

**CITY OF RUNNELLS**

Mayor: Jeremy Lindquist (28) Mayor Pro-Temp: Devin Gaudette

**City Council Members**

Abby Hawkins (25) Devin Gaudette (25) Tiffany Phillips (28) Jacob Dingman (28) Austin Henry (28)

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**AGENDA**

**Regular Council Meeting/Public Hearing**

**Tuesday May 13<sup>th</sup>, 2025 7:00 PM**

**Community Center**

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Americans with Disabilities Act Compliance: If there is anyone wishing to attend the meeting that may require special assistance in being able to participate in this meeting, please advise the City Hall of your needs 48 hours prior to the meeting.

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**1. Call to order**

**2. Roll Call**

**3. Public Hearing:** The City of Runnels is required by the State of Iowa to amend the budget if expenditures/Revenues exceed the amount originally budgeted for each category as outlined by the state, publish the Yearly budget, and hold a public Hearing for written and/or oral comments regarding said budget amendment. The budget amendment for fiscal year 25 beginning July 1, 2024, and ending June 30, 2025, was published on in the Des Moines Register, and posted at City Hall, Post Office and Community Center.

**4. Public Comments regarding Public Hearing:**

**5. Adjourn Public Meeting**

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**6. Approval of Agenda**

**7. Public Comments:**

(Note: If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please address the council and give your name and address for the public record before discussing your item. Council is not required to discuss these items and cannot take official action on items not on the agenda.)

**8. Consent of Agenda:** All items listed in Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the agenda

- a. Bill/Claims 4-09-2025
- b. Financial April 2025
- c. April Meeting minutes/Library minutes/ Keystone Credit Card Statement
- d. Approval of Liquor License Baquara
- e. Approval of Liquor License for Cloud Wine LLC Application, 219282,219285,219287

**9. Petitions and Communications:**

- a. Library Board
- b. Park Board
- c. Beautification Committee

**10. Old Business/ New Business**

- a. Wastewater treatment plant update
- b. Resolution 2025-25 Approval pay application 19 for the 2023 wastewater treatment facility upgrades
- c. Approve of Change order # 7 for the wastewater treatment upgrade project
- d. Resolution 2025-26 Approval Public purchase street signs

- e. Resolution 2025-27 Approval of FY 2025 budget Amendment
- f. Resolution 2025-28 approval of CD renewal
- g. Resolution 2025-29 Plat of Survey parcel E
- h. Resolution 2025-30 City Hall renovation
- i. Resolution 2025-31 Gary Beck Memorial Park
- j. Resolution 2025-32 Road Close permit/Event Permit for Morgans Bar and Grill
- k. Resolution 2025-33 Beautification committee purchase

**11. Report of Officers**

- a. Mayor-
- b. Council Persons-
- c. Legal Counsel-
- d. Public Works-
- e. City Clerk- cleaning community center clarification

**12. Boards and Commissions**

- Emergency Management Commission/ 911 Commission-
- Mud, Camp and Spring Creek-
- Park Board-
- Metro Waste Authority-
- Planning and Zoning-
- Library- Councilman

**13. Closing Comments**

**14. Adjournment**

**CLAIMS REPORT**  
**Vendor Checks: 4/09/2025- 5/12/2025**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AMAZON amazon business account	Park board budget	27.46		8553	4/14/25
AMAZON amazon business account	gate latches/ pressure hose	198.66	226.12	8559	5/12/25
BOOK SYSTEMS, INC	atrium subscription		1,340.00	8560	5/12/25
C.L. CARROLL CO.	GO Bond disbursement		29,725.50	8561	5/12/25
CANON FINANCIAL SERVICES	printer contract		104.13	8562	5/12/25
Casey's General Stores	Gas Card		29.23	8563	5/12/25
CENTURYLINK	Phone/Internet	338.59		8554	4/14/25
CENTURYLINK	Phone/Internet	338.80	677.39	8564	5/12/25
COMPUTER RESOURCE SPEC.	IT		338.90	8565	5/12/25
CONTECH ENGINEERING	Drainage ditch		6,749.61	8566	5/12/25
Des Moines Water Works	community center	141.80		8555	4/14/25
Des Moines Water Works		142.62	284.42	8567	5/12/25
EFTPS	FED/FICA TAX		1,493.18	8347900	4/28/25
IOWA STATE EXTENSION	continueing education clerk		262.00	8568	5/12/25
IPERS	IPERS		1,112.64	8347898	4/28/25
JEO CONSULTING GROUP	engineering sewer plant		15,107.50	8569	5/12/25
KEYSTONE SAVINGS BANK	aster egg hunt		16.24	8570	5/12/25
LOCALIQ GANNETT	Budget public hearing		157.73	8556	4/14/25
MELISSA LINDQUIST	contract cleaning		400.00	8571	5/12/25
MENARDS	materials		300.86	8572	5/12/25
Metro Waste Authority	Curb it & Garbage		2,740.40	8573	5/12/25
MidAmerican Energy	MONTHLY UTILITY BILLS	915.95		8557	4/14/25
MidAmerican Energy	MONTHLY UTILITY BILLS	913.68	1,829.63	8574	5/12/25
MIDWEST OFFICE TECHNOLOGY	ink/printer maintance	49.90		8558	4/14/25
MIDWEST OFFICE TECHNOLOGY	ink contract	49.90	99.80	8575	5/12/25
Skinner Law Office, P.C.	Legal		1,251.25	8576	5/12/25
TREASURER-STATE OF IOWA	STATE TAX		76.42	8347899	4/28/25
			=====		
Accounts Payable Total			64,322.95		

Payroll Checks

001	GENERAL	2,409.99
610	SEWER	343.71
Total Paid On: 4/14/25		2,753.70
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001	GENERAL	2,461.12
110	ROAD USE TAX	8.53
600	WATER	42.85
610	SEWER	333.97
Total Paid On: 4/28/25		2,846.47
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001	GENERAL	2,252.59
600	WATER	34.22
610	SEWER	342.61
Total Paid On: 5/12/25		2,629.42
=====		
Total Payroll Paid		8,229.59

**CLAIMS REPORT**  
Vendor Checks: 4/09/2025- 5/12/2025

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	Report Total		===== 72,552.54 =====		

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	17,982.56
110	ROAD USE TAX	8,033.73
600	WATER	99.43
610	SEWER	1,603.82
611	SEWER CAP PROJ - LOST	44,833.00
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	TOTAL FUNDS	72,552.54

**BALANCE SHEET**  
**CALENDAR 5/2025, FISCAL 11/2025**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	5,562.00-	569,720.75
002-000-1110	CHECKING - ARP	.00	.00
110-000-1110	CHECKING - ROAD USE	7,401.34-	218,758.17
111-000-1110	CHECKING I-JOBS	.00	.00
112-000-1110	CHECKING - EMPLOYEE BENEFIT	483.24-	15,373.75
119-000-1110	CHECKING - EMERGENCY FUND	.00	36,779.58
121-000-1110	CHECKING	.00	21,039.74-
125-000-1110	CHECKING - TIF	.00	.00
167-000-1110	CHECKING - COM DISASTER GRANT	.00	.00
200-000-1110	CHECKING	.00	29,639.52
302-000-1110	CHECKING	.00	92,330.88
600-000-1110	CHECKING - WATER	437.50	34,395.22
601-000-1110	CHECKING	.00	59,426.58
610-000-1110	CHECKING - SEWER	3,531.69	119,462.66
611-000-1110	CHECKING	.00	78,292.72
	CHECKING TOTAL	9,477.39-	1,233,140.09
125-000-1111	CHECKING - LMI TIF	.00	24,304.31
	LMI TIF CHECKING TOTAL	.00	24,304.31
611-000-1112	WASTE WATER CAP IMP FUND	12,697.11	165,349.84
	WASTE WATER CAP IMP FUND TOTA	12,697.11	165,349.84
611-000-1113	SRF CASH	.00	101,310.65
	SRF CASH TOTAL	.00	101,310.65
611-000-1114	GO BOND	.00	.00
	GO BOND TOTAL	.00	.00
001-000-1130	SAVINGS - GENERAL	.00	21,304.15
001-000-1131	SAVINGS - LIBRARY	.00	.00
600-000-1130	SAVINGS - WATER RESERVE	.00	23,745.91
610-000-1130	SAVINGS - SEWER RESERVE	.00	69,478.84
	SAVINGS TOTAL	.00	114,528.90
168-000-1160	SAVINGS BOND	.00	1,167.60
	SAVINGS/CD'S TOTAL	.00	1,167.60

*Handwritten notes:*  
 + 24304.31 + 165349.84 + 101310.65  
 + 23515.33 = 1547620.22

**BALANCE SHEET**  
**CALENDAR 5/2025, FISCAL 11/2025**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1170	CD - GENERAL	.00	14,211.03
600-000-1170	CD - WATER	.00	2,809.75
610-000-1170	CD - SEWER	.00	20,882.72
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	CD'S TOTAL	.00	37,903.50
	TOTAL OF ALL CASH	3,219.72	1,677,704.89

