

**CITY OF RUNNELLS**

Mayor: Jeremy Lindquist (28) Mayor Pro-Temp: Devin Gaudette

**City Council Members**

Abby Hawkins (25) Devin Gaudette (25) Tiffany Phillips (28) Jacob Dingman (28) Austin Henry (28)

**AGENDA**

**Public Hearing/Regular Council Meeting**

**Tuesday July 8th, 2025 6:00 PM**

**Community Center**

Americans with Disabilities Act Compliance: If there is anyone wishing to attend the meeting that may require special assistance in being able to participate in this meeting, please advise the City Hall of your needs 48 hours prior to the meeting.

**1. Call to order**

**2. Roll Call**

**3. Public Hearing:** The City of Runnels is holding a public hearing to discuss the future sidewalk repair within the City of Runnels.

**4. Public Comments regarding Public Hearing:**

**5. Adjourn Public Meeting**

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**6. Approval of Agenda**

**7. Public Comments:**

(Note: If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please address the council and give your name and address for the public record before discussing your item. Council is not required to discuss these items and cannot take official action on items not on the agenda.)

**8. Consent of Agenda:** All items listed in Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the agenda

a. Bill/Claims 06-11-2025

b. Financial June 2025

c. June Meeting minutes/Library minutes/ Keystone Credit Card Statement

d. Motion to approve Reservation agreement with Knights Fastpitch

e. Motion to approve Alcoholic beverage permit DOLGENCORP LLC

**9. Petitions and Communications:**

a. Library Board

b. Park Board

c. Beautification Committee

**10. Old Business/ New Business**

a. Wastewater treatment plant update

b. Resolution 2025-41 pay application #21 wastewater treatment plant

c. Amended Resolution 2025-33 Beautification committee purchase

d. Resolution 2025-42 LOST Funds

e. Discussion waiving sewer fees 102 Brown Street

f. Resolution 2025-43 Approving drainage ditch 109 Brown Street

g. Ordinance 2025-07-08 First reading of Ordinance 2025-07-08 Amending Golf Cart Ordinance

h. Potential waiving of second reading of Ordinance 2025-07-08 amending Golf Cart Ordinance

i. Potential waiving of third reading of Ordinance 2025-07-08 Amending Golf Cart Ordinance

j. Moratorium of City Ordinance 47.11:8 – River Bottoms Festival October 4, 2025

k. Resolution 2025-35 Amending transferring of Park Board funds

l. Installation of flags on Brown Street

**11. Report of Officers**

- a. Mayor-
- b. Council Persons-
- c. Legal Counsel-
- d. Public Works-
- e. City Clerk-

**12. Boards and Commissions**

- Emergency Management Commission/ 911 Commission-
- Mud, Camp and Spring Creek-
- Park Board-
- Metro Waste Authority-
- Planning and Zoning-
- Library- Councilman

**13. Closing Comments**

**14. Adjournment**

**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	5,018.96-	534,805.75
002-000-1110	CHECKING - ARP	.00	.00
110-000-1110	CHECKING - ROAD USE	3,987.50-	208,558.51
111-000-1110	CHECKING I-JOBS	.00	.00
112-000-1110	CHECKING - EMPLOYEE BENEFIT	506.27-	12,059.62
119-000-1110	CHECKING - EMERGENCY FUND	.00	36,779.58
121-000-1110	CHECKING-LOCAL OPTION SALES	.00	21,039.74-
125-000-1110	CHECKING - TIF	.00	.00
167-000-1110	CHECKING - COM DISASTER GRANT	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	.00	2,265.42
302-000-1110	CHECKING-CAP PROJECT LOSST	.00	94,225.45
430-000-1110	CHECKING	.00	.00
600-000-1110	CHECKING - WATER	103.33-	34,008.72
601-000-1110	CHECKING- WATER CAP PROJ LOSST	.00	61,321.15
610-000-1110	CHECKING - SEWER	378.84-	120,627.01
611-000-1110	CHECKING-SEWER CAP PRJ-LOSST	.00	19,840.57-
	CHECKING TOTAL	9,994.90-	1,063,770.90
125-000-1111	CHECKING - LMI TIF	.00	24,304.31
	LMI TIF CHECKING TOTAL	.00	24,304.31
611-000-1112	WASTE WATER CAP IMP FUND	.00	177,301.33
	WASTE WATER CAP IMP FUND TOTA	.00	177,301.33
611-000-1113	SRF CASH	.00	101,310.65
	SRF CASH TOTAL	.00	101,310.65
611-000-1114	GO BOND	170,447.11-	169,487.83-
	GO BOND TOTAL	170,447.11-	169,487.83-
001-000-1130	SAVINGS - GENERAL	.00	21,324.09
001-000-1131	SAVINGS - LIBRARY	.00	.00
600-000-1130	SAVINGS - WATER RESERVE	.00	23,768.13
610-000-1130	SAVINGS - SEWER RESERVE	.00	69,543.88
	SAVINGS TOTAL	.00	114,636.10
168-000-1160	SAVINGS BOND	.00	1,167.60
	SAVINGS/CD'S TOTAL	.00	1,167.60

*Handwritten calculations:*  
 24304.31 + 177301.33 + 101310.65  
 - 1169487.83 + 211801.85  
 + 11822.40 = 1420828.67

**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1170	CD - GENERAL	.00	15,669.10
600-000-1170	CD - WATER	.00	3,098.03
610-000-1170	CD - SEWER	.00	23,454.33
		-----	-----
	CD'S TOTAL	.00	42,221.46
001-000-1180	CAPITAL IMPROVEM- PARK	.00	11,822.46
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	Park Cap improvement TOTAL	.00	11,822.46
	TOTAL OF ALL CASH	180,442.01-	1,367,046.98

**BUDGET REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	18,000.00	.00	.00	.00	18,000.00
	BUILDING INSPECTIONS TOTAL	2,000.00	.00	.00	.00	2,000.00
	MISC PROTECTION SERVICES TOTA	1,900.00	.00	.00	.00	1,900.00
	ANIMAL CONTROL TOTAL	500.00	.00	.00	.00	500.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>22,400.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>22,400.00</b>
	STREETS TOTAL	79,700.00	4,039.62	4,039.62	5.07	75,660.38
	STREET LIGHTING TOTAL	7,000.00	.00	.00	.00	7,000.00
	GARBAGE TOTAL	35,000.00	2,781.20	2,781.20	7.95	32,218.80
	<b>PUBLIC WORKS TOTAL</b>	<b>121,700.00</b>	<b>6,820.82</b>	<b>6,820.82</b>	<b>5.60</b>	<b>114,879.18</b>
	WATER,AIR,MOSQUITO CONTRO TOTA	2,000.00	.00	.00	.00	2,000.00
	<b>HEALTH &amp; SOCIAL SERVICES TOTA</b>	<b>2,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>2,000.00</b>
	LIBRARY TOTAL	24,157.00	680.00	680.00	2.81	23,477.00
	PARKS TOTAL	57,750.00	747.25	747.25	1.29	57,002.75
	COMMUNITY CTR/ZOO/MARINA TOTA	16,051.00	539.16	539.16	3.36	15,511.84
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>97,958.00</b>	<b>1,966.41</b>	<b>1,966.41</b>	<b>2.01</b>	<b>95,991.59</b>
	COMMUNITY BEAUTIFICATION TOTA	6,000.00	.00	.00	.00	6,000.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>6,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	4,504.00	.00	.00	.00	4,504.00
	CLERK/TREASURER/ADM TOTAL	76,050.00	2,111.05	2,111.05	2.78	73,938.95
	ELECTIONS TOTAL	1,100.00	.00	.00	.00	1,100.00
	LEGAL SERVICES/ATTORNEY TOTAL	12,000.00	293.75	293.75	2.45	11,706.25
	CITY HALL/GENERAL BLDGS TOTAL	25,651.00	487.93	487.93	1.90	25,163.07
	TORT LIABILITY TOTAL	32,000.00	.00	.00	.00	32,000.00
	OTHER GENERAL GOVERNMENT TOTA	.00	.00	.00	.00	.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>151,305.00</b>	<b>2,892.73</b>	<b>2,892.73</b>	<b>1.91</b>	<b>148,412.27</b>
	SEWER/SEWAGE DISPOSAL TOTAL	30,000.00	.00	.00	.00	30,000.00
	<b>DEBT SERVICE TOTAL</b>	<b>30,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>30,000.00</b>

