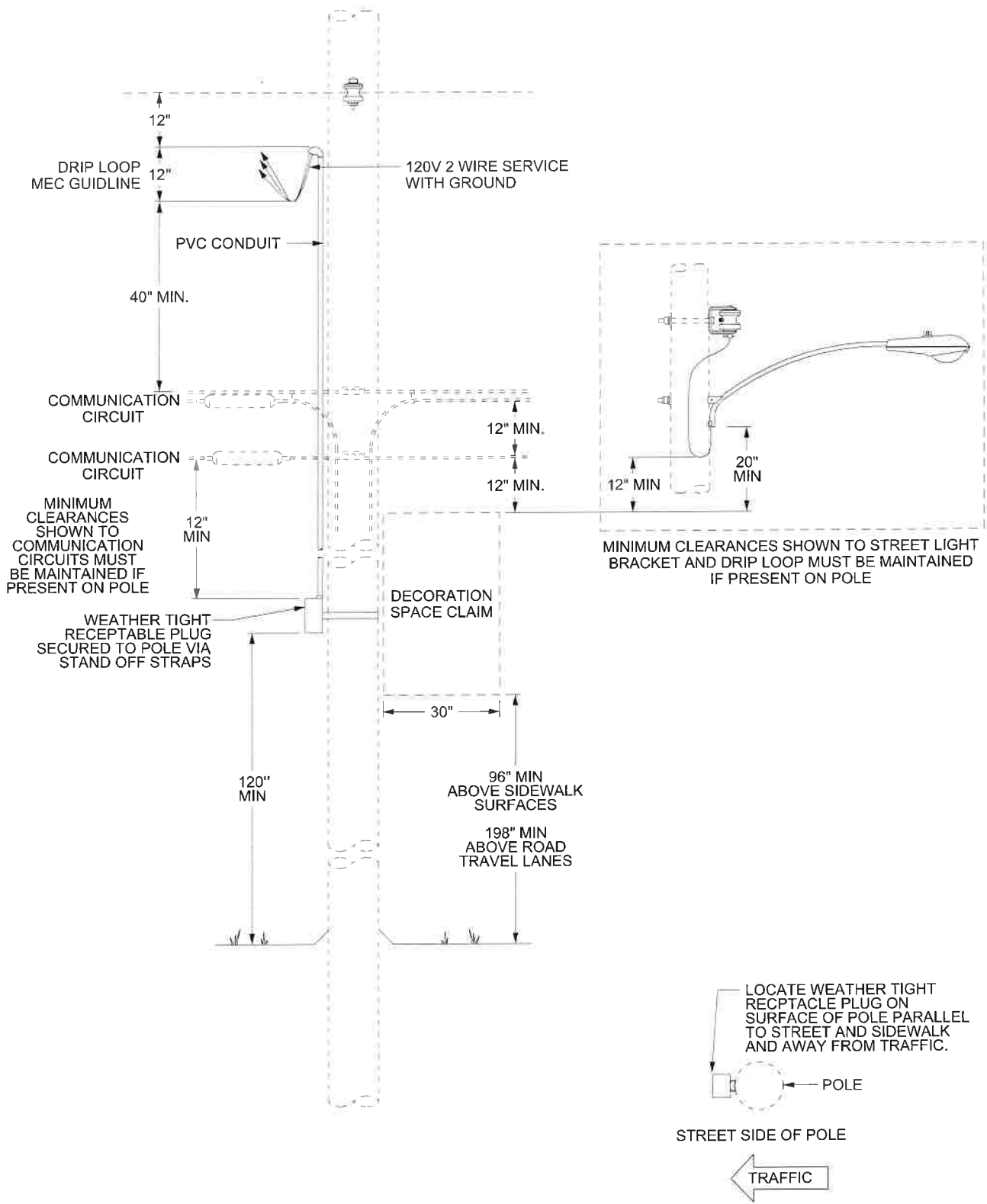
3. Comprehensive Automobile Liability Insurance covering owned, hired and non-owned vehicles with limits of \$1,000,000.00 per occurrence. Bodily Injury and Property Damage combined single limits, including Sudden and Accidental Pollution Liability, as appropriate.
4. Umbrella Liability Insurance with a minimum combined single limit of \$5,000,000.00 each occurrence / aggregate where applicable to be excess of the coverages and limits required in 1, 2, (employers' liability only) and 3, above.