**BUDGET REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	FIRE TOTAL	8,000.00	.00	39,500.00	493.75	31,500.00-
	BUILDING INSPECTIONS TOTAL	3,000.00	.00	1,211.88	40.40	1,788.12
	MISC PROTECTION SERVICES TOTA	3,000.00	28.02	326.26	10.88	2,673.74
	ANIMAL CONTROL TOTAL	500.00	.00	399.00	79.80	101.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>14,500.00</b>	<b>28.02</b>	<b>41,437.14</b>	<b>285.77</b>	<b>26,937.14-</b>
	STREETS TOTAL	84,502.00	6,912.93	124,111.72	146.87	39,609.72-
	STREET LIGHTING TOTAL	10,000.00	622.50	6,536.92	65.37	3,463.08
	GARBAGE TOTAL	34,000.00	2,866.82	31,792.56	93.51	2,207.44
	<b>PUBLIC WORKS TOTAL</b>	<b>128,502.00</b>	<b>10,402.25</b>	<b>162,441.20</b>	<b>126.41</b>	<b>33,939.20-</b>
	WATER,AIR,MOSQUITO CONTRO TOTA	2,000.00	.00	.00	.00	2,000.00
	<b>HEALTH &amp; SOCIAL SERVICES TOTA</b>	<b>2,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>2,000.00</b>
	LIBRARY TOTAL	23,000.00	1,807.48	17,844.03	77.58	5,155.97
	PARKS TOTAL	48,000.00	1,112.69	21,639.36	45.08	26,360.64
	COMMUNITY CTR/ZOO/MARINA TOTA	15,900.00	681.75	9,894.61	62.23	6,005.39
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>86,900.00</b>	<b>3,601.92</b>	<b>49,378.00</b>	<b>56.82</b>	<b>37,522.00</b>
	COMMUNITY BEAUTIFICATION TOTA	6,000.00	.00	5,240.00	87.33	760.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	300.00	.00	.00	.00	300.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>6,300.00</b>	<b>.00</b>	<b>5,240.00</b>	<b>83.17</b>	<b>1,060.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	9,000.00	.00	2,797.26	31.08	6,202.74
	CLERK/TREASURER/ADM TOTAL	78,500.00	2,115.03	48,577.12	61.88	29,922.88
	ELECTIONS TOTAL	1,100.00	.00	.00	.00	1,100.00
	LEGAL SERVICES/ATTORNEY TOTAL	25,000.00	1,251.25	11,517.50	46.07	13,482.50
	CITY HALL/GENERAL BLDGS TOTAL	45,000.00	983.41	17,506.81	38.90	27,493.19
	TORT LIABILITY TOTAL	24,000.00	.00	27,521.00	114.67	3,521.00-
	OTHER GENERAL GOVERNMENT TOTA	.00	.00	.00	.00	.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>182,600.00</b>	<b>4,349.69</b>	<b>107,919.69</b>	<b>59.10</b>	<b>74,680.31</b>
	SEWER/SEWAGE DISPOSAL TOTAL	30,000.00	.00	.00	.00	30,000.00
	<b>DEBT SERVICE TOTAL</b>	<b>30,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>30,000.00</b>

**BUDGET REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	15,000.00	178.55	4,037.36	26.92	10,962.64
	SEWER/SEWAGE DISPOSAL TOTAL	580,000.00	45,712.47	1,936,496.57	333.88	1,356,496.57-
	ENTERPRISE FUNDS TOTAL	595,000.00	45,891.02	1,940,533.93	326.14	1,345,533.93-
	TRANSFERS IN/OUT TOTAL	.00	.00	80,612.79	.00	80,612.79-
	TRANSFER OUT TOTAL	.00	.00	80,612.79	.00	80,612.79-
	TOTAL OF ALL EXPENSES	1,045,802.00	64,272.90	2,387,562.75	228.30	1,341,760.75-

**REVENUE REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-290-4500	DMWW - GARBAGE REVENUE	34,351.00	2,793.82	31,866.54	92.77	2,484.46
001-290-4501	CURB IT REVENUE	.00	.00	.00	.00	.00
001-410-4700	LIBRARY DONATIONS	.00	.00	131.00	.00	131.00-
001-410-4701	Library - State Funding	2,500.00	.00	4,080.02	163.20	1,580.02-
001-410-4702	GRANTS - LIBRARY	.00	.00	.00	.00	.00
001-430-4430	CONCESSION REVENUE	.00	.00	1,560.00	.00	1,560.00-
001-430-4795	PARK BOARD DONATIONS	.00	.00	.00	.00	.00
001-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
001-910-4831	Tranfer in	.00	.00	.00	.00	.00
001-950-4000	PROPERTY TAXES	170,000.00	.00	160,053.96	94.15	9,946.04
001-950-4003	PROPERTY TAXES - AG LAND	650.00	.00	527.21	81.11	122.79
001-950-4008	PROPERTY TAXES - CIVIC CENTER	2,800.00	.00	11.04	.39	2,788.96
001-950-4013	PROPERTY TAXES - INSURANCE	9,615.00	.00	20,524.90	213.47	10,909.90-
001-950-4100	BEER/LIQUOR PERMITS	1,200.00	.00	599.06	49.92	600.94
001-950-4105	CIGARETTE PERMITS	150.00	.00	.00	.00	150.00
001-950-4110	BUILDING PERMITS	2,500.00	.00	1,007.62	40.30	1,492.38
001-950-4300	INTEREST REVENUE	.00	.00	30,119.27	.00	30,119.27-
001-950-4310	RENT - COMMUNITY CENTER	6,300.00	.00	7,200.00	114.29	900.00-
001-950-4311	RENT - CELL TOWER	12,100.00	1,038.18	11,117.58	91.88	982.42
001-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	2,664.05	.00	2,664.05-
001-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
001-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
001-950-4700	MISC REVENUE	.00	45.00	24,688.11	.00	24,688.11-
001-950-4705	BEAUTIFICATION FUNDS	.00	.00	.00	.00	.00
	<b>GENERAL TOTAL</b>	<b>242,166.00</b>	<b>3,877.00</b>	<b>296,150.36</b>	<b>122.29</b>	<b>53,984.36-</b>
002-815-4402	American Rescue Plan	.00	.00	.00	.00	.00
002-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
	<b>ARP TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
110-210-4430	ROAD USE TAX REVENUE	59,000.00	.00	52,610.26	89.17	6,389.74
	<b>ROAD USE TAX TOTAL</b>	<b>59,000.00</b>	<b>.00</b>	<b>52,610.26</b>	<b>89.17</b>	<b>6,389.74</b>
111-210-4433	I-JOBS REVENUE	.00	.00	.00	.00	.00
	<b>I-Jobs TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
112-950-4000	PROPERTY TAXES - EMPLOYEE BEN	14,367.00	.00	18,582.25	129.34	4,215.25-
112-950-4462	HOMESTEAD PROP TAX CREDIT	300.00	.00	274.07	91.36	25.93
112-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00

**REVENUE REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
112-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
	EMPLOYEE BENEFITS TOTAL	14,667.00	.00	18,856.32	128.56	4,189.32-
119-950-4000	PROPERTY TAXES	4,400.00	.00	22.07	.50	4,377.93
119-950-4462	HOMESTEAD PROP TAX CREDIT	100.00	.00	.00	.00	100.00
119-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
119-950-4464	COMM/IND PROP TAX REPLACE	.00	.00	.00	.00	.00
	EMERGENCY FUND TOTAL	4,500.00	.00	22.07	.49	4,477.93
121-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
121-950-4090	LOCAL OPTION TAX	100,363.00	.00	80,612.79	80.32	19,750.21
	LOCAL OPTION SALES TAX TOTAL	100,363.00	.00	80,612.79	80.32	19,750.21
125-950-4050	TIF REVENUES	.00	.00	.00	.00	.00
125-950-4462	HOMESTEAD PROP TAX CREDIT	.00	.00	.00	.00	.00
125-950-4463	BUSINESS PROP TAX CREDIT	.00	.00	.00	.00	.00
	TAX INCREMENT FINANCING TOTAL	.00	.00	.00	.00	.00
167-130-4440	REVENUE COM DISASTER GRANT	.00	.00	.00	.00	.00
	COMMUNITY DISASTER GRANT TOTA	.00	.00	.00	.00	.00
168-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
168-950-4300	INTEREST	.00	.00	.00	.00	.00
168-950-4705	PRIVATE SOURCE CONTRIB	.00	.00	.00	.00	.00
	CENTENNIAL CELEBRATION TOTAL	.00	.00	.00	.00	.00
200-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
200-950-4000	PROPERTY TAXES	29,632.00	.00	29,639.52	100.03	7.52-
	DEBT SERVICE TOTAL	29,632.00	.00	29,639.52	100.03	7.52-