**BUDGET REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	6,350.00	156.39	156.39	2.46	6,193.61
	SEWER/SEWAGE DISPOSAL TOTAL	1,258,240.00	171,020.53	171,020.53	13.59	1,087,219.47
	ENTERPRISE FUNDS TOTAL	1,264,590.00	171,176.92	171,176.92	13.54	1,093,413.08
	TRANSFERS IN/OUT TOTAL	96,326.00	.00	.00	.00	96,326.00
	TRANSFER OUT TOTAL	96,326.00	.00	.00	.00	96,326.00
	TOTAL OF ALL EXPENSES	1,792,279.00	182,856.88	182,856.88	10.20	1,609,422.12

**REVENUE REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-210-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-290-4500	DMWW - GARBAGE REVENUE	37,000.00	.00	.00	.00	37,000.00
001-290-4501	CURB IT REVENUE	.00	.00	.00	.00	.00
001-410-4700	LIBRARY DONATIONS	.00	.00	.00	.00	.00
001-410-4701	Library - State Funding	4,800.00	.00	.00	.00	4,800.00
001-410-4702	GRANTS - LIBRARY	.00	.00	.00	.00	.00
001-430-4430	CONCESSION REVENUE	1,500.00	.00	.00	.00	1,500.00
001-430-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-430-4795	PARK BOARD DONATIONS	.00	.00	.00	.00	.00
001-460-4466	Private Grant	.00	.00	.00	.00	.00
001-460-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-650-4466	Private Grant	.00	.00	.00	.00	.00
001-650-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-660-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
001-660-4720	INSURANCE SETTLEMENTS	.00	.00	.00	.00	.00
001-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
001-910-4831	Tranfer in	.00	.00	.00	.00	.00
001-950-4000	PROPERTY TAXES	168,526.00	.00	.00	.00	168,526.00
001-950-4003	PROPERTY TAXES - AG LAND	645.00	.00	.00	.00	645.00
001-950-4008	PROPERTY TAXES - CIVIC CENTER	.00	.00	.00	.00	.00
001-950-4013	PROPERTY TAXES - INSURANCE	31,641.00	.00	.00	.00	31,641.00
001-950-4100	BEER/LIQUOR PERMITS	600.00	.00	.00	.00	600.00
001-950-4105	CIGARETTE PERMITS	.00	.00	.00	.00	.00
001-950-4110	BUILDING PERMITS	1,400.00	.00	.00	.00	1,400.00
001-950-4300	INTEREST REVENUE	34,800.00	.00	.00	.00	34,800.00
001-950-4310	RENT - COMMUNITY CENTER	5,400.00	.00	.00	.00	5,400.00
001-950-4311	RENT - CELL TOWER	12,100.00	1,038.18	1,038.18	8.58	11,061.82
001-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
001-950-4463	TIER 1 BUSINESS PROP TAX CREDI	.00	.00	.00	.00	.00
001-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
001-950-4700	MISC REVENUE	200.00	25.00	25.00	12.50	175.00
001-950-4705	BEAUTIFICATION FUNDS	.00	.00	.00	.00	.00
	<b>GENERAL TOTAL</b>	<b>298,612.00</b>	<b>1,063.18</b>	<b>1,063.18</b>	<b>.36</b>	<b>297,548.82</b>
002-815-4402	American Rescue Plan	.00	.00	.00	.00	.00
002-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
	<b>ARP TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
110-210-4430	ROAD USE TAX REVENUE	64,000.00	.00	.00	.00	64,000.00
110-230-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
	<b>ROAD USE TAX TOTAL</b>	<b>64,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>64,000.00</b>

**REVENUE REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
111-210-4433	I-JOBS REVENUE	.00	.00	.00	.00	.00
	I-Jobs TOTAL	.00	.00	.00	.00	.00
112-950-4000	PROPERTY TAXES - EMPLOYEE BEN	18,787.00	.00	.00	.00	18,787.00
112-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
112-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
112-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	18,787.00	.00	.00	.00	18,787.00
119-950-4000	PROPERTY TAXES	1,483.00	.00	.00	.00	1,483.00
119-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
119-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
119-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	.00	.00	.00
	EMERGENCY FUND TOTAL	1,483.00	.00	.00	.00	1,483.00
121-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
121-950-4090	LOCAL OPTION TAX	100,337.00	.00	.00	.00	100,337.00
	LOCAL OPTION SALES TAX TOTAL	100,337.00	.00	.00	.00	100,337.00
125-950-4050	TIF REVENUES	.00	.00	.00	.00	.00
125-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
125-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
	TAX INCREMENT FINANCING TOTAL	.00	.00	.00	.00	.00
167-130-4440	REVENUE COM DISASTER GRANT	.00	.00	.00	.00	.00
	COMMUNITY DISASTER GRANT TOTA	.00	.00	.00	.00	.00
168-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
168-950-4300	INTEREST	.00	.00	.00	.00	.00
168-950-4705	PRIVATE SOURCE CONTRIB	.00	.00	.00	.00	.00
	CENTENNIAL CELEBRATION TOTAL	.00	.00	.00	.00	.00

**REVENUE REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
200-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
200-950-4000	PROPERTY TAXES	29,664.00	.00	.00	.00	29,664.00
	DEBT SERVICE TOTAL	=====	=====	=====	=====	=====
		29,664.00	.00	.00	.00	29,664.00
		=====	=====	=====	=====	=====
302-910-4830	TRANSFER IN	12,188.00	.00	.00	.00	12,188.00
	CAP PROJ - LOST TOTAL	=====	=====	=====	=====	=====
		12,188.00	.00	.00	.00	12,188.00
		=====	=====	=====	=====	=====
430-430-4500	PARK CAP IMPROVEMENT	.00	.00	.00	.00	.00
430-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
	PARK CAPITAL IMPROVEMENT TOTA	=====	=====	=====	=====	=====
		.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
600-810-4300	INTEREST REVENUE	200.00	.00	.00	.00	200.00
600-810-4500	DMWW - WATER REVENUE	6,700.00	.00	.00	.00	6,700.00
600-810-4510	BULK WATER (QUARTER MACHINE)	.00	.00	.00	.00	.00
600-810-4700	MISC WATER REVENUE	.00	.00	.00	.00	.00
	WATER TOTAL	=====	=====	=====	=====	=====
		6,900.00	.00	.00	.00	6,900.00
		=====	=====	=====	=====	=====
601-910-4830	TRANSFER IN	12,187.00	.00	.00	.00	12,187.00
	WATER CAP PROJ - LOST TOTAL	=====	=====	=====	=====	=====
		12,187.00	.00	.00	.00	12,187.00
		=====	=====	=====	=====	=====
610-815-4300	INTEREST REVENUE	500.00	.00	.00	.00	500.00
610-815-4500	DMWW - SEWER REVENUE	46,600.00	.00	.00	.00	46,600.00
610-815-4700	MISC SEWER REVENUE	.00	.00	.00	.00	.00
	SEWER TOTAL	=====	=====	=====	=====	=====
		47,100.00	.00	.00	.00	47,100.00
		=====	=====	=====	=====	=====
611-699-4820	PROCEEDS FROM DEBT/LOAN P&D	.00	.00	.00	.00	.00
611-750-4440	WTFAP Grant Revenue	.00	.00	.00	.00	.00
611-815-4441	SRF REVENUE	.00	.00	.00	.00	.00
611-815-4442	GO BOND REVENUE	500,000.00	.00	.00	.00	500,000.00
611-815-4500	CHARGES/FEEES FOR SERVICES	169,671.00	.00	.00	.00	169,671.00
611-815-4520	WASTE WATER CAP IMP FEE	.00	.00	.00	.00	.00
611-815-4820	PROCEEDS FROM DEBT/LOAN	676,096.00	.00	.00	.00	676,096.00
611-910-4830	TRANSFER IN	71,951.00	.00	.00	.00	71,951.00
		=====	=====	=====	=====	=====

**REVENUE REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SEWER CAP PROJ - LOST TOTAL	1,417,718.00	.00	.00	.00	1,417,718.00
	TOTAL OF ALL REVENUE	2,008,976.00	1,063.18	1,063.18	.05	2,007,912.82