Licensee will provide MidAmerican with certificates of insurance evidencing this coverage. All of the above described insurance policies shall contain provisions that the insurance companies will have no right of recovery or subrogation against MidAmerican, its parent, divisions, affiliates, subsidiary companies, co-lessees, or co-ventures, agents, directors, officers, servants, and insurers; it being the intention of the parties that the insurance as effected shall protect all parties, and Licensee's carrier shall be primarily liable for any and all losses covered by the described insurance.

MidAmerican, its parent, divisions, affiliates, subsidiary companies, co-lessees, or co-ventures, agents, directors, officers, employees, and servants shall be named as an additional insured in each of Licensee's insurance policies (except statutory Workers' Compensation).

#### CONTRACTOR'S INSURANCE

Should MidAmerican permit Licensee to further sublet, contract or subcontract any portion of the Work, Licensee shall, prior to the commencement of Work by any contractor or subcontractor, provide to MidAmerican's Engineering and Operations, certificates of insurance evidencing that each such contractor or subcontractor carries insurance as required by the insurance terms in this Exhibit B or evidencing that such contractors or subcontractor are named insureds under Licensee's insurance coverages. As with Licensee's insurance coverage, MidAmerican, its parent, divisions, affiliates, subsidiary companies, co-lessees, or co-ventures, agents, directors, officers, employees and servants shall be named as an additional insured on any contractor or subcontractor insurance required by this section.



----NOTES----

1. MIDAMERICAN ENERGY TO MAKE FINAL SECONDARY CONNECTIONS.
2. RECEPTACLE PLUG MUST BE GROUNDED TO MIDAMERICAN ENERGY GROUND SYSTEM.
3. IF POLE GROUND EXISTS, BOND SERVICE GROUND TO POLE GROUND. IF NO POLE GROUND EXISTS, BOND SERVICE TO OVERHEAD NEUTRAL



DECORATION AND WEATHER TIGHT RECEPTACLE PLUG CLEARANCES

APPENDIX 2G

CU CATEGORY:

DRAWN BY  
SDN

APPROVED BY  
TWT

REV. NO.  
1

REV. DATE  
12/1/2020

ISSUE DATE  
09/21/2020

# Typical Equipment for Installation



Date of Issuance:	Effective Date:	<b>November 10, 2025</b>
Owner: <b>City of Runnells</b>	Owner's Contract No.:	
Contractor: <b>C.L. Carroll Co., Inc.</b>	Contractor's Project No.:	
Engineer: <b>JEO Consulting Group, Inc.</b>	Engineer's Project No.:	<b>171550</b>
		<b>2023 Wastewater Treatment Facility Upgrades; SRF Project No.</b>
Project: <b>1920943-01</b>	Contract Name:	<b>Project No. 1920943-01</b>

The Contract is modified as follows upon execution of this Change Order:

Description: **This change order includes the removal/replacement of the existing blower building damper and actuator, and acceptance of \$2,000 credit to the City of Runnells for additional driveway repairs not completed by this Contract.**

Attachments: **Blower Building Damper Proposal**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,639,500.00</u>	Original Contract Times: <u>June 1, 2025</u> Substantial Completion: <u>June 30, 2025</u> Ready for Final Payment: _____ days or dates
Decrease from previously approved Change Orders No. 1 to No. 7: \$ <u>(68,837.55)</u>	[Increase] [Decrease] from previously approved Change Orders No. [-] to No. [-]: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>3,570,662.45</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 1, 2025</u> Ready for Final Payment: <u>June 30, 2025</u> days or dates
Increase of this Change Order: \$ <u>900.00</u>	Increase of this Change Order: Substantial Completion: <u>-</u> Ready for Final Payment: <u>-</u> days or dates
Contract Price incorporating this Change Order: \$ <u>3,571,562.45</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 1, 2025</u> Ready for Final Payment: <u>June 30, 2025</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u></u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: _____
Date: <u>11.10.2025</u>	Date: _____	Date: _____