**REVENUE REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
302-910-4830	TRANSFER IN	.00	.00	10,076.63	.00	10,076.63-
	CAP PROJ - LOST TOTAL	.00	.00	10,076.63	.00	10,076.63-
600-810-4300	INTEREST REVENUE	100.00	.00	110.29	110.29	10.29-
600-810-4500	DMWW - WATER REVENUE	6,900.00	598.18	6,263.10	90.77	636.90
600-810-4510	BULK WATER (QUARTER MACHINE)	.00	.00	.00	.00	.00
600-810-4700	MISC WATER REVENUE	.00	.00	.00	.00	.00
	WATER TOTAL	7,000.00	598.18	6,373.39	91.05	626.61
601-910-4830	TRANSFER IN	.00	.00	10,076.60	.00	10,076.60-
	WATER CAP PROJ - LOST TOTAL	.00	.00	10,076.60	.00	10,076.60-
610-815-4300	INTEREST REVENUE	500.00	.00	322.68	64.54	177.32
610-815-4500	DMWW - SEWER REVENUE	46,600.00	4,232.38	42,827.50	91.90	3,772.50
610-815-4700	MISC SEWER REVENUE	.00	.00	.00	.00	.00
	SEWER TOTAL	47,100.00	4,232.38	43,150.18	91.61	3,949.82
611-699-4820	PROCEEDS FROM DEBT/LOAN P&D	.00	.00	.00	.00	.00
611-750-4440	WTFAP Grant Revenue	.00	.00	.00	.00	.00
611-815-4441	SRF REVENUE	539,872.00	.00	1,728,981.99	320.26	1,189,109.99-
611-815-4442	GO BOND REVENUE	.00	44,833.00	166,361.29	.00	166,361.29-
611-815-4520	WASTE WATER CAP IMP FEE	136,952.00	12,697.11	135,194.84	98.72	1,757.16
611-910-4830	TRANSFER IN	.00	.00	60,459.56	.00	60,459.56-
	SEWER CAP PROJ - LOST TOTAL	676,824.00	57,530.11	2,090,997.68	308.94	1,414,173.68-
	TOTAL OF ALL REVENUE	1,181,252.00	66,237.67	2,638,565.80	223.37	1,457,313.80-

**REVENUE & EXPENSE REPORT**  
**CALENDAR 5/2025, FISCAL 11/2025**

**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
001-410-6010	WAGES - LIBRARY	399.25	10,099.00	15,240.00	5,141.00
001-410-6110	FICA, MEDICARE - LIBRARY	.00	.00	.00	.00
001-410-6130	IPERS - LIBRARY	.00	.00	.00	.00
001-410-6160	WORKER'S COMP - LIBRARY	.00	.00	.00	.00
001-410-6230	TRAINING AND MILEAGE	.00	.00	.00	.00
001-410-6498	MISC GRANT EXPENSES	.00	.00	.00	.00
001-410-6499	LIBRARY DONATIONS EXPENSES	.00	.00	.00	.00
001-410-6502	LIBRARY BOOKS, MAG, VIDEO, ETC	1,340.00	6,019.10	5,260.00	759.10-
001-410-6504	OFFICE EQUIPMENT - LIBRARY	.00	.00	.00	.00
001-410-6506	OFFICE SUPPLIES - LIBRARY	.00	.00	.00	.00
001-410-6508	POSTAGE - LIBRARY	.00	.00	.00	.00
		=====	=====	=====	=====
	LIBRARY EXPENSES	1,739.25	16,118.10	20,500.00	4,381.90
		=====	=====	=====	=====

# OUTSTANDING TRANSACTION REGISTER

4/01/2025 TO 4/30/2025

MOD CODE	BANK NO	NAME	DATE	PERIOD	VEND/EMPL	OTHER NUMB	DEPOSITS	CHECKS AND WITHDRAWALS	RECONCILING	VOIDED	MANUAL
	1	KEYSTONE SAVINGS BANK				STATEMENT DATE: 4/30/2025					
AP CHK	8541	4/07/25	10/25	ICAP				27,521.00			
AP CHK	8552	4/07/25	10/25	CHRIS LABELLE				30.26			
						BANK TOTAL	.00	27,551.26	.00		
						DEPOSITS-CHECKS	27,551.26-				

**BANK CASH REPORT  
2025**

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
KEYSTONE SAVINGS BANK						
BANK						1,547,620.22
001 KEYSTONE SAVINGS BANK						
001 CHECKING - GENERAL	575,282.75	4,411.68	9,973.68	569,720.75	39,286.05	
002 CHECKING - ARP	0.00	0.00	0.00	0.00		
110 CHECKING - ROAD USE	226,159.51	0.00	7,401.34	218,758.17	7,436.84	
111 CHECKING I-JOBS	0.00	0.00	0.00	0.00		
112 CHECKING - EMPLOYEE BENEFIT	15,856.99	0.00	483.24	15,373.75		
119 CHECKING - EMERGENCY FUND	36,779.58	0.00	0.00	36,779.58		
121 CHECKING	21,039.74-	0.00	0.00	21,039.74-		
125 CHECKING - TIF	0.00	0.00	0.00	0.00		
125 CHECKING - LMI TIF	24,304.31	0.00	0.00	24,304.31		
167 CHECKING - COM DISASTER GRANT	0.00	0.00	0.00	0.00		
200 CHECKING	29,639.52	0.00	0.00	29,639.52		
302 CHECKING	92,330.88	0.00	0.00	92,330.88		
600 CHECKING - WATER	33,957.72	474.56	37.06	34,395.22	78.22	
601 CHECKING	59,426.58	0.00	0.00	59,426.58		
610 CHECKING - SEWER	115,930.97	4,133.98	602.29	119,462.66	644.87	
611 CHECKING	78,292.72	0.00	0.00	78,292.72		
611 WASTE WATER CAP IMP FUND	152,652.73	12,697.11	0.00	165,349.84		
611 SRF CASH	101,310.65	0.00	0.00	101,310.65		
611 GO BOND	0.00	44,833.00	44,833.00	0.00	44,833.00	
DEPOSITS					68,763.65	
KEYSTONE SAVINGS BANK TOTALS	1,520,885.17	66,550.33	63,330.61	1,524,104.89	23,515.33	1,547,620.22
<hr/> <hr/>						
TOTAL OF ALL BANKS	1,520,885.17	66,550.33	63,330.61	1,524,104.89	23,515.33	1,547,620.22
<hr/> <hr/>						

**Runnells City Council**  
**Public Hearing/Adopting 2026 budget**  
**April 15, 2025,7:00PM Community Center**

1. Call to Order called by Mayor Lindquist 7:02
  2. Roll Call Mayor Lindquist, Phillips, Henry, Dingman, Gaudette, Legal Wright and City Clerk Curry, Absent Hawkins
  3. Approval of Agenda. Motion to approve the agenda made Gaudette/Dingman  
ROLL CALL: Ayes; 4 Nays none. Motion passed (4,0).
  4. Public comments none
  5. Adjourn Public Hearing Gaudette/Dingman all ayes 0 nays motion passed (4.0)  
At 7:04PM
- Old business/new business
- a. Resolution 2025-24 Approval budget adoption FY 2026 Dingman/Phillips all ayes 0 nays motion passed (4.0)
  - b. Motion to set public hearing for budget Amendment FY 24 May 13<sup>th</sup> 2025  
Phillips/Dingman all ayes 0 nays motion passed (4.0)
- Meeting adjournment Dingman/Henry all ayes 0 nays motion passed (4.0)  
adjournment 7:05 PM

Attest

Tami Curry

**Runnells City Council**  
**Council Meeting minutes**  
**April 8th, 2025,7:00PM Community Center**

1. Call to Order called by Mayor Lindquist 7:00PM
  2. Roll Call Mayor Lindquist, Phillips, Henry, Dingman, Hawkins, Gaudette Legal Wright and City Clerk Curry,
  3. Approval of Agenda. Motion to approve the agenda made by Gaudette/Dingman  
ROLL CALL: Ayes; 5 Nays none. Motion passed (5,0).
  4. Public comments
  6. Call to order council meeting Mayor Pro Tem Gaudette 7:02 motion  
Dingman/Hawkins all ayes 0 nays motion passed (5.0)
  7. Public comments none
  8. Consent of agenda Hawkins/Phillips all ayes 0 nays motion passed (5.0)
  9. Old Business new business
    - a. Resolution 2025-15 Henry/Gaudette all ayes 0 nays motion passed (5.0)
    - b. approval of change order #5 Dingman/Phillips all ayes 0 nays motion passed (5.0)
    - c. Resolution 2025-20 pay application Hawkins/Dingman all ayes 0 nays motion passed (5.0)
    - d. approval of change order 6 Hawkins/Dingman all ayes 0 nays motion passed (5.0)
    - e. approval of liquor license lucky Wife Slushie Hawkins/Dingman all ayes 0 nays motion passed (5.0)
    - f. motion for clerk to move forward with community development grant/ICAP grant Phillips/Henry all ayes 0 nays motion passed (5.0)
    - g. Resolution 2025-21 Dingman/Hawkins all ayes 0 nays motion passed (5.0)
    - h. Resolution 2025-22 wage increase Hawkins/Gaudette all ayes 0 nays motion passed (5.0)
    - i. Resolution 2025-23 Phillips/Hawkins all ayes 0 nays motion passed (5.0)
  - Mayor motion for adjournment Dingman/Gaudette all ayes 0 nays motion passed (5.0) adjournment 7:47
- Claims Altoona Herald 15.05 C.L.Carrol 101462.04 Camp township 23500.00  
Canon financial 208.26 Caseys 37.38 Chris Labelle 30.26 EFTPS 2086.34 IA  
municipal finance 125.00 ICAP 27521.00 IPERS 1813.80 JEO group 20066.25  
Keystone savings 2827.72 Melissa Lindquist 500.00 menards 135.08 Metro waste  
2788.76 MidAmerican 1087.60 Mills Graphix 50.00 Prairie Ag 16362.60 Safe  
Building 75.00 Skinner Law 1956.25 Syder and ASS 304.48 Treasurer state of  
Iowa 304.07 Accounts payable 203256.94 Payroll 3/17/2025 2914.59 3/31/2025  
3696.55 payroll total 6611.14 rreport total 209868.08 general 71287.41 ARP  
14164.74 Road use Tax 932.43 emplyee benefits 192.29 Water 307.95 Sewer  
1455.00 Sewer cap proj lost 121528.29 total funds 209868.08

Attested

Tami Curry



**April 2025 Statement**

Open Date: 03/26/2025 Closing Date: 04/23/2025

Account: 4798 5100 6875 8966

Visa® Community Card

**Elan Financial Services**

☎ 1-866-552-8855

BUS 30 ELN

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15

CITY OF RUNNELLS (CPN 002164261)

<b>New Balance</b>	<b>\$16.24</b>
<b>Minimum Payment Due</b>	<b>\$16.24</b>
<b>Payment Due Date</b>	<b>05/22/2025</b>

**Late Payment Warning:** As a reminder, your card is a pay in full product. If we do not receive your payment in full by the date listed above, a fee of either 3.00% of the payment due or \$39.00 minimum, whichever is greater, will apply.