**BUDGET REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-410-6010	WAGES - LIBRARY	12,685.00	580.75	580.75	4.58	12,104.25
001-410-6110	FICA, MEDICARE - LIBRARY	.00	.00	.00	.00	.00
001-410-6130	IPERS - LIBRARY	.00	.00	.00	.00	.00
001-410-6160	WORKER'S COMP - LIBRARY	.00	.00	.00	.00	.00
001-410-6230	TRAINING AND MILEAGE	.00	.00	.00	.00	.00
001-410-6498	MISC GRANT EXPENSES	.00	.00	.00	.00	.00
001-410-6499	LIBRARY DONATIONS EXPENSES	.00	.00	.00	.00	.00
001-410-6502	LIBRARY BOOKS, MAG, VIDEO,ETC	4,020.00	.00	.00	.00	4,020.00
001-410-6504	OFFICE EQUIPMENT - LIBRARY	2,583.00	.00	.00	.00	2,583.00
001-410-6506	OFFICE SUPPLIES - LIBRARY	2,400.00	.00	.00	.00	2,400.00
001-410-6508	POSTAGE - LIBRARY	300.00	.00	.00	.00	300.00
112-410-6110	FICA/MEDICARE - LIBRARY	971.00	44.43	44.43	4.58	926.57
112-410-6130	IPERS - LIBRARY	1,198.00	54.82	54.82	4.58	1,143.18
112-410-6160	WORKER'S COMP - LIBRARY	.00	.00	.00	.00	.00
	DIFFERENCE	24,157.00	680.00	680.00	2.81	23,477.00
	PROOF	24,157.00	680.00	680.00	2.81	23,477.00

**OUTSTANDING TRANSACTION REGISTER**  
6/01/2025 TO 6/30/2025

MOD CODE	BANK NO	NAME	DATE	PERIOD	VEND/EMPL	OTHER NUMB	DEPOSITS	CHECKS AND WITHDRAWALS	RECONCILING	VOIDED	MANUAL
1		KEYSTONE SAVINGS BANK			STATEMENT DATE: 6/30/2025						
AP	CHK	8577	6/02/25	12/25	DOORS INC			3,402.13			
AP	CHK	8587	6/09/25	12/25	MELISSA LINDQUIST			550.00			
AP	CHK	8591	6/09/25	12/25	POLK CO PUBLIC WORKS			17,464.04			
AP	CHK	8597	6/27/25	12/25	AMAZON			199.16			
AP	CHK	8598	6/27/25	12/25	IOWA PRISON INDUSTRIES			1,113.80			
AP	CHK	8599	6/27/25	12/25	KEYSTONE SAVINGS BANK			1,297.10			
AP	CHK	8600	6/27/25	12/25	LANDTHROPOLOGY LLC			150.00			
AP	CHK	8601	6/27/25	12/25	LEACHMAN LUMBER			5,090.12			
AP	CHK	8602	6/27/25	12/25	MENARDS			1,401.73			
AP	CHK	8603	6/27/25	12/25	OVERDRIVE INC			250.00			
AP	CHK	8604	6/27/25	12/25	POSTMASTER			292.00			
AP	CHK	8605	6/27/25	12/25	SCIENCE CENTER OF IOWA			250.00			
AP	CHK	8606	6/27/25	12/25	SIGNARAMA			610.00			
AP	CHK	8607	6/27/25	12/25	DEMCO			373.90			
BANK TOTAL							.00	32,443.98	.00		
DEPOSITS-CHECKS							32,443.98-				

### BANK CASH REPORT 2025

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
<b>KEYSTONE SAVINGS BANK</b>						
<hr/>						
BANK KEYSTONE SAVINGS BANK						1,420,828.67
001 CHECKING - GENERAL	539,824.71	1,755.78	6,774.74	534,805.75		
001 CAPITAL IMPROVEM- PARK	11,822.46	0.00	0.00	11,822.46	23,244.34	
002 CHECKING - ARP	0.00	0.00	0.00	0.00		
110 CHECKING - ROAD USE	212,546.01	0.00	3,987.50	208,558.51	21,487.04	
111 CHECKING I-JOBS	0.00	0.00	0.00	0.00		
112 CHECKING - EMPLOYEE BENEFIT	12,565.89	0.00	506.27	12,059.62		
119 CHECKING - EMERGENCY FUND	36,779.58	0.00	0.00	36,779.58		
121 CHECKING-LOCAL OPTION SALES	21,039.74-	0.00	0.00	21,039.74-		
125 CHECKING - TIF	0.00	0.00	0.00	0.00		
125 CHECKING - LMI TIF	24,304.31	0.00	0.00	24,304.31		
167 CHECKING - COM DISASTER GRANT	0.00	0.00	0.00	0.00		
200 CHECKING-DEBT SERVICE	2,265.42	0.00	0.00	2,265.42		
302 CHECKING-CAP PROJECT LOSST	94,225.45	0.00	0.00	94,225.45		
430 CHECKING	0.00	0.00	0.00	0.00		
600 CHECKING - WATER	34,112.05	8.40	111.73	34,008.72	147.32	
601 CHECKING- WATER CAP PROJ LOSST	61,321.15	0.00	0.00	61,321.15		
610 CHECKING - SEWER	121,005.85	30.81	409.65	120,627.01	449.45	
611 CHECKING-SEWER CAP PRJ-LOSST	19,840.57-	0.00	0.00	19,840.57-		
611 WASTE WATER CAP IMP FUND	177,301.33	0.00	0.00	177,301.33		
611 SRF CASH	101,310.65	0.00	0.00	101,310.65		
611 GO BOND	959.28	0.00	170,447.11	169,487.83-	170,447.11	
DEPOSITS					3,968.41	
<hr/>						
KEYSTONE SAVINGS BANK TOTALS	1,389,463.83	1,794.99	182,237.00	1,209,021.82	211,806.85	1,420,828.67
<b>CD-GENERAL</b>						
<hr/>						
BANK CD-GENERAL						
001 CD - GENERAL	15,669.10	0.00	0.00	15,669.10		
DEPOSITS					15,669.10	
<hr/>						
CD-GENERAL TOTALS	15,669.10	0.00	0.00	15,669.10	15,669.10-	0.00
<b>CD-WATER</b>						
<hr/>						
BANK CD-WATER						
600 CD - WATER	3,098.03	0.00	0.00	3,098.03		
DEPOSITS					3,098.03	
<hr/>						
CD-WATER TOTALS	3,098.03	0.00	0.00	3,098.03	3,098.03-	0.00
<b>CD-SEWER</b>						
<hr/>						
BANK CD-SEWER						
610 CD - SEWER	23,454.33	0.00	0.00	23,454.33		
DEPOSITS					23,454.33	
<hr/>						
CD-SEWER TOTALS	23,454.33	0.00	0.00	23,454.33	23,454.33-	0.00

# BANK CASH REPORT 2025

BANK NAME FUND GL NAME	JUNE CASH BALANCE	JULY RECEIPTS	JULY DISBURSMENTS	JULY CASH BALANCE	OUTSTANDING TRANSACTIONS	JUL BANK BALANCE
TOTAL OF ALL BANKS	1,431,685.29	1,794.99	182,237.00	1,251,243.28	169,585.39	1,420,828.67

**Runnells City Council  
Council Meeting minutes  
June 10, 2025,7:00PM Community Center**

1. Call to Order called by Mayor Lindquist 7:03PM
2. Roll Call Mayor Lindquist, Phillips, Henry, Dingman, Hawkins, Gaudette Legal Huser and City Clerk Curry,
3. Approval of Agenda. Motion to approve the agenda made by Gaudette/Dingman  
ROLL CALL: Ayes; 5 Nays none. Motion passed (5,0).
4. Public comments
8. Consent of agenda Phillips/Henry all ayes 0 nays motion passed (5.0)
9. Old Business new business
  - a Resolution 2025-34 pay application # 20 motioned Dingman/Hawkins all ayes 0 nays motion passed (5.0)
  - b Resolution 2025-35 transferring remaining budget to park capital improvement motion Phillips/Dingman all aye 0 nays motion passed (5.0)
  - c Set public hearing for discussion sidewalks July 8<sup>th</sup> 6 PM
  - d. Resolution 2025-36 addition funds for street signs motion Dingman/Hawkins all ayes 0 nays motion passed (5.0)
  - e. Resolution 2025-37 pet waste station motion Dingman/Gaudette all ayes 0 nays motion passed (5.0)
  - f. Resolution 2025-38 tabled until fall
  - g. Resolution 2025-39 Permit River Bottoms Festival motion Dingman/Hawkins all ayes 0 nays motion passed (5.0)
  - h. Resolution 2025-40 Depository motion Phillips/Hawkins all ayes 0 nays motion passed (5.0)

Adjournment Gaudette/ Hawkins all ayes 0 nays motion passed (5.0)