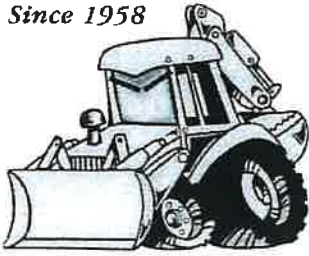
Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_



Since 1958



# C.L. Carroll Co.

Incorporated



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3623 6th Avenue Des Moines, IA 50313 Phone: 515-282-7495 Fax: 515-282-1406

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## Runnells Iowa WWTP Replace Blower Building Damper

8/28/2025

CL Carroll is quoting a price to remove and replace existing blower building damper and actuator. This price includes electrical work

Total price = \$ 2900.00

These prices are good for 30 days from today's date.

I agree to these prices

Signed

*Jeremy Lindquist*

Date

*9/9/25*

Jon Rissman

*JR*

CL Carroll Co



James Vigon • 2317 Dixon St., Des Moines, IA 50316 • Ph: 515-829-0285 • james@alliwamech.com

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July 11, 2025 **REVISED 8-27-25**

**To:** Jon Rissman  
CL Carroll Inc.  
Ph: 515-205-8930  
[jon@clcarroll.com](mailto:jon@clcarroll.com)

Please see the proposed offer below for the following project:

**Project: Runnells WWTF – Damper Replacement**

**Scope of Work:**

1. Remove existing 24x16 damper with explosion proof actuator.
2. Furnish and install one (1) new 24x16 damper with standard actuator.

**Exclusions:**

1. Overtime / shift work.
2. Electrical.
  - a. Actuator to be 120v.
3. Plumbing.
4. Fire suppression.
5. Wall, ceiling, floor, concrete, or roof cutting and/or patching.

**Base Bid: \$ 1,700.00**

If you have any questions or would like us to proceed, please give us a call.

Sincerely,

James Vigon  
All Iowa Mechanical  
PM/Estimator - Business Partner

Accepted by:	
Company:	
Signature:	
Printed Name / Title:	
Date:	

**Proposal is valid for 10 days from date above.**

# Jenson Electric

**ADDRESS**

4945 NW 57<sup>th</sup> Ave.  
Johnston IA, 50009

**PHONE**

O: 515.276.5099  
C: 515.745.0800

**EMAIL**

[Dana@JensonElectric.com](mailto:Dana@JensonElectric.com)

**WEBSITE**

[www.JensonElectric.com](http://www.JensonElectric.com)

**ATTN:**

CL Carroll  
(Jon Rissman)

Jenson Electric is pleased to present a comprehensive quotation for the electrical work to be undertaken at the Runnells WWTP. This quote will consist of the labor and materials needed to complete install requested. Damper Actuator Motor Replacement - Old Blower Room

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## ✍ Scope of Work:

### Objective:

Replace and rewire one damper actuator motor in the existing blower room to ensure reliable airflow regulation and system responsiveness.

### Work Description:

- **Site Preparation:**
  - Verify power isolation to the affected area.
  - Confirm existing equipment layout and access points.
- **Removal of Existing Equipment:**
  - Safely disconnect and remove the old damper actuator motor.
  - Inspect associated wiring and conduit paths for reuse or upgrade.
- **Installation of New Damper Actuator Motor:**
  - Rewire actuator to existing control panel using appropriate gauge and rating of wire.
  - Ensure proper grounding and secure connections.
- **Functional Testing & Verification:**
  - Power up system and verify actuator responsiveness to control signals.
  - Confirm damper movement throughout full range of operation.
  - Test for system integration with blower controls and sequence of operations.
- **Documentation & Handover:**
  - Provide updated wiring diagram and configuration records.
  - Submit commissioning report and confirm customer satisfaction.