**Activity Summary**

Previous Balance	+	\$2,827.72
Payments	-	\$2,827.72 <sup>CR</sup>
Other Credits	-	\$302.47 <sup>CR</sup>
Purchases	+	\$318.71
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	=	<b>\$16.24</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$16.24</b>
Credit Line		\$5,000.00
Available Credit		\$4,983.76
Days in Billing Period		29

RECEIVED  
5/2/25  
TKP

**Payment Options:**



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Elan Financial Services CPN 002164261



0047985100687589660000016240000016241

24-Hour Elan Financial Services: 1-866-552-8855


- ☎ to pay by phone
- ☎ to change your address

Account Number	4798 5100 6875 8966
Payment Due Date	5/22/2025
New Balance	\$16.24
Minimum Payment Due	\$16.24

Amount Enclosed \$ \_\_\_\_\_

000027937 MUSB20DD042425049379 01 10000000 028020 002



  
 CITY OF RUNNELLS  
 ACCOUNTS PAYABLE  
 PO BOX 33  
 RUNNELLS IA 50237-0033

**Elan Financial Services**

P.O. Box 790408  
St. Louis, MO 63179-0408



00027937 55873 0001-0002 DUSB20DD042425049379 00 L 00028020 UBR2SSOMIE



April 2025 Statement 03/26/2025 - 04/23/2025  
 CITY OF RUNNELLS (CPN 002164261)

Elan Financial Services ( 1-866-552-8855

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions		CURRY,TAMI				Credit Limit	\$3000
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation	
<b>Purchases and Other Debits</b>							
04/07	04/04	8089	SAMSCLUB #6979 ANKENY IA		\$89.98	_____	
<b>Total for Account 4798 5104 1666 9956</b>					<b>\$89.98</b>		

Transactions		BATTANI,RICHARD				Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation	
<b>Purchases and Other Debits</b>							
04/11	04/09	0116	TRACTOR SUPPLY #612 ANKENY IA		\$129.97	_____	
<b>Total for Account 4798 5107 5610 6783</b>					<b>\$129.97</b>		

Transactions		LABELLE,ERIN				Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation	
<b>Other Credits</b>							
03/26	03/25	1292	AMAZON MKTPLACE PMTS Amzn.com/bill WA MERCHANDISE/SERVICE RETURN		\$243.98 <sub>CR</sub>	_____	
03/26	03/25	3047	AMAZON MKTPLACE PMTS Amzn.com/bill WA MERCHANDISE/SERVICE RETURN		\$58.49 <sub>CR</sub>	_____	
<b>Purchases and Other Debits</b>							
04/08	04/07	2834	DOLLARTREE ALTOONA IA		\$63.76	_____	
04/14	04/11	2194	DOLLAR TREE DES MOINES IA		\$35.00	_____	
<b>Total for Account 4798 5108 0277 2208</b>					<b>\$203.71<sub>CR</sub></b>		

Transactions		BILLING ACCOUNT ACTIVITY				Amount	Notation
Post Date	Trans Date	Ref #	Transaction Description		Amount	Notation	
<b>Payments and Other Credits</b>							
04/16	04/15	0295	PAYMENT THANK YOU		\$2,827.72 <sub>CR</sub>	_____	
<b>Total for Account 4798 5100 6875 8966</b>					<b>\$2,827.72<sub>CR</sub></b>		

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April 2025 Statement 03/26/2025 - 04/23/2025  
 CITY OF RUNNELLS (CPN 002164261)

Page 3 of 3  
 Elan Financial Services ( 1-866-552-8855

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$0.59
Total Interest Charged in 2025	\$0.00

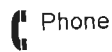
### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00		\$0.00	0.00%	
**PURCHASES	\$16.24	\$0.00		\$0.00	0.00%	
**ADVANCES	\$0.00	\$0.00		\$0.00	0.00%	

### Contact Us



Phone  
 Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053



Questions  
 Elan Financial Services  
 P.O. Box 6353  
 Fargo, ND 58125-6353



Mail payment coupon with a check  
 Elan Financial Services  
 P.O. Box 790408  
 St. Louis, MO 63179-0408



Online  
[myaccountaccess.com](http://myaccountaccess.com)

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# RUNNELLS COMMUNITY LIBRARY

## BOARD MEETING MINUTES APPROVAL

Date of Meeting 5/5/25

Minutes Prepared By Melissa Vick Smith

The undersigned President and Secretary of the Runnells Community Library Board hereby acknowledge that they have read the attached minutes from the meeting held on the date indicated above and verify that these minutes accurately reflect the discussions, decisions, and actions taken during said meeting.

By signing below, we officially approve these minutes to be entered into the permanent record of the Runnells Community Library

### Approval Signatures:

President. Tami Eas-Berg Date 5/5/2025  
Signature \_\_\_\_\_

Name (printed): Tami Eas-Berg

Secretary Melissa Vick Smith Date 5/6/25  
Signature \_\_\_\_\_

Name (printed): Melissa Vick Smith

*These approved minutes will be made available to the public in accordance with applicable open records laws.*

**Runnells Community Library Board Meeting Minutes**

Date: May 5, 2025 Time: 6:30pm

Location: Runnells Community Library, 6575 SE 116th St, Runnells, IA 50237

Tami Borg - President (City 25), Melissa Vick-Smith - Secretary (Country, 27), Bob Borg - Treasurer (City 26),  
Shoshanna Swanson (City 27), Tiffany Phillips - Library Liaison

Erin LaBelle - Director

**Mission Statement:** To support lifelong learning and enhance the quality of life in the community

**Americans with Disabilities Act compliance:** If there is anyone wishing to attend the meeting that may require special assistance in being able to participate in this meeting, please advise the city hall of your needs 48 hours prior to the meeting

**Library Hours:** Tuesday 4-7:30pm, Thursday 4-7:30pm, Saturday 9am-12pm **Website:** runnells.lib.ia.us

**\*\*\*Note:** If you wish to address the Runnells Community Library Board on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the Runnells Community Library Board on an item **not** on the agenda, please address the council and state your name and address for the public record before introducing your item. The Runnells Community Library Board is not required to discuss these items and cannot take official action on items not on the agenda.

1. **Call to Order:** Tami called the meeting to order at 6:43pm
2. **Board Members Roll Call:**

a. Tami Borg - Board President - Present	d. Shoshanna Swanson Board Member - Present
b. Melissa Vick-Smith - Board Secretary - Present	e. Erin LaBelle - Director - Present
c. Bob Borg - Board Treasurer - Present	f. Tiffany Phillips - Library Liaison - Present
3. **Approval of Prior Month Meeting Minutes:** Bob motions to approve the March 31st Meeting Minutes and Shoshanna seconds the motion. All Approve
4. **Approval of the Meeting Agenda:** Bob motions to approve the May 5th Meeting Agenda and Shoshanna seconds the motion. All Approve
5. **Public Input:** none
6. **Financial:**
  - a. Approve April Keystone Credit Card bill in the amount of \$-203.71 with \$98.76 in purchases. Next statement's closing date is May 23, 2025
    - i. Shoshanna motions to approve the Keystone statement as listed above and Bob seconds this motion. All approve
    - ii. Roll Call Vote

1. Tami Borg - Y	3. Bob Borg - Y
2. Shoshanna Swanson - Y	4. Melissa Vick-Smith - Y
  - b. Future orders to be placed
    - i. Amazon \$644.02, books \$419.43, supplies \$33.68, Kick off party \$103.97, Bookmarks \$6.99, Magnetic Blocks \$64.96
    - ii. Amazon re-order (replacing missing order) \$329.15
    - iii. Wal-Mart \$16.95
    - iv. Bob motions to approve the above purchases and Melissa seconds this motion. All approve
      1. Roll Call Vote: Tami Borg - Y, Shoshanna Swanson - Y, Bob Borg - Y, Melissa Vick-Smith - Y
  - c. Approve payment for Book Systems invoice in the amount of \$1340.00
    - i. Bob Motions to approve the above invoice payment and Shoshanna seconds this motion. All approve
    - ii. Roll call vote: Tami Borg - Y, Shoshanna Swanson - Y, Bob Borg - Y, Melissa Vick-Smith - Y

**7. New Business:**

- a Review Emergency Procedures Policy - Joanna will check into this - review next month
- b Review Monthly/Annual Reports Policy - edited and approved
- c RCL Bylaws - clarification for requisition, receipts, signatures required on receipts and meeting minutes Tiffany will ask, Melissa will send an email to Tiffany