Adjourned 7:58 PM

Claims Amazon 116.58 C.L.Carrol 42750.00 Canon financial 104.13 caseys 36.21  
Des Moines water works 140.14 doors inc 3402.13 EFTPS 1453.26 IMWCA  
1685.00 Iowa finance 137628.50 Ipers 1084.35 JEO 13875.00 Keystone 874.55  
Local IQ 488.73 Melissa Lindquist 550.00 Menards 4877.56 Metro waste 2740.40  
Midwest office technology 49.90 Polk County Public works 17464.04 Safe building  
93.65 Skinner law office 575.63 Treasurer state of Iowa 72.47 Payroll 5/23  
2832.10 Payroll 06/08/2025 2885.42 payroll total 5717.52 Report total 235779.75  
General 20982.53 RUT 17464.04 Employee Benefits 1685.00 Debt service  
28458.07 Water 216.51 Sewer 110348.60 sewer cap proj lost 56625.00 total funds  
235779.75. yearly payroll Richard Battani 33200.79 Bill Schall 0.00 Tami Curry  
42402.18 Joann Robinson 3577.50 Erin Labelle 7595.25 Devin Gaudette 270.00  
Jeremy Lindquist 675.00 Tiffany Phillips 480.00 Austin Henry 330.00 Jacob  
Dingman 330.00 Frank Dale 225.00 Carter Phillips 172.50 Abby Hawkins 150.00  
Report total 89498.22

Attested

Tami Curry

# RUNNELLS COMMUNITY LIBRARY

## BOARD MEETING MINUTES APPROVAL

Date of Meeting 1/12/20

Minutes Prepared By L. Hesse-Vidal Smith

The undersigned President and Secretary of the Runnells Community Library Board hereby acknowledge that they have read the attached minutes from the meeting held on the date indicated above and verify that these minutes accurately reflect the discussions, decisions and actions taken during said meeting.

By signing below, we officially approve these minutes to be entered into the permanent record of the Runnells Community Library

### Approval Signatures:

President  
Signature: Tami Frisberg Date: 6/2/2025

Name (printed): Tami Frisberg

Secretary  
Signature: L. Hesse-Vidal Smith Date: 6/2/2025

Name (printed): L. Hesse-Vidal Smith

*These approved minutes will be made available to the public in accordance with applicable open records laws*



- c. Review Emergency Procedures Policy - finalize next month
- b. Policies and procedures ready for final review
- e. RCL By-laws - per City attorney requisition and receipts are due after each meeting and can be emailed, approved meeting minutes are signed the following month and then named in a month behind
- d. Polk County 4th Quarter Distribution - received
- a. Next meeting we will reallocate funds per spending

**8. Director's Report:**

- a. Patron Report and Reading log
- b. Updates on Overdrive - Advantage Account
- c. Adventure passes - now active
- d. Current Events - presented summer program to students
- e. Updates on last months activities
- f. Updates on future programs
  - i. Summer Program kick off June 10th, Bubble Bonanza Farmer's Market June 10th
- g. Donations for summer programming
  - i. Zoo to You - 60 minutes - \$125 Rapeo confirmed payment
  - ii. Game On Mobile - 2 hours - \$400 paid by Smith Automotive
  - iii. Austin Henry - \$150 printing of bags
- h. Monthly Meeting with Mr Bartels - added summer hours, all is well

**9. Board Members:** Nominate new President at next meeting

**10. Unfinished Business:**

- a. Erin to install antivirus software on Library computer - needs to know how to update

**11. Council Update:**

- a. Tiffany - Melissa and Tiffany asked at last Council Meeting for clarification

**Board Education, None**

**12. Chair Remarks: None**

**13. Planning Meetings:**

- a. June 10th 10:00 am - 11:00 am
- b. August 10th 10:00 am - 11:00 am
- c. November 2nd 10:00 am - 11:00 am

**14. Miscellaneous: High priority to attend meeting at 8:45pm Melissa second grade will be at 8:45pm**



Kingston Credit Union

Small Business Account

Statement Period: 01/01/25 - 12/31/25

This statement is provided to you for informational purposes only. It is not intended to be a contract. The actual terms and conditions of your account are set forth in the Small Business Account Agreement and the Small Business Account Statement Agreement. Please refer to these documents for a complete understanding of the terms and conditions of your account.

Interest is charged on the outstanding balance of your account. Interest is calculated on a daily basis and is added to your account balance. The interest rate is 12.99% per annum. Interest is compounded daily. Interest is not paid on payments received or credits made to your account.

**Transactions**

**Purchases and Other Debits**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Rotation
01/10	01/10	8235	AMAZON RETA* 5AGYR6X33 WWW AMAZON CO WA	\$16.99	
01/15	01/15	8411	AMAZON MKTPL*N14462LP0 Amzn com/bill WA	\$27.71	
01/20	01/20	2256	AMAZON MKTPL*N112D66Y1 Amzn com/bill WA	\$9.98	
01/25	01/25	8838	AMAZON MKTPL*NW7F26IQ2 Amzn com/bill WA	\$439.40	
02/01	02/01	9733	AMAZON MKTPL*NW41S6KA2 Amzn com/bill WA	\$66.98	
02/05	02/05	1542	AMAZON MKTPL*NW6JY7NS0 Amzn com/bill WA	\$287.01	
<b>TOTAL THIS PERIOD</b>				<b>\$848.07</b>	

<b>2025 Totals Year-to-Date</b>	
Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00

Company Approval: \_\_\_\_\_ (This area for use by your company.)

Accounting Code: \_\_\_\_\_

**Interest Charge Calculation**

Annual Percentage Rate (APR) is the annual interest rate on your account.

APR is based on the following information:

Account Type	Balance by Type	Balance Subject to Interest Rate	Variable	Interest Charge	Rate Percentage	Express with Statement
Checking	\$1,000	\$1,000		\$0.00	0.00%	
Business	\$1,000	\$1,000		\$0.00	0.00%	
Total	\$2,000	\$2,000		\$0.00	0.00%	



June 2025 Statement

Open Date: 05/24/2025 Closing Date: 06/25/2025

Visa® Community Card

CITY OF RUNNELLS (CPN 002164261)

PAID 7/22/25

Account: 4798 5100 6875 8966

1-866-552-8855

Elan Financial Services

BUS 30 ELN 1 7 15

<b>New Balance</b>	<b>\$1,297.10</b>
<b>Minimum Payment Due</b>	<b>\$1,297.10</b>
<b>Payment Due Date</b>	<b>07/22/2025</b>

**Late Payment Warning:** As a reminder, your card is a pay in full product. If we do not receive your payment in full by the date listed above, a fee of either 3.00% of the payment due or \$39.00 minimum, whichever is greater, will apply.

<b>Activity Summary</b>	
Previous Balance	+ \$874.55
Payments	- \$874.55CR
Other Credits	\$0.00
Purchases	+ \$1,297.10
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>= \$1,297.10</b>
<b>Past Due</b>	<b>\$0.00</b>
<b>Minimum Payment Due</b>	<b>\$1,297.10</b>
Credit Line	\$5,000.00
Available Credit	\$3,702.90
Days in Billing Period	33

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 002164261



0047985100687589660001297100001297109

24-Hour Elan Financial Services: 1-866-552-8855

to pay by phone  
to change your address

0000028153 000638993100855 P 1 7  
CITY OF RUNNELLS  
ACCOUNTS PAYABLE  
PO BOX 33  
RUNNELLS IA 50237-0033

Account Number	4798 5100 6875 8966
Payment Due Date	7/22/2025
New Balance	\$1,297.10
Minimum Payment Due	\$1,297.10

Amount Enclosed \$ \_\_\_\_\_

Elan Financial Services  
P.O. Box 790408  
St. Louis, MO 63179-0408

### What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- ▶ Account information: Your name and account number.
  - ▶ Dollar amount: The dollar amount of the suspected error.
  - ▶ Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.
- You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:

- ▶ We cannot try to collect the amount in question, or report you as delinquent on that amount.
- ▶ The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- ▶ While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- ▶ We can apply any unpaid amount against your credit limit.

### Your Rights if You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

### Important Information Regarding Your Account

**1. INTEREST CHARGE:** Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the ADB separately for the Purchases, Advances and Balance Transfer categories. To get the ADB in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the ADB of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the ADB calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the ADB calculation.

**2. Payment Information:** We will accept payment via check, money order, the internet (including mobile and online) or phone or previously established automatic payment transaction. You must pay us in U.S. Dollars. If you make a payment from a foreign financial institution, you will be charged and agree to pay any collection fees added in connection with that transaction. The date you mail a payment is different than the date we receive the payment. The payment date is the day we receive your check or money order at Elan Financial Services, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your internet or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Payments sent without the payment coupon or to an incorrect address will be processed and credited to your Account within 5 banking days of receipt. Payments sent without a payment coupon or to an incorrect address may result in a delayed credit to your Account, additional INTEREST CHARGES, fees, and/or Account suspension. The deadline for on-time internet and phone payments varies, but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made. Please contact Elan Financial Services for internet, phone, and mobile crediting times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

**3. Credit Reporting:** We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



June 2025 Statement 05/24/2025 - 06/25/2025  
 CITY OF RUNNELLS (CPN 002164261)

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 Elan Financial Services ( 1-866-552-8855

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

We have made changes to the Arbitration Agreement in your account agreement and the Rewards Forfeiture language. Please visit [mycardgtb.com/elanNotification](http://mycardgtb.com/elanNotification) to review the changes. If you have any questions, call the number on the back of your card.