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## PROJECT ASSURANCE

- All work performed to meet or exceed NEC and local electrical codes.
- Troubleshooting and testing completed by qualified electricians.
- Reliable, efficient operation backed by quality installation standards.

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**Total Cost: \$700.00**

## **TERMS AND CONDITIONS**

THIS ESTIMATE IS VALID FOR 30 DAYS FROM DATE OF ISSUE

- 1.9% interest will be applied to invoices paid after 30 days of completed work.
- All work was estimated for 120volt actuator (by others)
- Any cancellations or modifications to the project must be communicated at least 24 hours in advance.
- Any additional labor or materials required beyond the scope of this estimate will be billed at \$155 per hour plus 5% markup on all materials
  - Excludes:
  - Any mechanical parts for actuator
  - Taxes

*"We look forward on working with you on this project, please feel free to contact us if you have any questions or need further information"*

## **CONTACT INFORMATION**

For any questions or further details regarding this quote, please contact us at:

- Office: 515.276.5099
- Cell: 515.745.0800
- Email: Dana@JensonElectric.com
- Website: www.JensonElectric.com

Thank you for considering Jenson Electric for your electrical installation needs. We look forward to working with you to deliver quality results in a timely and professional manner.

Sincerely,

Dana Semprini

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-65**

**RESOLUTION REGARDING COUNCIL APPROVAL TO APPROVE CONTRACTOR'S APPLICATION  
FOR PAYMENT NO. 24**

**WHEREAS**, City of Runnels, City Council is wanting to approve the contractor's application for Payment No. 24 for the 2023-24 Wastewater Treatment Facility Upgrades Projects.

**WHEREAS**, the city clerk has attached the list of items to be approved by council, Contractor's Application for Payment No. 24 has been signed by C.L Carrol and City engineer JEO for approval

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves the City clerk to pay the Contractor's Application for Payment No.24 in the amount of \$900.00. from account 611-815-6797 GO BOND

**PASSED AND APPROVED** this 12th day of November, 2025

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Austin Henry				
JoAnn Bohn				
Devin Gaudette				
Tiffany Phillips				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
DEVIN GAUDETTE  
MAYOR PRO TEM, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

## Contractor's Application for Payment No. 22 (PRE-FINAL)

Application Period:	6/28/25 - 11/10/25	Application Date:	11/10/2025
To (Owner):	City of Runnels	From (Contractor):	C.L. Carroll Co., Inc.
Project:	2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01	Contract:	2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01
Owner's Contract No.:		Contractor's Project No.:	Runnels
		Engineer's Project No.:	171550.00
		Via (Engineer):	JEO Consulting Group, Inc.

### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1		\$132,734.70	
2	\$8,500.00		
3	\$66,000.00		
4	\$29,095.00		
5	\$29,302.15		
6		\$71,750.00	
7	\$2,750.00		
8	\$900.00		
TOTALS		\$136,547.15	\$204,484.70
NET CHANGE BY CHANGE ORDERS			-\$67,937.55

1. ORIGINAL CONTRACT PRICE..... \$ 33,639,500.00
2. Net change by Change Orders..... \$ -67,937.55
3. Current Contract Price (Line 1 + 2)..... \$ 33,571,562.45
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates)..... \$ 33,571,562.45
5. RETAINAGE:
  - a. 5% X \_\_\_\_\_ Work Completed..... \$ \_\_\_\_\_
  - b. 5% X \_\_\_\_\_ Stored Material..... \$ \_\_\_\_\_
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 330,000.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 33,541,562.45
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 33,540,662.45
8. AMOUNT DUE THIS APPLICATION..... \$ 900.00
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G total on Progress Estimates + Line 5.c above)..... \$ 330,000.00

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 900.00 (Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) 11.10.2025 (Date)

Payment of: \$ \_\_\_\_\_ (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)

Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)