**8. Director's Report:**

- a Patron Report and Reading log
  - b Updates on Overdrive - Advantage Account
  - c Adventure passes - updates
  - d Current Events
  - e Updates on last months activities
  - f Updates on future programs
    - i Summer Program iREAD's 2025 Build Your Character, Level Up
  - g Donations for summer programming
    - i Bags printed for \$2 a bag - \$150 Austin Henry will pay
    - ii Zoo to You - 60 minutes - \$125 Rapco confirmed payment
    - iii Game On Mobile - 2 hours - \$400 (if Rapco does not pay reach out to Melissa)
    - iv Rapco has May 19th Meeting - they will get back to us
  - h Monthly Meeting with Mr Bartels he appreciates the library
  - i Donation letter and donation thank you are complete
    - i Google sheet of businesses to ask was emailed to all board members
  - j 9 extra hours needed for School Pitch on May 21st
    - i Bob moves that board approves 9 additional hours on May 21st, Shoshanna seconds
    - ii Roll call Tamr B - Y, Bob B - Y, Shoshanna S - Y, Melissa VS- Y
- 9. Board Members:** Girls basketball team - can volunteer August 8th 5-9pm at end of summer party - confirm with Melissa

**10. Unfinished Business:**

- a Erin to install antivirus software on Library computer - updates

**11. Council Update:**

- a Tiffany - Melissa will send an email

**Board Education: None**

**12. Final Remarks: None**

**13. Upcoming Meetings:**

- a June 2, 2025 at 6:30pm
- b June 30, 2025 at 6:30pm
- c August 4, 2025 at 6:30pm

- 14. Adjournment:** Tamr motions to adjourn meeting at 7:50pm. Melissa seconds the motion. All approve



April 2025 Statement 03/26/2025 - 04/23/2025

Page 2 of 2

CITY OF RUNNELLS  
ERIN LABELLE (CPN 002164261)

Elan Financial Services

1-866-552-8855

**Important Messages**

**Paying Interest.** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

**Transactions**

**Payments and Other Credits**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
03/26	03/25	1292	AMAZON MKTPLACE PMTS Amzn com/bill WA MERCHANDISE/SERVICE RETURN	\$243.98CR	_____
03/26	03/25	3047	AMAZON MKTPLACE PMTS Amzn com/bill WA MERCHANDISE/SERVICE RETURN	\$58.49CR	_____
<b>TOTAL THIS PERIOD</b>				<b>\$302.47CR</b>	

**Purchases and Other Debits**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
04/08	04/07	2834	DOLLARTREE ALTOONA IA	\$63.76	<u>1</u>
04/14	04/11	2194	DOLLAR TREE DES MOINES IA	\$35.00	<u>2</u>
<b>TOTAL THIS PERIOD</b>				<b>\$98.76</b>	

<b>2025 Totals Year-to-Date</b>	
Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00

**Company Approval**

*(This area for use by your company)*

Signature/Approval \_\_\_\_\_

Accounting Code \_\_\_\_\_

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00		\$0.00	0.00%	
**PURCHASES	\$0.00	\$0.00		\$0.00	0.00%	
**ADVANCES	\$0.00	\$0.00		\$0.00	0.00%	

End of Statement



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CLOUD WINE, LLC	Lucky Wife Wine Slushies	(515) 368-0295		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
Brown Street	across from city hall	Runnells	Polk	50237
MAILING ADDRESS	CITY	STATE	ZIP	
1961 150th Street	Humboldt	Iowa	50548	

## Contact Person

NAME	PHONE	EMAIL
Dawn Thompson	(515) 368-0295	luckywifewineslushies4@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 27, 2025	July 31, 2025	

### SUB-PERMITS

Special Class C Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dawn Thompson	Humboldt	Iowa	50548	owner/ceo	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

July 27, 2025

POLICY EXPIRATION DATE

Aug 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
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Brown Street	across from city hall	Runnells	Polk	50237
MAILING ADDRESS	CITY	STATE	ZIP	
1961 150th Street	Humboldt	Iowa	50548	

## Contact Person

NAME	PHONE	EMAIL
Dawn Thompson	(515) 368-0295	luckywifewineslushies4@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 29, 2025	July 3, 2025	

### SUB-PERMITS

Special Class C Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dawn Thompson	Humboldt	Iowa	50548	owner/ceo	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 29, 2025

POLICY EXPIRATION DATE

July 4, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CLOUD WINE, LLC	Lucky Wife Wine Slushies	(515) 368-0295		
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Brown Street	across from city hall	Runnells	Polk	50237
MAILING ADDRESS	CITY	STATE	ZIP	
1961 150th Street	Humboldt	Iowa	50548	

## Contact Person

NAME	PHONE	EMAIL
Dawn Thompson	(515) 368-0295	luckywifewineslushies4@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 1, 2025	June 5, 2025	

### SUB-PERMITS

Special Class C Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dawn Thompson	Humboldt	Iowa	50548	owner/ceo	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 1, 2025

POLICY EXPIRATION DATE

June 6, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
BAQARA, INC.	Baqara, Inc.	(515) 681-5619		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
11680 Southeast 64th Avenue		Runnells	Polk	50237
MAILING ADDRESS	CITY	STATE	ZIP	
11680 Southeast 64th Avenue	Runnells	Iowa	50237	

## Contact Person

NAME	PHONE	EMAIL
Clinton M Webster	(515) 681-5619	clinton@experiencebaqara.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0048180	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Apr 26, 2025	Apr 25, 2026	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Clinton M Webster	Runnells	Iowa	50237	Vice President	45.00	Yes
Yvette Webster	Runnells	Iowa	50237	Co-Owner	55.00	Yes

## Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
Founders Insurance Company	Apr 26, 2025	Apr 26, 2026
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-25**

**RESOLUTION REGARDING COUNCIL APPROVAL TO APPROVE CONTRACTOR'S APPLICATION  
FOR PAYMENT NO.19**

**WHEREAS**, City of Runnells, City Council is wanting to approve the contractor's application for Payment No.19 for the 2023-24 Wastewater Treatment Facility Upgrades Projects.

**WHEREAS**, the city clerk has attached the list of items to be approved by council, Contractor's Application for Payment No. 19 has been signed by C.L Carrol and City engineer JEO for approval

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the City clerk to pay the Contractor's Application for Payment No.19 in the amount of \$ 29725.50 from account 611-815-6797 GO BOND

**PASSED AND APPROVED** this 13th day of May, 2025

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Austin Henry				
Jacob Dingman				
Devin Gaudette				
Tiffany Phillips				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK



**Progress Estimate**

**Contractor's Application**

For (Contract):		2023 Wastewater Treatment Facility Upgrades; SRF Project No. 1920943-01		Application Number: 19											
Application Period:		3/28/25 - 4/25/25		Application Date: 4/25/2025											
Item		Contract Information		Estimated Quantity Installed		Value of Work Installed to Date		Materials Presently Stored (not in C)		Total Completed and Stored to Date (D + E)		% (F / B)		Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)				
<b>Base Bid</b>															
1.02 <sup>e</sup>	Over-Excavation of Unsuitable Material	0	CY	\$15.00											
1.03 <sup>f</sup>	Contingency Allowance	0	LS	\$100,000.00											
1.04 <sup>t</sup>	Lagoon Liner Side Slope Touch-Up	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%					
1.05 <sup>t</sup>	Furnish Two (2) New Composite Samplers	1	LS	\$24,765.30	\$24,765.30	1	\$24,765.30		\$24,765.30	100.0%					
1.06 <sup>2</sup>	MidAmerican Energy Changes	1	LS	\$6,500.00	\$6,500.00	1	\$6,500.00		\$6,500.00	100.0%					
1.07 <sup>2</sup>	Sludge Lift Station Telescoping Valve Changes	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00		\$12,000.00	100.0%					
1.08 <sup>1</sup>	Valve Vault #2 Internal Replacement	1	LS	\$22,500.00	\$22,500.00	1	\$22,500.00		\$22,500.00	100.0%					
1.09 <sup>4</sup>	Valve Vault #3 Internal Replacement	1	LS	\$43,500.00	\$43,500.00	1	\$43,500.00		\$43,500.00	100.0%					
1.10 <sup>4</sup>	Fused Disconnect for Step-Down Transformer	1	LS	\$1,977.00	\$1,977.00	1	\$1,977.00		\$1,977.00	100.0%					
1.11 <sup>4</sup>	Blower Housekeeping Pads	1	LS	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%					
1.12 <sup>4</sup>	UV Disinfection Water Line	1	LS	\$8,674.00	\$8,674.00	1	\$8,674.00		\$8,674.00	100.0%					
1.13 <sup>4</sup>	Additional Treatment Unit #1 Sludge Removal	1	LS	\$4,675.00	\$4,675.00	1	\$4,675.00		\$4,675.00	100.0%					
1.14 <sup>8</sup>	Sludge Holding Tank Drop Pipes (Stainless Steel)	1	LS	\$13,019.00	\$13,019.00	1	\$13,019.00		\$13,019.00	100.0%					
1.15 <sup>5</sup>	Replacement of Damaged Conduit/Wiring and Control Panel	1	LS	\$16,802.15	\$16,802.15	1	\$16,802.15		\$16,802.15	100.0%					
1.16 <sup>5</sup>	Polishing Pond Erosion Stone	1	LS	\$12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%					
1.17 <sup>6</sup>	Concrete Driveway Replacement	1	LS	\$22,500.00	\$22,500.00						\$22,500.00				
1.18 <sup>8</sup>	Sludge Holding Tank Blower Upgrades	1	LS	\$5,000.00	\$5,000.00						\$5,000.00				
1.19 <sup>8</sup>	Return Lift Station Force Main Leak Repair	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%					
1.20 <sup>7</sup>	Return Lift Station Force Main Leak Repair (Adjustment)	1	LS	\$2,250.00	\$2,250.00	1	\$2,250.00		\$2,250.00	100.0%					
1.21 <sup>7</sup>	Sanitary Manhole #3 Check Valve	1	LS	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%					
<b>Bid Alternates</b>															
2.01	Alternate #1 - Sludge Holding Tank Upgrades	1	LS	\$40,000.00	\$40,000.00	1	\$40,000.00		\$40,000.00	100.0%					
2.02	Alternate #2 - Sludge Handling Lift Station Upgrades	1	LS	\$220,000.00	\$220,000.00	1	\$220,000.00		\$220,000.00	100.0%					
2.03 <sup>1</sup>	Alternate #3 - Lagoon Liner Reconstruction	0	LS	\$160,000.00											
<b>Totals</b>					<b>\$462,662.45</b>		<b>\$435,162.45</b>		<b>\$435,162.45</b>	<b>94.1%</b>	<b>\$27,500.00</b>				