Transactions				CURRY,TAMI	Credit Limit \$3000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
05/27	05/22	7389	STAPLES 00115501 ALTOONA IA	\$41.98	_____
<b>Total for Account 4798 5104 1666 9956</b>				<b>\$41.98</b>	

Transactions				BATTANI,RICHARD	Credit Limit \$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
06/12	06/11	4975	TRACTOR SUPPLY #612 ANKENY IA	\$169.97	_____
<b>Total for Account 4798 5107 5610 6783</b>				<b>\$169.97</b>	

Transactions				LABELLE,ERIN	Credit Limit \$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
05/28	05/27	0845	SCHOLASTIC BOOK FAIRS LAKE MARY FL	\$26.98	_____
05/28	05/27	1732	SCHOLASTIC BOOK FAIRS LAKE MARY FL	\$49.93	_____
05/28	05/27	1815	SCHOLASTIC BOOK FAIRS LAKE MARY FL	\$94.93	_____
05/28	05/27	1997	SCHOLASTIC BOOK FAIRS LAKE MARY FL	\$68.94	_____
05/28	05/27	2078	SCHOLASTIC BOOK FAIRS LAKE MARY FL	\$23.97	_____
06/05	06/04	8700	AMAZON MKTPL*N67T110A0 Amzn.com/bill WA	\$100.79	_____
06/10	06/10	2242	WALMART.COM 800-925-6278 AR	\$48.50	_____
06/11	06/10	7816	AMAZON RETA* NH15U7H30 WWW.AMAZON.CO WA	\$16.98	_____
06/12	06/11	3127	AMAZON MKTPL*NH56K3DR0 Amzn.com/bill WA	\$456.53	_____
06/20	06/19	1381	AMAZON MKTPL*NO20J4OM0 Amzn.com/bill WA	\$98.25	_____
06/25	06/24	8803	WM SUPERCENTER #2764 ALTOONA IA	\$58.41	_____
06/25	06/24	9574	AMAZON RETA* NQ2LC9OD1 WWW.AMAZON.CO WA	\$40.94	_____
<b>Total for Account 4798 5108 0277 2208</b>				<b>\$1,085.15</b>	



June 2025 Statement 05/24/2025 - 06/25/2025  
 CITY OF RUNNELLS (CPN 002164261)

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 Elan Financial Services ( 1-866-552-8855

**Transactions BILLING ACCOUNT ACTIVITY**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
06/16	06/13	0192	PAYMENT THANK YOU	\$874.55CR	_____
<b>Total for Account 4798 5100 6875 8966</b>				<b>\$874.55CR</b>	

<b>2025 Totals Year-to-Date</b>	
Total Fees Charged in 2025	\$0.59
Total Interest Charged in 2025	\$0.00

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00		\$0.00	0.00%	
**PURCHASES	\$1,297.10	\$0.00		\$0.00	0.00%	
**ADVANCES	\$0.00	\$0.00		\$0.00	0.00%	

**Contact Us**



Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053



**Questions**  
 Elan Financial Services  
 P.O. Box 6353  
 Fargo, ND 58125-6353



**Mail payment coupon with a check**  
 Elan Financial Services  
 P.O. Box 790408  
 St. Louis, MO 63179-0408



**Online**  
[myaccountaccess.com](http://myaccountaccess.com)

## City of Runnells

### Field Reservation Agreement – Spring 2025

The City of Runnells is Reserving the South Large Field to Knights Fast Pitch on the following dates:

*August 1st - Nov 30th 2025*

*Wednesdays 6-830pm*

*Sundays 2-4pm*

**Amenities to be provided by the City of Runnells :**

- Access to the batting cages during reserved practice times
- Access to bathrooms (weather permitting) (Stocked and unlocked)
- Access to field lights is needed for evening practices (8pm)
- Bases set on field to regulation standard lengths 60'
- Use of non break-away first base
- Fields dragged

**Reservation Fee:**

\$20.00 per reservation

\*Max of \$500.00 per season

\*Any weather cancellations will be rescheduled w/o fee @ the reserving parties convenience

**Payments:**

All payments are due upfront prior to first reservation.

Checks are to be made payable to the **City of Runnells** and dropped off at city hall 110 Brown St.

Signed by:  
  
6A244008591343F...  
Shawn Stackhouse

6/11/2025

\_\_\_\_\_  
Jeremy, Mayor City of Runnells

**Certificate Of Completion**

Envelope Id: D99D24CA-7431-43CD-9EEE-42BC517F2B65  
 Subject: Complete with Docusign: Knights Fast Pitch -Fall 2025.pdf  
 Source Envelope:  
 Document Pages: 2 Signatures: 1  
 Certificate Pages: 4 Initials: 0  
 AutoNav: Enabled  
 EnvelopeId Stamping: Enabled  
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:  
 Chelsea Bullington  
 2051 Westown Pkwy  
 West Des Moines, IA 50265  
 chelsea.bullington@gofirstclass.org  
 IP Address: 173.240.79.65

**Record Tracking**

Status: Original  
 6/10/2025 8:44:22 AM

Holder: Chelsea Bullington  
 chelsea.bullington@gofirstclass.org

Location: DocuSign

**Signer Events**

Shawn Stackhouse  
 stackhouse29@gmail.com  
 Security Level: Email, Account Authentication  
 (None)

**Signature**



Signature Adoption: Drawn on Device  
 Using IP Address: 166.181.84.47  
 Signed using mobile

**Timestamp**

Sent: 6/10/2025 8:45:12 AM  
 Resent: 6/11/2025 2:11:11 PM  
 Viewed: 6/11/2025 2:24:43 PM  
 Signed: 6/11/2025 2:27:30 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/11/2025 2:24:43 PM  
 ID: 20a0756c-2bed-4b27-8e98-88b677dfbc73

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

**Status**

**Timestamp**

**Witness Events**

**Signature**

**Timestamp**

**Notary Events**

**Signature**

**Timestamp**

**Envelope Summary Events**

**Status**

**Timestamps**

Envelope Sent  
 Certified Delivered  
 Signing Complete  
 Completed

Hashed/Encrypted  
 Security Checked  
 Security Checked  
 Security Checked

6/10/2025 8:45:12 AM  
 6/11/2025 2:24:43 PM  
 6/11/2025 2:27:30 PM  
 6/11/2025 2:27:30 PM

**Payment Events**

**Status**

**Timestamps**

**Electronic Record and Signature Disclosure**



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
DOLGENCORP, LLC	Dollar General Store #23973	(615) 855-4000		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
720 Brown Street		Runnells	Polk	50237
MAILING ADDRESS	CITY	STATE	ZIP	
100 Mission Ridge	Goodlettsville	Tennessee	37072	

## Contact Person

NAME	PHONE	EMAIL
Kristina Zook-Chappell	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0000869	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 29, 2025	Aug 28, 2026	

SUB-PERMITS

Class B Retail Alcohol License

PRIVILEGES



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Emily Taylor	Nashville	Tennessee	37215	Non-Member Manager	0.00	Yes
Christina Walden						
Steven Sunderland	Nashville	Tennessee	37215	Non-Member Manager	0.00	Yes

### • Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
DolgenCorp, LLC		Goodlettsville	Tennessee	37072	100.00

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-41**

**RESOLUTION REGARDING COUNCIL APPROVAL TO APPROVE CONTRACTOR'S APPLICATION  
FOR PAYMENT NO. 21**

**WHEREAS**, City of Runnells, City Council is wanting to approve the contractor's application for Payment No. 21 for the 2023-24 Wastewater Treatment Facility Upgrades Projects.