Progress Estimate

Contractor's Application

For (Contract):		2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01				Application Number:		22 (PRE-FINAL)			
Application Period:		6/28/25 - 11/10/25				Application Date:		11/10/2025			
Bid Item No.	Item Description	Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price							
	<b>Base Bid</b>										
1.02 <sup>6</sup>	Over-Excavation of Unsuitable Material	0	CV	\$15.00							
1.03 <sup>6</sup>	Contingency Allowance	0	LS	\$100,000.00							
1.04 <sup>1</sup>	Lagoon Liner Side Slope Touch-Up	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%	
1.05 <sup>1</sup>	Furnish Two (2) New Composite Samplers	1	LS	\$24,765.30	\$24,765.30	1	\$24,765.30		\$24,765.30	100.0%	
1.06 <sup>2</sup>	M/D American Energy Changes	1	LS	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100.0%	
1.07 <sup>2</sup>	Sludge Lift Station Telescoping Valve Changes	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00		\$12,000.00	100.0%	
1.08 <sup>2</sup>	Valve Vault #2 Internal Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%	
1.09 <sup>3</sup>	Valve Vault #3 Internal Replacement	1	LS	\$43,500.00	\$43,500.00	1	\$43,500.00		\$43,500.00	100.0%	
1.10 <sup>4</sup>	Fused Disconnect for Step-Down Transformer	1	LS	\$1,977.00	\$1,977.00	1	\$1,977.00		\$1,977.00	100.0%	
1.11 <sup>4</sup>	Blower Housekeeping Pads	1	LS	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%	
1.12 <sup>4</sup>	UV Disinfection Water Line	1	LS	\$8,674.00	\$8,674.00	1	\$8,674.00		\$8,674.00	100.0%	
1.13 <sup>4</sup>	Additional Treatment Unit #1 Sludge Removal	1	LS	\$4,675.00	\$4,675.00	1	\$4,675.00		\$4,675.00	100.0%	
1.14 <sup>4</sup>	Sludge Holding Tank Drop Pipes (Stainless Steel)	1	LS	\$13,019.00	\$13,019.00	1	\$13,019.00		\$13,019.00	100.0%	
1.15 <sup>5</sup>	Replacement of Damaged Conduit/Wiring and Control Panel	1	LS	\$16,802.15	\$16,802.15	1	\$16,802.15		\$16,802.15	100.0%	
1.16 <sup>5</sup>	Polishing Pond Erosion Stone	1	LS	\$12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%	
1.17 <sup>6</sup>	Concrete Driveway Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%	
1.18 <sup>6</sup>	Sludge Holding Tank Blower Upgrades	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%	
1.19 <sup>6</sup>	Return Lift Station Force Main Leak Repair	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%	
1.20 <sup>7</sup>	Return Lift Station Force Main Leak Repair (Adjustment)	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%	
1.21 <sup>7</sup>	Sanitary Manhole #3 Check Valve	1	LS	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%	
1.22 <sup>8</sup>	Blower Building Damper	1	LS	\$2,900.00	\$2,900.00	1	\$2,900.00		\$2,900.00	100.0%	
1.23 <sup>8</sup>	Additional Driveway Repairs - Credit	1	LS	-\$2,000.00	-\$2,000.00	1	-\$2,000.00		-\$2,000.00	100.0%	
<b>Bid Alternates</b>											
2.01	Alternate #1 - Sludge Holding Tank Upgrades	1	LS	\$40,000.00	\$40,000.00	1	\$40,000.00		\$40,000.00	100.0%	
2.02	Alternate #2 - Sludge Handling Lift Station Upgrades	1	LS	\$220,000.00	\$220,000.00	1	\$220,000.00		\$220,000.00	100.0%	
2.03 <sup>1</sup>	Alternate #3 - Lagoon Liner Reconstruction	0	LS	\$160,000.00							
<b>Totals</b>					<b>\$463,562.45</b>		<b>\$463,562.45</b>		<b>\$463,562.45</b>	<b>100.0%</b>	

- <sup>1</sup>Bid Items created or modified by Change Order #1.
- <sup>2</sup>Bid Items created or modified by Change Order #2.
- <sup>3</sup>Bid Items created or modified by Change Order #3.
- <sup>4</sup>Bid Items created or modified by Change Order #4.
- <sup>5</sup>Bid Items created or modified by Change Order #5.
- <sup>6</sup>Bid Items created or modified by Change Order #6.
- <sup>7</sup>Bid Items created or modified by Change Order #7.
- <sup>8</sup>Bid Items created or modified by Change Order #8.