- <sup>1</sup> Bid Items created or modified by Change Order #1.
- <sup>2</sup> Bid Items created or modified by Change Order #2.
- <sup>3</sup> Bid Items created or modified by Change Order #3.
- <sup>4</sup> Bid Items created or modified by Change Order #4.
- <sup>5</sup> Bid Items created or modified by Change Order #5.
- <sup>6</sup> Bid Items created or modified by Change Order #6.
- <sup>7</sup> Bid Items created or modified by Change Order #7.



# Stored Material Summary

# Contractor's Application

For Contract: 2023 Wastewater Treatment Facility Upgrades, SRF Project No. 1920943-01										Application Number: 19						
Application Period: 3/28/25 - 4/25/25										Application Date: 4/25/2025						
Bid Item No.	A Supplier Invoice No.	B Submittal No. (with Specification Section No.)	Storage Location	C Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored		Subtotal Amount Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$ (D + E - F))				
					Date Placed into Storage (Month/Year)	Amount (\$)	Amount Stored this Month (\$)	Amount (\$)		Date (Month/Year)	Amount (\$)					
1.01.12	0904686-IN	10 (46.56.66)	On Site	UV Disinfection Equipment	2/2024	\$90,000.00		\$90,000.00	\$90,000.00	4/2024	\$90,000.00					
1.01.04	3047	20 (46.5.1.39)	On Site	Lagoon Cover	3/2024	\$107,365.30		\$107,365.30	\$107,365.30	4/2024	\$107,365.30					
1.01.06	110015-1	23 (46.43.21)	On Site	EnviroDyne Drive Unit	8/2024	\$68,800.00		\$68,800.00	\$68,800.00	11/2024	\$68,800.00					
1.01.19	28082	22, 27, 28	On Site	Automatic Systems Controls	12/2024	\$253,710.00		\$253,710.00	\$253,710.00	1/2025	\$253,710.00					
<b>Totals</b>									<b>\$519,875.30</b>				<b>\$519,875.30</b>		<b>\$519,875.30</b>	

Date of Issuance: \_\_\_\_\_ Effective Date: **May 1, 2025**  
 Owner: **City of Runnells** Owner's Contract No.: \_\_\_\_\_  
 Contractor: **C.L. Carroll Co., Inc.** Contractor's Project No.: \_\_\_\_\_  
 Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **171550**  
**Treatment Facility** **2023 Wastewater Treatment**  
**Upgrades; SRF Project No.** **Facility Upgrades; SRF**  
 Project: **1920943-01** Contract Name: **Project No. 1920943-01**

The Contract is modified as follows upon execution of this Change Order:  
 Description: **This change order incorporates full payment to Contractor for the force main leak repair (which was previously split between Owner and Contractor) and the addition of a check valve in Sanitary Manhole #3. Additionally, the Substantial Completion date has been extended to June 1, 2025 to allow additional time for the facility performance testing. Final Completion date will remain June 30, 2025.**

Attachments:

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,639,500.00</u>	Original Contract Times: April 15, 2025 Substantial Completion: <u>June 30, 2025</u> Ready for Final Payment: _____ days or dates
Decrease from previously approved Change Orders No. 1 to No. 6: \$ <u>(71,587.55)</u>	[Increase] [Decrease] from previously approved Change Orders No. [-] to No. [-]: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>3,567,912.45</u>	Contract Times prior to this Change Order: Substantial Completion: April 15, 2025 Ready for Final Payment: <u>June 30, 2025</u> days or dates
Increase of this Change Order: \$ <u>2,750.00</u>	Increase of this Change Order: Substantial Completion: <u>June 1, 2025</u> Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>3,570,662.45</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 1, 2025</u> Ready for Final Payment: <u>June 30, 2025</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u><i>Quanta Kemp</i></u> By: _____ By: <u><i>[Signature]</i></u>	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u> Title: _____ Title: <u>PRESIDENT</u>		
Date: <u>5-1-2025</u> Date: _____ Date: <u>5/1/2025</u>		

Approved by Funding Agency (if applicable)  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_

Date: \_\_\_\_\_



**RESOLUTION OF THE PARK AND RECREATION BOARD  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-26**

**RESOLUTION REGARDING PUBLIC WORKS TO PURCHASE STREET SIGNS  
FROM IOWA PRISONS**

**WHEREAS**, City of Runnells, the public works is wanting to purchase Street signs/barricade signs

**WHEREAS**, the public works department has attached the invoice from Iowa Prison Industries

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the purchase of Street signs/Barricades in the amount not to exceed \$1000.00 to come out of Streets 001-180-6499

**PASSED AND APPROVED** this 13th day of May, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
Jeremy Lindquist  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK



(/resize/shared/images/product/FBARRSTD3EZKADE.jpg?bw=600&w=600&bh=600&h=600)

## Type 3 EZ Kade Barricade

Item #: **FBARRSTD3EZKADE**

Ships From: IPI Anamosa Signs (/store/m/13-IPI-Anamosa-Signs.aspx)

- Made from 1.75" galvanized square tubing for both skids and uprights
- "Quick Release" bracket makes set up and storage easy
- Panels and signs sold separately
  - Panels and signs must be at least 60" wide to attach to frame (modifications available upon request)
  - Center space accommodates sign up to 24" tall
- Hardware included

**Scroll down ↓ for further specifications.**

**Price: \$200.50**

Make selections below (if available) to update price.

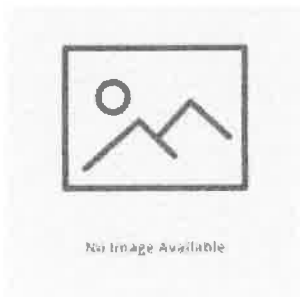
Quantity: 1 Add to Cart

Move to List

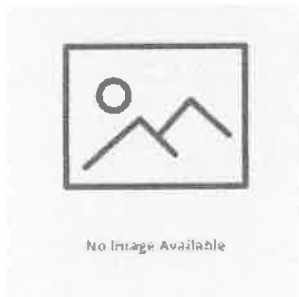
Description      Models / Size Specifications      Reviews (0)

- Made from 1.75" galvanized square tubing for both skids and uprights
- "Quick Release" bracket makes set up and storage easy
- Panels and signs sold separately
  - Panels and signs must be at least 60" wide to attach to frame (modifications available upon request)
  - Center space accommodates sign up to 24" tall
- Hardware included

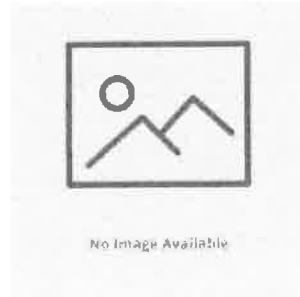
**Featured Items:**



(/store/p/4723-Type-3-Poly-Rail-Barricade-8-X6-HIP.aspx)



(/store/p/4724-Type-3-Poly-Rail-Barricade-8-X8-HIP.aspx)



(/store/p/4725-Type-3-Poly-Rail-Barricade-8-X8-HIP.aspx)

**Product Description**

**Unit Price**

**Quantity**

**Total**



\$37.80

1

Update

\$37.80

(/store/p/4274-M6-1P-DIRECT-ARROW-SINGLE-30X18.aspx)

M6-1P: DIRECT ARROW SINGLE 30X21 (/store/p/4274-M6-1P-DIRECT-ARROW-SINGLE-30X18.aspx)

FM6-1P-30X21PABW

Sign Pricing & Configurations: .080  
 Aluminum  
 Hi-Intensity (HIP) Reflective  
 Sign Color: Black on White

Remove

Move to List



\$200.50

2

Update

\$401.00

(/store/p/5078-Type-3-EZ-Kade-Barricade.aspx)

Type 3 EZ Kade Barricade (/store/p/5078-Type-3-EZ-Kade-Barricade.aspx)

FBARRSTD3EZKADE

Remove

Move to List

Product Description	Unit Price	Quantity	Total
---------------------	------------	----------	-------



\$24.00

18

\$432.00

(/store/p/4723-Type-3-Poly-Rail-Barricade-8-X6-HIP.aspx)

Type 3 Poly 1-Sided Barricade Panel, 72X8 [HIP]

(/store/p/4723-Type-3-Poly-Rail-Barricade-8-X6-HIP.aspx)

FBARRPOLY1P72X8L

Configuration: Left Barricade

Remove

Freight Policy (<http://www.iaprisonind.com/store/pg/296-Freight-Policy.aspx>) | Sales Tax Policy (</store/pg/306-Sales-Tax-Policy.aspx>) | Eligible Customers (<http://www.iaprisonind.com/store/pg/296-Freight-Policy.aspx>) | Standard Lead Times (<https://www.iaprisonind.com/store/pg/307-Standard-Lead-Times.aspx>)

**SUBTOTAL**

**\$870.80**

Select Shipping Method:

Zip Code

**+ COUPON CODE**

Click to Enter a Coupon Code.