**WHEREAS**, the city clerk has attached the list of items to be approved by council, Contractor's Application for Payment No. 21 has been signed by C.L Carrol and City engineer JEO for approval

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the City clerk to pay the Contractor's Application for Payment No.21 in the amount of \$156,608.12 from account 611-815-6797 GO BOND

**PASSED AND APPROVED** this 8th day of July, 2025

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Austin Henry				
Jacob Dingman				
Devin Gaudette				
Tiffany Phillips				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

# Contractor's Application for Payment No. 21

To: City of Runnells (Owner): Project: 2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01 Owner's Contract No.:	Application Period: 5/29/25 - 6/28/25 Application Date: 6/28/2025 From: C.L. Carroll Co., Inc. (Contractor): Contract: 2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01 Contractor's Project No.: Runnells Engineer's Project No.: 171550.00 Via (Engineer): JEO Consulting Group, Inc.
---	---

### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1		\$132,734.70	
2	\$8,500.00		
3	\$66,000.00		
4	\$29,095.00		
5	\$29,302.15		
6	\$2,750.00	\$71,750.00	
7			
<b>TOTALS</b>		\$135,647.15	\$204,484.70
<b>NET CHANGE BY CHANGE ORDERS</b>		<b>-\$68,837.55</b>	

1. ORIGINAL CONTRACT PRICE:..... \$ **\$3,639,500.00**
2. Net change by Change Orders:..... \$ **-\$68,837.55**
3. Current Contract Price (Line 1 ± 2):..... \$ **\$3,570,662.45**
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates)..... \$ **\$3,570,662.45**
5. RETAINAGE:
  - a. 5% X \_\_\_\_\_ Work Completed..... \$ \_\_\_\_\_
  - b. 5% X \_\_\_\_\_ Stored Material..... \$ **\$30,000.00**
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ **\$3,540,662.45**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ **\$3,384,054.33**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ **\$156,608.12**
8. AMOUNT DUE THIS APPLICATION..... \$ **\$390,000.00**
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G total on Progress Estimates + Line 5.c above)..... \$ **\$390,000.00**

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of his knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Date: 6/28/2025

Payment of: \$ 156,608.12 (line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) 7/2/2025 (Date)

Payment of: \$ \_\_\_\_\_ (line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)

**Progress Estimate**

**Contractor's Application**

For (Contract):		2023 Wastewater Treatment Facility Upgrades, SRF Project No. 1920843-01		Application Number: 21							
Application Period:		5/29/25 - 6/28/25		Application Date: 6/28/2025							
Item		Contract Information		B	C	D	E	F	G		
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
	Base Bid										
1.07 <sup>4</sup>	Over-Excavation of Unsuitable Material	0	CY	\$15.00							
1.03 <sup>8</sup>	Contingency Allowance	0	LS	\$100,000.00							
1.04 <sup>1</sup>	Lagoon Liner Slope Touch-Up	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%	
1.05 <sup>1</sup>	Furnish Two (2) New Composite Samplers	1	LS	\$24,765.30	\$24,765.30	1	\$24,765.30		\$24,765.30	100.0%	
1.06 <sup>2</sup>	Midamerican Energy Changes	1	LS	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100.0%	
1.07 <sup>2</sup>	Sludge Lift Station Telescoping Valve Changes	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00		\$12,000.00	100.0%	
1.08 <sup>3</sup>	Valve Vault #2 Internal Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%	
1.09 <sup>2</sup>	Valve Vault #3 Internal Replacement	1	LS	\$43,500.00	\$43,500.00	1	\$43,500.00		\$43,500.00	100.0%	
1.10 <sup>4</sup>	Fused Disconnect for Step-Down Transformer	1	LS	\$1,977.00	\$1,977.00	1	\$1,977.00		\$1,977.00	100.0%	
1.11 <sup>4</sup>	Blower Housekeeping Pads	1	LS	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%	
1.12 <sup>4</sup>	UV Disinfection Water Line	1	LS	\$8,674.00	\$8,674.00	1	\$8,674.00		\$8,674.00	100.0%	
1.13 <sup>4</sup>	Additional Treatment Unit #1 Sludge Removal	1	LS	\$4,675.00	\$4,675.00	1	\$4,675.00		\$4,675.00	100.0%	
1.14 <sup>4</sup>	Sludge Holding Tank Drop Pipes (Stainless Steel)	1	LS	\$16,802.15	\$16,802.15	1	\$16,802.15		\$16,802.15	100.0%	
1.15 <sup>3</sup>	Replacement of Damaged Conduit/Wiring and Control Panel	1	LS	\$12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%	
1.16 <sup>3</sup>	Polishing Pond Erosion Stone	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%	
1.17 <sup>6</sup>	Concrete Driveway Replacement	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%	
1.18 <sup>6</sup>	Sludge Holding Tank Blower Upgrades	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%	
1.19 <sup>6</sup>	Return Lift Station Force Main Leak Repair	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%	
1.20 <sup>7</sup>	Return Lift Station Force Main Leak Repair (Adjustment)	1	LS	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%	
1.21 <sup>7</sup>	Sanitary Manhole #3 Check Valve	1	LS	\$40,000.00	\$40,000.00	1	\$40,000.00		\$40,000.00	100.0%	
Bid Alternates											
2.01	Alternate #1 - Sludge Holding Tank Upgrades	1	LS	\$220,000.00	\$220,000.00	1	\$220,000.00		\$220,000.00	100.0%	
2.02	Alternate #2 - Sludge Handling Lift Station Upgrades	0	LS	\$160,000.00	\$160,000.00						
2.03 <sup>1</sup>	Alternate #3 - Lagoon Liner Reconstruction										
<b>Totals</b>					<b>\$462,662.45</b>		<b>\$462,662.45</b>		<b>\$462,662.45</b>	<b>100.0%</b>	

<sup>1</sup>Bid Items created or modified by Change Order #1.  
<sup>2</sup>Bid Items created or modified by Change Order #2.  
<sup>3</sup>Bid Items created or modified by Change Order #3.  
<sup>4</sup>Bid Items created or modified by Change Order #4.  
<sup>5</sup>Bid Items created or modified by Change Order #5.  
<sup>6</sup>Bid Items created or modified by Change Order #6.  
<sup>7</sup>Bid Items created or modified by Change Order #7.

**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract):		2023 Wastewater Treatment Facility Upgrades SRF Project No. 1920943-01		Application Number:		21		
Application Period:		5/29/25 - 6/28/25		Application Date:		6/28/2025		
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G % (F / B)	H Balance to Finish (B - F)
			From Previous Application (C+D)	D This Period				
1.01.01	Mobilization	\$55,000.00	\$65,000.00			\$65,000.00	100.0%	
1.01.02	Bonds/Ins	\$160,000.00	\$160,000.00			\$160,000.00	100.0%	
1.01.03	Clearing	\$45,000.00	\$45,000.00			\$45,000.00	100.0%	
1.01.04	Lagoon Cover / Aeration	\$210,000.00	\$210,000.00			\$210,000.00	100.0%	
1.01.05	Unit #1 Bypass	\$80,000.00	\$80,000.00			\$80,000.00	100.0%	
1.01.06	Clarifier Equ / Installation	\$225,000.00	\$225,000.00			\$225,000.00	100.0%	
1.01.07	Clarifier Piping	\$196,000.00	\$196,000.00			\$196,000.00	100.0%	
1.01.08	Blowers / Air Piping	\$195,000.00	\$195,000.00			\$195,000.00	100.0%	
1.01.09	RAS LS	\$150,000.00	\$150,000.00			\$150,000.00	100.0%	
1.01.10	UV Effluent Piping	\$97,500.00	\$97,500.00			\$97,500.00	100.0%	
1.01.11	UV Structure	\$197,000.00	\$197,000.00			\$197,000.00	100.0%	
1.01.12	UV Equipment	\$225,000.00	\$225,000.00			\$225,000.00	100.0%	
1.01.13*	CL2 Tank Demo	\$57,000.00	\$57,000.00			\$57,000.00	100.0%	
1.01.14	Sludge Disposal	\$110,000.00	\$110,000.00			\$110,000.00	100.0%	
1.01.15	Misc Metals	\$75,000.00	\$75,000.00			\$75,000.00	100.0%	
1.01.16	Painting/Coilover/Sheetwalls	\$51,000.00	\$51,000.00			\$51,000.00	100.0%	
1.01.17	HVAC	\$11,000.00	\$11,000.00			\$11,000.00	100.0%	
1.01.18	Paint	\$35,000.00	\$35,000.00			\$35,000.00	100.0%	
1.01.19	Electrical/Controls	\$700,000.00	\$700,000.00			\$700,000.00	100.0%	
1.01.20	8" Drain Tile	\$122,000.00	\$122,000.00			\$122,000.00	100.0%	
1.01.21	Seed/Erosion Control	\$15,000.00	\$6,500.00		\$8,500.00	\$15,000.00	100.0%	
1.01.22	Misc - Stairs/Retainwall/etc.	\$86,500.00	\$86,500.00			\$86,500.00	100.0%	
<b>Totals</b>		<b>\$3,108,000.00</b>	<b>\$3,059,500.00</b>		<b>\$8,500.00</b>	<b>\$3,108,000.00</b>		