**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-66**

**RESOLUTION REGARDING COUNCIL APPROVAL TO APPROVE CONTRACTOR'S APPLICATION  
FOR PAYMENT NO. 25**

**WHEREAS**, City of Runnels, City Council is wanting to approve the contractor's application for Payment No. 25 for the 2023-24 Wastewater Treatment Facility Upgrades Projects.

**WHEREAS**, the city clerk has attached the list of items to be approved by council, Contractor's Application for Payment No. 25 has been signed by C.L Carrol and City engineer JEO for approval

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves the City clerk to pay the Contractor's Application for Payment No.25 in the amount of \$30000.00 from account 611-815-6797 GO BOND

**PASSED AND APPROVED** this 12th day of November, 2025

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Austin Henry				
JoAnn Bohn				
Devin Gaudette				
Tiffany Phillips				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
DEVIN GAUDETTE  
MAYOR PRO TEM, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

# Contractor's Application for Payment No. 23 (FINAL)

Application Period:	6/28/25 - 11/10/25	Application Date:	11/10/2025
To (Owner):	City of Runnells	From (Contractor):	C. L. Carroll Co., Inc.
Project:	2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01	Contract:	2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01
Owner's Contract No.:		Contractor's Project No.:	Runnells
		Engineer's Project No.:	171550.00

## Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE
1		\$132,734.70	\$ 3,639,500.00
2	\$8,500.00		-\$67,937.55
3	\$66,000.00		\$3,571,562.45
4	\$29,095.00		
5	\$29,302.15		
6		\$71,750.00	
7		\$2,750.00	
8		\$900.00	
TOTALS	\$136,547.15	\$204,484.70	
NET CHANGE BY CHANGE ORDERS		-\$67,937.55	

- 2. Net change by Change Orders..... \$ -67,937.55
- 3. Current Contract Price (Line 1 ± 2)..... \$ 3,571,562.45
- 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 3,571,562.45
- 5. RETAINAGE:
  - a. 5% X \_\_\_\_\_ Work Completed..... \$ \_\_\_\_\_
  - b. 5% X \_\_\_\_\_ Stored Material..... \$ \_\_\_\_\_
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ \_\_\_\_\_
- 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 3,571,562.45
- 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 3,541,562.45
- 8. AMOUNT DUE THIS APPLICATION..... \$ 30,000.00
- 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ \_\_\_\_\_

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment,  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 30,000.00 (Line 8 or other - attach explanation of the other amount)  
 is recommended by: *Steve Fisher* 11.10.2025 (Date)  
 (Engineer)  
 Payment of: \$ \_\_\_\_\_ (Line 8 or other - attach explanation of the other amount)  
 is approved by: \_\_\_\_\_ (Date)  
 (Owner)  
 Approved by: \_\_\_\_\_ (Date)  
 Funding or Financing Entry (if applicable) \_\_\_\_\_ (Date)