Shipping - IPI Standard Delivery

**\$87.08**

**Estimated Total**

**\$957.88**

**Proceed to Checkout**

*Pay With*

*Purchase Order, Personal Check or Money Order, MasterCard, Visa  
(NOTE: State of Iowa P-Cards are not accepted!)*



(<http://www.iaprisonind.com>)

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**QUICK LINKS**

FAQs (<https://www.iaprisonind.com/store/pg/168-FAQs.aspx>)

Quick Order Entry (<https://www.iaprisonind.com/store/pg/192-Quick-Order-Entry.aspx>)

Upload Files (<https://www.iaprisonind.com/store/pg/206-Upload-Files.aspx>)

Vendor Opportunities (<https://www.iaprisonind.com/store/pg/171-Vendor-Opportunities.aspx>)

Pay An Invoice (</pay-an-invoice.aspx>)

SDS (</store/c/330-SDS/MSDS.aspx>)

Site Map (<https://www.iaprisonind.com/store/pg/305-Site-Map.aspx>)

**CONNECT WITH IPI**

Contact Us (<https://www.iaprisonind.com/store/pg/156-Contact-Us.aspx>)

Message IPI (<https://www.iaprisonind.com/store/pg/195-Message-IPI.aspx>)

Join our Mailing List (<http://visitor.r20.constantcontact.com/d.jsp?>

[llr=lfpzanuab&p=oi&m=1121423506603&sit=jqkqxygjb&f=acb07622-74f5-4a7f-a97e-](http://visitor.r20.constantcontact.com/d.jsp?llr=lfpzanuab&p=oi&m=1121423506603&sit=jqkqxygjb&f=acb07622-74f5-4a7f-a97e-)

**RESOLUTION NO. 2025-27**

**RESOLUTION TO APPROVE THE CITY OF RUNNELLS BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING JUNE 30, 2025:**

**WHEREAS**, City of Runnells held a Public Hearing on May 13th, 2025, to receive comment on the budget amendment for the fiscal year ending June 30, 2025; this budget amendment was published in the Des Moines Register April 25<sup>th</sup> 2025 and,. Posted, City Hall, Post Office and Community Center

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the Adoption of the Budget Amendment for the Fiscal Year Ending June 30, 2025.

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective immediately upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this 13<sup>th</sup> day of June 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Abby Hawkins				
Devin Gaudette				
Jacob Dingman				
Tiffany Phillips				
Austin Henry				

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

ATTEST:

\_\_\_\_\_  
TAMI CURRY, CITY CLERK  
CITY CLERK

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of RUNNELLS  
Fiscal Year July 1, 2024 - June 30, 2025

The City of RUNNELLS will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

**Meeting Date/Time:** 5/13/2025 07:00 PM

**Contact:** Tami Curry

**Phone:** (515) 966-2040

**Meeting Location:** 110 Brown Street Runnells Ia 50237  
Community Center

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	231,464	0	231,464
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	231,464	0	231,464
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	100,363	-3,397	96,966
Licenses & Permits	7	3,850	0	3,850
Use of Money & Property	8	19,000	36,500	55,500
Intergovernmental	9	599,272	1,697,251	2,296,523
Charges for Service	10	224,803	10,478	235,281
Special Assessments	11	0	0	0
Miscellaneous	12	2,500	24,774	27,274
Other Financing Sources	13	0	0	0
Transfers In	14	0	96,326	96,326
<b>Total Revenues &amp; Other Sources</b>	15	1,181,252	1,861,932	3,043,184
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	14,500	31,500	46,000
Public Works	17	128,502	52,106	180,608
Health and Social Services	18	2,000	0	2,000
Culture and Recreation	19	86,900	0	86,900
Community and Economic Development	20	6,300	0	6,300
General Government	21	182,600	0	182,600
Debt Service	22	30,000	0	30,000
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	450,802	83,606	534,408
Business Type/Enterprise	25	595,000	1,446,768	2,041,768
<b>Total Gov Activities &amp; Business Expenditures</b>	26	1,045,802	1,530,374	2,576,176
Transfers Out	27	0	96,326	96,326
<b>Total Expenditures/Transfers Out</b>	28	1,045,802	1,626,700	2,672,502
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	135,450	235,232	370,682
Beginning Fund Balance July 1, 2024	30	1,895,523	-470,076	1,425,447
<b>Ending Fund Balance June 30, 2025</b>	31	2,030,973	-234,844	1,796,129

**Explanation of Changes:** Due to Revenues and expenses from grants and SRF unbudgeted services  
Revenue SRF Loan  
Interest change

Debt  
insurance increase  
ARPA funds tractor/mower  
wastewater treatment improvement

**RESOLUTION NO. 2025-28**

**RESOLUTION TO: AUTOMATICALLY RENEW CD**

**WHEREAS**, City of Runnells currently holds a CD Certificate that renews at 7 months with an interest rate of 5.00 APY and

**WHEREAS**, the Current CD Held at Keystone Savings Bank in the amount of \$18767.13 matures 05/09/2025 and;

**WHEREAS**, Keystone Savings Bank has a 7 month 4.04 APY,

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the Runnells City Clerk/ Financial Officer to Transfer the current CD in the amount of \$18767.13 to a 13-month Certificate at 4.04 APY and;

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective May,13<sup>th</sup> 2025 upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this 8th day of May 13<sup>th</sup> 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Austin Henry				
Abby Hawkins				
Tiffany Phillips				
Devin Gaudette				
Jacob Dingman				

ATTEST:

\_\_\_\_\_  
 JEREMY LINDQUIST  
 MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
 Tami Curry  
 CITY CLERK, FINANCE OFFICER

**RESOLUTION NO. 2025-29**

**RESOLUTION TO approve the Plat of Survey Parcel E W 1/2 SE ¼ Section 21-78-22 Polk County Iowa**

**WHEREAS**, Runnells City Council has review the Plat of Survey Parcel E W ½ SE ¼ Section 21-78-22 Polk County

**WHEREAS**, the City Council, of the City of Runnells, IA is approving the Plat of Survey Parcel E W ½ SE ¼ Section 21-78-22 h(see attached Survey)

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the Plat of Survey Parcel E W 1/2 SE ¼ Section 21-78-22 Polk County, Runnells, Iowa 50237.

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective January 14th, 2025 upon its passage

**PASSED AND APPROVED** this May 13th, 2025.

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Devom Gaudette				
Jake Dingman				
Tiffany Phillips				
Austin Henry				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
 JEREMY LINDQUIST  
 MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
 TAMI CURRY  
 CITY CLERK

INDEX LEGEND

LOCATION: W 1/2 SE 1/4 SECTION 21-78-22, POLK COUNTY, IOWA

REQUESTOR: DEBRA DEGRAFF

PROPRIETOR: TATE M. DEGRAFF  
10204 SE 48TH AVE.  
RUNNELLS, IA 50237

SURVEYOR COMPANY: MSA PROFESSIONAL SERVICES INC., 1555 SE DELAWARE AVE, SUITE F, ANKENY, IA, 50021

RETURN TO: JOHN DEWEY, MSA PROFESSIONAL SERVICES INC., 1555 SE DELAWARE AVE, SUITE F, ANKENY, IA, 50021 PHONE: 515-216-0197

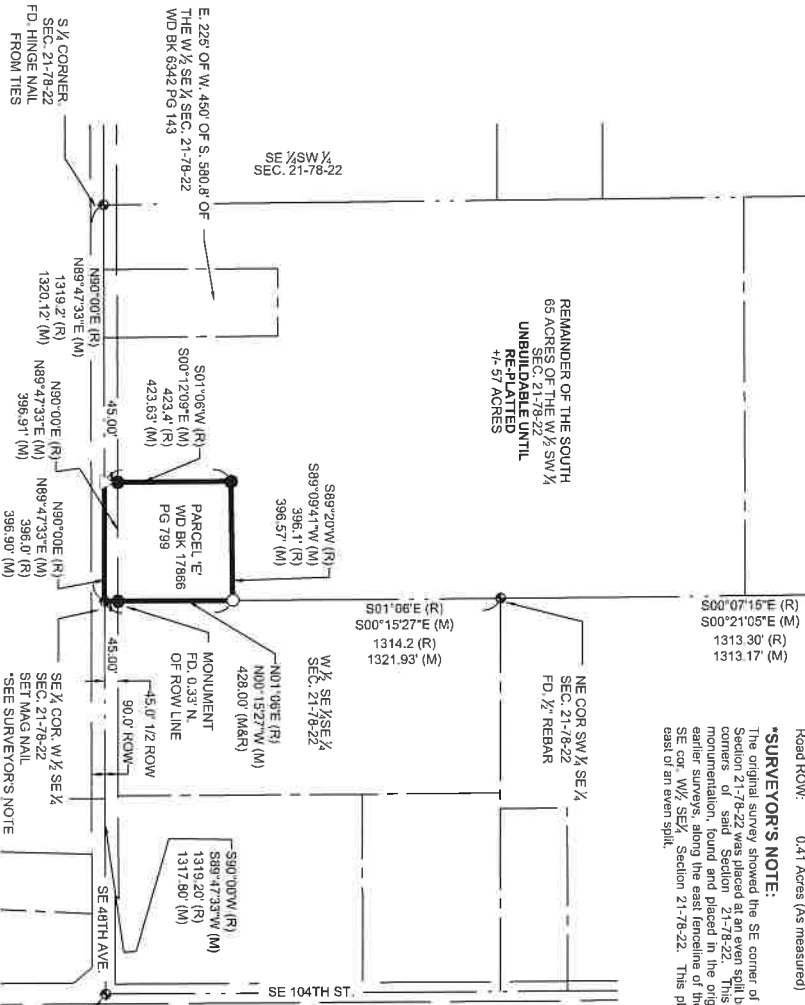
AMENDED PLAT OF SURVEY  
PARCEL 'E'  
ORIGINAL PLAT OF SURVEY  
RECORDED IN BOOK 8022 PAGE 413