**Stored Material Summary**

**Contractor's Application**

For (Contract): 2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01

Application Number: 21

Application Period: 5/29/25 - 6/28/25

Application Date: 6/28/2025

Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal Amount Completed and Stored to Date (D + E)	F		G
					Date Placed into Storage (Month/Year)	Amount (\$)			Incorporated in Work Date (Month/Year)	Amount (\$)	
1.01.12	090468G-IN	10 (46 56 66)	On Site	UV Disinfection Equipment	2/2024	\$90,000.00		\$90,000.00	4/2024	\$90,000.00	
1.01.04	3047	20 (46 51 39)	On Site	Lagoon Cover	3/2024	\$107,365.30		\$107,365.30	4/2024	\$107,365.30	
1.01.08	110015-1	23 (46 43 21)	On Site	Envirodyne Drive unit	8/2024	\$68,800.00		\$68,800.00	11/2024	\$68,800.00	
1.01.19	28082	22, 27, 28	On Site	Automatic Systems Controls	12/2024	\$253,710.00		\$253,710.00	1/2025	\$253,710.00	
<b>Totals</b>						\$519,875.30		\$519,875.30		\$519,875.30	

**RESOLUTION OF THE BEAUTIFICATION COMMITTEE  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-33**

**AMENDED RESOLUTION REGARDING BEAUTIFICATION COMMITTEE PURCHASE ITEMS**

**WHEREAS**, City of Runnels, the beautification committee in wanting to purchase a sign for community center, mulch, and flowers

**WHEREAS**, the Beautification committee wants to amend the original resolution purchase  
**Comprehensive design for 109 Brown Street Beck Memorial Park**  
**\$150.00 Invoice attached**  
**Signarama sign for community center Deposit of \$610.00- invoice attached**  
**Remaining balance of beautification committee budget FY 25**

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves the beautification committee to purchase items requested to be paid out of 001-510-6320 grounds and maintenance community beautification

**PASSED AND APPROVED** this 10th day of July, 2025.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				
Abby Hawkins				

**ATTEST:**

\_\_\_\_\_  
**JEREMY LINDQUIST**  
**MAYOR, CITY OF RUNNELLS**

\_\_\_\_\_  
**TAMI CURRY**  
**CITY CLERK**



**Signarama**  
515.216.1240  
signarama.com

# DESIGN PROOF

INV # 13556 - 1  
Name Runnels Community Ce

Qty: 1  
Overall Size:  
18' 3" x 1' 2.5" 22 sq.ft.  
Material:  
3mm BeBond ACP - Rail Backer  
25mm Outdoor PVC - Routed  
Letter Paint - Color TBD  
Details:  
Dimensional Letter Sign  
10" tall rail behind letters painted  
building color



--- Please Check ---  
SIZES | LAYOUT | SPELLING | COLOR

APPROVAL STATES THAT THE CONTENTS OF THIS PROOF ARE CORRECT AND THE RESPONSIBILITY OF THE CLIENT  
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APPROVAL SIGNATURE

# INVOICE

Landthropology LLC  
414 N 3rd St  
Milo, IA 50166-1015

knjones0430@icloud.com  
+1 (515) 709-1530

PAID  
6/30/25



**Bill to**  
Barb Miller  
Runnells Park Board

**Ship to**  
Barb Miller  
Runnells Park Board

## Invoice details

Invoice no.: 1361  
Terms: Net 30  
Invoice date: 06/09/2025  
Due date: 07/09/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Design	Prepare a comprehensive design for the new park space, including entryway, additional park equipment, plantings, picnic bench area, and signage. Drafting list of expenses for the park budgetary usage.	1	\$150.00	\$150.00
				<b>Total</b>	<b>\$150.00</b>

## Ways to pay

VISA BANK

View and pay

**RESOLUTION NO. 2025-42**

**RESOLUTION TO DISTRUBE LOST FUNDS**

**WHEREAS**, City of Runnells receives Local Option Sales and Services Tax funds from the State of Iowa and,

**WHEREAS**, The City Council approved the revenue distribution of LOST funds and,

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the distribution of Lost funds as follows. 75% of monthly revenue funds will be distributed to fund 611-910-4830 (sewer)  
12.5% of monthly revenue funds will be distributed to fund 601-910-4830 (water)  
12.5% of monthly revenue funds will be distributed to fund 302-910-4830 (general)

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective July 8<sup>th</sup>, 2025 upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this July 8<sup>th</sup>, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Austin Henry				
Abby Hawkins				
Devin Gaudette				
Tiffany Phillips				
Jacob Dingman				

ATTEST:

JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

TAMI CURRY  
CITY CLERK

**RESOLUTION OF THE PUBIC WORKS DEPARTMENT  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-43**

**RESOLUTION REGARDING PUBLIC WORKS DEPARTMENT 109 BROWN STREET DITCH  
PROJECT**

**WHEREAS**, City of Runnels, the public works department in wanting to have Polk County,  
a. Complete the ditch at 109 Brown Street by reinforcing the ditch bank and lining both  
sides with Rip Rap (reimbursing Polk County for Rip Rap)  
b. Extending piping and filling in the ditch to address the erosion concern (paying for time  
and equipment)

**WHEREAS**, the Public Works Department has attached the invoice from Polk County, City Clerk  
has reached out to Contech to obtain quote for materials attached quote total for materials  
\$11229.24. Paid directly to Contech from Streets Account.

**WHEREAS**, the city clerk has attached a project total invoice from Polk County to date for 109  
Brown Street project.

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves Polk County to  
complete project.

**PASSED AND APPROVED** this 8th day of July, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
Jeremy Lindquist  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

**R.E.:** Additional pipe & rip rap  
 Rates subject to change July 1

<b><u>LABOR:</u></b>				
100.0	Equipment Operator	Hours	\$ 67.00 /Hour	\$ 6,700.00
	Equipment Operator	OT Hours	\$ 100.50 /Hour	-
	Superintendent	Hours	\$ 93.00 /Hour	-
<b>100.00</b>		<b>TOTAL LABOR</b>		<b>\$ 6,700.00</b>
<b><u>EQUIPMENT:</u></b>				
10.0	Pickup	Hours	\$ 42.00 /Hour	\$ 420.00
30.0	Medium Duty Truck	Hours	\$ 33.00 /Hour	990.00
10.0	Hydraulic Excavator	Hours	\$ 79.00 /Hour	790.00
	Skid Loader	Hours	\$ 45.00 /Hour	-
	Mower	Hours	\$ 24.00 /Hour	-
<b>50.0</b>		<b>TOTAL EQUIPMENT</b>		<b>\$ 2,200.00</b>
<b><u>MATERIAL</u></b>				
72.00	Class D Rip Rap	Tons	\$ 36.60	\$ 2,635.20
				-
		<b>TOTAL MATERIAL</b>		<b>\$ 2,635.20</b>
TOTAL LABOR				\$ 6,700.00
TOTAL EQUIPMENT				2,200.00
TOTAL MATERIAL				2,635.20
<b>GRAND TOTAL</b>				<b>\$ 11,535.20</b>



## Order Acknowledgement

<b>Contech Order #: 9774109</b>				<b>Customer PO #: Email</b>	
<b>Order Date</b>	6/11/2025	<b>Bill To #</b>	952291	<b>Reply-To</b>	
				<b>Contech Rep.</b>	Sallie Martin
<b>Sold To</b>	A274195 City of Runnells 110 Brown Street, PO Box 33, Runnells, IA, 50237	<b>Project Name</b>	30"/36" Sink Hole	<b>Address</b>	1112 Southeast Lorenz Dr, Ankeny, IA, 50021
<b>Sold To Contact</b>	Tammy Curry	<b>Project #</b>		<b>Phone</b>	515-964-0497
<b>Sold To Phone</b>	(515) 966-2042	<b>Ship To</b>	952291 110 Brown Street, PO Box 33, Runnells, IA, 50237	<b>Fax</b>	515-964-0545
<b>Freight Terms</b>	Prepaid (PPD)	<b>Ship From</b>	Ankeny, IA - 5070	<b>Email</b>	Sallie.Martin@conteches.com

A valid tax exempt certificate must be on file or issued to Contech Engineered Solutions or sales tax will be added.