Progress Estimate

Contractor's Application

For (Contract):		2023 Wastewater Treatment Facility Upgrades: SRF Project No. 1920943-01				Application Number:		23 (FINAL)								
Application Period:		6/28/25 - 11/10/25				Application Date:		11/10/2025								
Item		Contract Information			B		C		D		E		F		G	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)					
1.02 <sup>5</sup>	Base Bid Over-Excavation of Unsuitable Material	0	CY	\$15.00												
1.03 <sup>6</sup>	Contingency Allowance	0	LS	\$100,000.00												
1.04 <sup>1</sup>	Lagoon Liner Side Slope Touch-Up	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%						
1.05 <sup>1</sup>	Furnish Two (2) New Composite Samplers	1	LS	\$24,765.30	\$24,765.30	1	\$24,765.30		\$24,765.30	100.0%						
1.06 <sup>7</sup>	MidAmerican Energy Changes	1	LS	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100.0%						
1.07 <sup>2</sup>	Sludge Lift Station Telescoping Valve Changes	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00		\$12,000.00	100.0%						
1.08 <sup>3</sup>	Valve Vault #2 Internal Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%						
1.09 <sup>3</sup>	Valve Vault #3 Internal Replacement	1	LS	\$43,500.00	\$43,500.00	1	\$43,500.00		\$43,500.00	100.0%						
1.10 <sup>4</sup>	Fused Disconnect for Step-Down Transformer	1	LS	\$1,977.00	\$1,977.00	1	\$1,977.00		\$1,977.00	100.0%						
1.11 <sup>4</sup>	Blower Housekeeping Pads	1	LS	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%						
1.12 <sup>4</sup>	UV Disinfection Water Line	1	LS	\$8,674.00	\$8,674.00	1	\$8,674.00		\$8,674.00	100.0%						
1.13 <sup>4</sup>	Additional Treatment Unit #3 Sludge Removal	1	LS	\$4,675.00	\$4,675.00	1	\$4,675.00		\$4,675.00	100.0%						
1.14 <sup>4</sup>	Sludge Holding Tank Drop Pipes (Stainless Steel)	1	LS	\$13,019.00	\$13,019.00	1	\$13,019.00		\$13,019.00	100.0%						
1.15 <sup>5</sup>	Replacement of Damaged Conduity/Wiring and Control Panel	1	LS	\$16,802.15	\$16,802.15	1	\$16,802.15		\$16,802.15	100.0%						
1.16 <sup>5</sup>	Polishing Pond Erosion Stone	1	LS	\$12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%						
1.17 <sup>6</sup>	Concrete Driveway Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%						
1.18 <sup>6</sup>	Concrete Driveway Replacement	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%						
1.19 <sup>6</sup>	Sludge Holding Tank Blower Upgrades	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%						
1.20 <sup>7</sup>	Return Lift Station Force Main Leak Repair	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%						
1.21 <sup>7</sup>	Return Lift Station Force Main Leak Repair (Adjustment)	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%						
1.22 <sup>8</sup>	Sanitary Manhole #3 Check Valve	1	LS	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%						
1.22 <sup>8</sup>	Blower Building Damper	1	LS	\$2,900.00	\$2,900.00	1	\$2,900.00		\$2,900.00	100.0%						
1.23 <sup>8</sup>	Additional Driveway Repairs - Credit	1	LS	-\$2,000.00	-\$2,000.00	1	-\$2,000.00		-\$2,000.00	100.0%						
<b>Bid Alternates</b>																
2.01	Alternate #1 - Sludge Holding Tank Upgrades	1	LS	\$40,000.00	\$40,000.00	1	\$40,000.00		\$40,000.00	100.0%						
2.02	Alternate #2 - Sludge Handling Lift Station Upgrades	1	LS	\$220,000.00	\$220,000.00	1	\$220,000.00		\$220,000.00	100.0%						
2.03 <sup>1</sup>	Alternate #3 - Lagoon Liner Reconstruction	0	LS	\$160,000.00												
<b>Totals</b>					<b>\$463,562.45</b>		<b>\$463,562.45</b>		<b>\$463,562.45</b>	<b>100.0%</b>						

<sup>1</sup>Bid Items created or modified by Change Order #1.  
<sup>2</sup>Bid Items created or modified by Change Order #2.  
<sup>3</sup>Bid Items created or modified by Change Order #3.  
<sup>4</sup>Bid Items created or modified by Change Order #4.  
<sup>5</sup>Bid Items created or modified by Change Order #5.  
<sup>6</sup>Bid Items created or modified by Change Order #6.  
<sup>7</sup>Bid Items created or modified by Change Order #7.  
<sup>8</sup>Bid Items created or modified by Change Order #8.

**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract):		2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01		Application Number:		23 (FINAL)	
Application Period:		6/28/25 - 11/10/25		Application Date:		11/10/2025	
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (B - F)
			D From Previous Application (C+D)	D This Period			
1.01.01	Mobilization	\$65,000.00	\$65,000.00			\$65,000.00	100.0%
1.01.02	Bonds/Ins	\$160,000.00	\$160,000.00			\$160,000.00	100.0%
1.01.03	Clearing	\$45,000.00	\$45,000.00			\$45,000.00	100.0%
1.01.04	Lagoon Cover / Aeration	\$210,000.00	\$210,000.00			\$210,000.00	100.0%
1.01.05	Unit #1 Bypass	\$80,000.00	\$80,000.00			\$80,000.00	100.0%
1.01.06	Clarifier Equ / Installation	\$225,000.00	\$225,000.00			\$225,000.00	100.0%
1.01.07	Clarifier Piping	\$196,000.00	\$196,000.00			\$196,000.00	100.0%
1.01.08	Blowers / Air Piping	\$195,000.00	\$195,000.00			\$195,000.00	100.0%
1.01.09	RAS LS	\$150,000.00	\$150,000.00			\$150,000.00	100.0%
1.01.10	UV Effluent Piping	\$97,500.00	\$97,500.00			\$97,500.00	100.0%
1.01.11	UV Structure	\$197,000.00	\$197,000.00			\$197,000.00	100.0%
1.01.12	UV Equipment	\$225,000.00	\$225,000.00			\$225,000.00	100.0%
1.01.13	C12 Tank Demo	\$57,000.00	\$57,000.00			\$57,000.00	100.0%
1.01.14	Sludge Disposal	\$110,000.00	\$110,000.00			\$110,000.00	100.0%
1.01.15	Misc Metals	\$75,000.00	\$75,000.00			\$75,000.00	100.0%
1.01.16	Parking/Culvert/Sidewalks	\$51,000.00	\$51,000.00			\$51,000.00	100.0%
1.01.17	HVAC	\$11,000.00	\$11,000.00			\$11,000.00	100.0%
1.01.18	Paint	\$35,000.00	\$35,000.00			\$35,000.00	100.0%
1.01.19	Electrical/Controls	\$700,000.00	\$700,000.00			\$700,000.00	100.0%
1.01.20	8" Drain Tile	\$122,000.00	\$122,000.00			\$122,000.00	100.0%
1.01.21	Seed/Erosion Control	\$15,000.00	\$15,000.00			\$15,000.00	100.0%
1.01.22	Misc - Stairs/Retainwall/etc.	\$86,500.00	\$86,500.00			\$86,500.00	100.0%
<b>Totals</b>		<b>\$3,108,000.00</b>	<b>\$3,108,000.00</b>			<b>\$3,108,000.00</b>	

# Stored Material Summary

# Contractor's Application

For (Contract): 2023 Wastewater Treatment Facility Upgrades SRF Project No. 1920943-01										Application Number: 23 (FINAL)	
Application Period: 6/28/25 - 11/10/25										Application Date: 11/10/2025	
Bid Item No.	A Supplier Invoice No.	B Submittal No. (with Specification Section No.)	Storage Location	C Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$ (D + E - F))
					Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
1.01.12	0904686-IN	10 (46 56 66)	On Site	UV Disinfection Equipment	2/2024	\$90,000.00		\$90,000.00	4/2024	\$90,000.00	
1.01.04	3047	20 (46 51 39)	On Site	Lagoon Cover	3/2024	\$107,365.30		\$107,365.30	4/2024	\$107,365.30	
1.01.06	110015-1	23 (46 43 21)	On Site	Envirodyne Drive unit	8/2024	\$68,800.00		\$68,800.00	11/2024	\$68,800.00	
1.01.19	28982	22, 27, 28	On Site	Automatic Systems Controls	12/2024	\$253,710.00		\$253,710.00	1/2025	\$253,710.00	
<b>Totals</b>								<b>\$519,875.30</b>		<b>\$519,875.30</b>	