Seq #	Description	Part #	Pieces	Quantity	Unit	Extended Unit price	Unit Total
10	RIV PIPE 2 2/3x1/2 GALV 14GA 36" - Length : 20	RP2GV14036	4.00	80.00	FT	\$70.56	\$5,644.80
15	CSP BD 10-C RVTD GALV 16GA 36" 1PC	PB10-CGV160361	3.00	3.00	EA	\$157.18	\$471.54
25	RIV PIPE 2 2/3x1/2 GALV 14GA 30" - Length : 20	RP2GV14030	4.00	80.00	FT	\$58.80	\$4,704.00
30	CSP BD 10-C RVTD GALV 16GA 30" 1PC	PB10-CGV160301	3.00	3.00	EA	\$136.30	\$408.90
						<b>Total</b>	\$11,229.24
						<b>Disc. Amt.</b>	\$0.00
						<b>Freight</b>	\$0.00
						<b>FSC</b>	\$0.00
(Tax not included)						<b>Net Total</b>	\$11,229.24

INVOICE

INVOICE NO.
31084164



RECEIVED  
5/2/25  
TR

REMIT TO	CONTECH ENGINEERED SOLUTIONS, LLC PO-Box 936362 Atlanta, GA 31193-6362	
	BY	121000248 (Wells Fargo) 2052700385107 WFBIUS6S CHIPS 0407 REMIT INFO: ACH@Quikrete.com

BILL TO	952291	20250425075832-163 CITY OF RUNNELLS 110 BROWN STREET PO BOX 33 RUNNELLS IA 50237-0033
	SHIP TO	952443 CITY OF RUNNELLS 109 BROWN STREET RUNNELLS IA 50237

CUSTOMER P.O.NUMBER	ORDER DATE	REF NO.	DATE DUE	DUNS NUMBER
Email	04/18/25		05/24/25	

INVOICE SHIP DATE	SHIP VIA	TERMS	TAX ID
04/24/25	Prepaid	.5% 10, Net 30	City Government

ORDERED	SHIPPED	PIECES	SO #	ITEM NO.	DESCRIPTION	PRICE	U/M	AMOUNT
2			26291838	RP2GV14036 2000NNC	RP 2 2/3 GV 14G 36" 20' SB#:09765758	70.560	FT	2,822.40
1			26291838	PB10-CGV160361NC	BAND 10C GALV 16G 36" 1PC SB#:09765758	157.180	EA	157.18
1			26291838	ESSGV36 2NC	ES STD GV 36IN W/R&L SB#:09765758	708.400	EA	708.40
2			26291838	RP2GV14030 2000NNC	RP 2 2/3 GV 14G 30" 20' SB#:09765758	58.800	FT	2,352.00
1			26291838	PB10-CGV160301NC	BAND 10C GALV 16G 30" 1PC SB#:09765758	136.300	EA	136.30
1			26291838	ESSGV30 2NC	ES STD GV 30IN W/R&L SB#:09765758	573.330	EA	573.33

Continued On Next Page

THIS MATERIAL SHIPPED FROM PLANT NUMBER: 5070	CONTECH 1112 SE LORENZ DR ANKENY IA 50021 Tel: (515)964-0497 Fax: (000)000-0000	SUB-TOTAL ▶	6,749.61
All sales are subject to applicable taxes - to be paid by buyer - unless the law provides a specific exemption from tax and buyer provides a valid tax exemption certificate.		INVOICE TOTAL ▶	6,749.61
All sales are subject to Contech's terms and conditions of sale available at: <a href="https://www.conteches.com/cos/">https://www.conteches.com/cos/</a> (effective as of sales date). A late charge of 1.5% monthly or the maximum allowed by law, if less, will be imposed on all past due amounts.		USD DOLLARS	PLEASE PAY FROM THIS INVOICE

This invoice is issued by Contech Engineered Solutions LLC for itself and/or on behalf of one or more of its subsidiaries.  
If you have questions on this invoice please contact CUSTOMER SERVICE REP (972)590-2000

1281.73 CR

**ORDINANCE NO. 2025-07-08**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF RUNNELLS IOWA, BY AMENDING PROVISIONS PERTAINING TO GOLF CARTS**

**BE IT ENACTED** by the City Council of the City of Runnells, Iowa:

**SECTION 1. SECTION MODIFIED.** Chapter 74, of the Code of Ordinances of the City of Runnells is repealed and the following adopted in lieu thereof:

**74.01 CODE.** The *Code of Iowa*, Chapters 321I and 321G, and Section 321.247, and all amendments thereto, present and future, are hereby adopted and made a part of this Code of Ordinances, as fully as if set forth in length herein.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the 8th day of July, 2025, and approved this 8th day of July, 2025.

\_\_\_\_\_  
Mayor JEREMY LINDQUIST

ATTEST:

\_\_\_\_\_  
City Clerk TAMI CURRY

I certify that the foregoing was published as Ordinance No. 2025-07-08 on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
City Clerk TAMI CURRY

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

Adopted \_\_\_\_\_

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Mayor JEREMY LINDQUIST

ATTEST:

\_\_\_\_\_  
City Clerk TAMI CURRY

I certify that the foregoing was published as Ordinance No. 2025-07-08 on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
City Clerk TAMI CURRY

First Reading \_\_\_\_\_  
Second Reading Waived \_\_\_\_\_  
Third Reading Waived \_\_\_\_\_  
Adopted \_\_\_\_\_

**tami.curry@runnellsia.com**

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**From:** RRBF Festival <riverbottomsrrbf@gmail.com>  
**Sent:** Sunday, June 29, 2025 7:54 PM  
**To:** tami.curry@runnellsia.com  
**Subject:** Memorandum Re: Alcohol Consumption in the Runnells City Park

Memorandum Re: Alcohol Consumption in the Runnells City Park

Runnells City Council,

RRBF Foundation would like to formally request permission and approval to waive City Ordinance 47.11:8 which states: "No person in the park may consume alcohol except for during an event where the Council has granted a special permit expressly permitting alcohol consumption."

We are formally requesting that this Ordinance be waived by memorandum and alcohol consumption be allowed during the River Bottoms Festival held within the City Park on October 4th, 2025.

Thank you,

RRBF Foundation / c/o River Bottoms Festival Committee Members

**RESOLUTION NO. 2025-35**

**AMENDED RESOLUTION TO Transfer funds:**

**WHEREAS**, The Runnells City Council is wanting to approve the transfer of \$9446.98 out of the Park buildings/grounds maintenance and \$2375.48 out of Park Donation account to put into the Park Board Capital Improvement,

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the following transfer of funds to the said accounts:  
\$9446.98 001-430-6320 buildings/ground maintenance account to 001-430-6799 and \$2375.48 from account 001-430-4795 to 001-430-6799 Park Board capital improvement

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective July 8th, 2025 upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this July 8th, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Jacob Dingman				
Austin Henry				
Devin Gaudette				
Tiffany Phillips				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

**RESOLUTION NO. 2025-35**

**RESOLUTION TO Transfer funds:**

**WHEREAS**, The Runnells City Council is wanting to approve the transfer of 11822.46 out of the buildings/grounds maintenance to put into the Park Board capital improvement,

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the following transfer of funds to the said accounts:  
001-430-6320 buildings/ground maintenance account to 001-430-6799 Park Board capital improvement

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

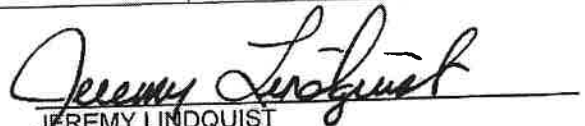
**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective June 10<sup>th</sup>, 2025 upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this June 10th, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Jacob Dingman	✓			
Austin Henry	✓			
Devin Gaudette	✓			
Tiffany Phillips	✓			
Abby Hawkins	✓			

ATTEST:

  
TAMI CURRY  
CITY CLERK

  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

**Attendance:**  
Chelsea Bullington  
Alyssa Degraff  
Stacy Monson  
Katie Russell Hainline

## **City of Runnells Park Board Meeting Minutes**

**Date:** 5/21/25

**Time:** 6:36 PM

- 1. Call to Order - Chelsea motioned @ 6:36pm: Alyssa 2nd**
- 2. Approval of agenda - Stacy Motioned, Katie 2nd**
- 3. No Public Comments**
- 4. Old Business/New Business**
  - a. Park Improvement project
    - i. Discussion on other grants and fundraising opps
    - ii. Chelsea to reach out to Miracle with a filled out questionnaire.
  - b. Movie in the Park
    - i. Tentative: July 25th reschedule date- just popcorn
  - c. Remaining Fiscal Year Budget
    - i. Motion to roll current fiscal year budget as of 6/30/25 into capital improvement project "The Park Improvement Project" Chelsea Made the motion, 2nd Stacy. Unanimous vote Yes (Chelsea, Katiy, Stacy, & Alyssa).
  - d. Other discussion
    - i. Basketball Hoops
      1. Discussion on new poles or see what we need to do to get them up. Will look at pricing.
    - ii. Deck Box
      1. Discussion on solutions for pickel ball net as deck box is already ruined.
      2. Possible shed or storage building @ park.
- 5. Adjourn**
  - a. 7:36pm - Chelsea Motion, Stacy 2nd

11822,46