NE COR. W 1/2 SE 1/4  
SEC. 21-78-22  
FD. 3/4 REBAR  
YELLOW ILLIGIBLE CAP  
FROM TIES

AREA:  
Overall: 3.88 Acres (As measured)  
Road ROW: 0.41 Acres (As measured)

\*SURVEYOR'S NOTE:

The original survey showed the SE corner of the W 1/2 of the SE 1/4 Section 21-78-22 was placed at an even split between the SE and SW corners of said Section 21-78-22. This surveyor held the monumentation, found and placed in the original survey and other earlier surveys, along the east fence line of the property to reset the SE cor. W 1/2 SE 1/4 Section 21-78-22. This places the corner 4'-1" east of an even split.



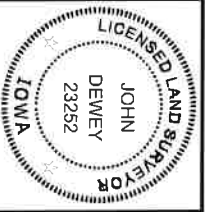
LEGEND

- BOUNDARY LINE
- RIGHT OF WAY LINE
- PROPERTY LINE
- SECTION LINE
- FOUND 1/2" IRON PIPE
- SET 3/4" REBAR
- ORANGE CAP #23252
- △ SET MAG NAIL
- ◆ SECTION CORNER (TYPE AS NOTED)

LEGAL DESCRIPTION:

A PARCEL OF LAND DESCRIBED IN THE WARRANTY DEED RECORDED IN POLK COUNTY RECORDS BOOK 17866 PAGE 799 AS:

1/4 parcel of land in the West One-half (W 1/2) of the Southeast One-quarter (SE 1/4) of Section 21, Township 78 North, Range 22 West of the 5th P.M., Polk County, Iowa, described as follows: Beginning at the SE corner of said W 1/2, thence North 01 degrees 06 minutes West 423.4 feet, thence South 01 degrees 06 minutes West 423.4 feet, to the south line of said W 1/2; thence North 90 degrees 00 minutes East 396.0 feet, to the point of beginning, containing 3.87 acres, subject to easements of record."



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED DURETY BOND WAS FURNISHED BY ME UNDER MY LICENSE AND I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

JOHN DEWEY  
LICENSE NO. 23252  
DATE: \_\_\_\_\_

PARCEL 'E' - W 1/2 SE 1/4 SECTION 21-78-22  
POLK COUNTY, IA

AMENDED PLAT OF SURVEY



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## COUNTY OF POLK

### Public Works Department

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Larry L. Land, Director  
5885 NE 14 Street  
Des Moines, Iowa 50313  
Ph 515.286.3705  
Fax 515.286.3437  
Email: [publicwrks@co.polk.ia.us](mailto:publicwrks@co.polk.ia.us)  
[www.co.polk.ia.us](http://www.co.polk.ia.us)

August 18, 2008

Daniel & Debra De Graff  
10050 SE 48<sup>th</sup> Avenue  
Runnells, Iowa 50237

RE: 10204 SE 48<sup>th</sup> Avenue - Illegal parcel division and mobile home removal

Dear Mr. & Mrs. De Graff:

In regard to our conversation with you and research by our office, it has been determined that an illegal split occurred for a parcel of land, (District 160, Parcel 444-3, Parcel 'B') in which a residence and mobile home is located on. This Parcel 'B' (3.46 acres) was split out of the larger farm parcel (now 57 acres) which had previously been split once back in 1991 to create a buildable Parcel 'A', (District 160, Parcel 444-2), your existing residence. Parcel 'B' was split out in 1998 without a subdivision plat being performed and approved by Polk County and thus, is an illegal split.

To remedy the above mentioned problems, a minor subdivision plat could be performed for the property. The 57 acre parcel could be designated as an Outlot 'X' (Unbuildable) and Parcel 'B' could be labeled as a numbered buildable lot. It would also be possible at the time of platting to add a second residential buildable lot for your in-laws in which to place a residence on. The other option would be to do an amended "Plat of Survey" on Parcel 'B' and the 57 acre parcel. The larger 57 acre farm parcel could then be labeled as "Unbuildable until replatted". This would at least allow the existing residence (2-story home) to be located on a legal parcel.

The other issue is the mobile home which is located on Parcel 'B', which our office finds no permits or records of any kind being issued for its placement. Mobile homes are only permitted in mobile home parks or on farms for full time farmhands with a permit. The mobile home shall be removed from this parcel. This should be done with a demolition permit through our office, which will then remove it from the tax rolls.

Any questions or concerns on the above matters shall be directed toward Christopher Viere at 286-2280.

Sincerely,

Bret VandeLune  
Land Use Planning Manager

CC: Christopher Viere

Air Quality	Building Inspection	Development Services	Engineering
Planning	Secondary Roads	Utilities	Weed Commission
			Weatherization

**RESOLUTION OF THE PUBIC WORKS DEPARTMENT  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-30**

**RESOLUTION REGARDING PUBLIC WORKS DEPARTMENT PURCHASE MATERIALS FOR CITY  
HALL RENOVATION**

**WHEREAS**, City of Runnels, the public works department in wanting to purchase materials needed to renovate City Hall

**WHEREAS**, the Public Works Department has attached the itemized list to be purchased for the use of renovating City Hall.

**WHEREAS**, the city clerk has attached a project material total list from Richard Battani, (Menards)

**BE AND IT IS HEREBY RESOLVED** that the Runnels City Council approves Public works director to purchase materials needed to renovate city hall, not to exceed \$15,000.00 to come out of City Hall building maintenance 001-650-6310

**PASSED AND APPROVED** this 13th day of May, 2025.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
Jeremy Lindquist  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

# City hall

## Framing materials

2x4x8 150 555.00  
2x4x10 75.00  
2x4x10 treated 115.00  
Tapcons . 150.00  
Framing screws 100.00  
6 mil plastic 120.00  
Spray adhesive 60.00

\$1175.00

## DW materials

4x8 lightweight dw. 550.00  
L bead 40.00  
Corner bead 25.00  
Screws 50.00  
Staples 20.00  
Mud 105

800.00

## Doors & Trim

Doors 400.00  
Casing 350.00  
Base 160.00  
Fasteners 60.00

730.00

## Flooring

Bath hard surface 400.00  
Main area carpet 2000  
Adhesive 200.00

2600.00

Bathroom sink/ kitchen cabinets

Sink 240  
Faucet 80.00  
Mirror 120.00  
Toilet 110.00  
Grab bars 60.00  
Privacy set 25.00  
Sink base. 325.00  
Counter top 140.00  
Kitchenette sink 115.00  
Faucet 65.00  
Misc plumbing 150.00  
Under counter refrigerator 150.00

1580.00

#### Windows

8@ 30w x 24t , 185.00 ea 1500.00 sku 4049111  
3@ 36w x 24t, 200.00 ea. 600.00 sku 4049121  
LP 5/4x6x16 trim 275.00  
Caulking 12 @ 9.00. 108.00

2868.00



**RESOLUTION NUMBER 2025-31**  
**A RESOLUTION TO APPROVE THE PROPERTY LOCATED AT 109**  
**BROWN STREET BE NAMED GARY BECK MEMORIAL PARK**

WHEREAS, the property located at 109 Brown Street (“property”) has been utilized as a park by the City; and

WHEREAS, it is time to officially name the property located at 109 Brown Street; and

WHEREAS, Gary Glenn Beck, a lifelong citizen of Runnells, dedicated much of his life to the well-being of the City and its citizens; and

WHEREAS, the City Council believes it is in the best interest of the City of Runnells to recognize Mr. Beck’s contributions by naming the property Gary Beck Memorial Park.

BE AND IT IS HEREBY RESOLVED by the City Council of the City of Runnells, Iowa that the property located at 109 Brown Street in Runnells be named Gary Beck Memorial Park.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Runnells City Council.

THIS RESOLUTION is hereby approved by the City Council of the City of Runnells, Iowa on behalf of the City of Runnells, Iowa this \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF RUNNELLS, IOWA**

By \_\_\_\_\_  
Mayor, Jeremy Lindquist

**ATTEST:**

By \_\_\_\_\_  
Tami Curry City Clerk, City of Runnells Iowa

**RESOLUTION NO. 2025-32**

**RESOLUTION TO HOLD SPECIAL EVENT AND CLOSE A STREET IN RUNNELLS ON FRIDAYS  
MAY 23, JUNE 27, JULY 25, AUGUST 22, SEPTEMBER 26TH**

**WHEREAS** the Morgans U of R Bar and Grill, located at 103 Brown St is hosting a Bike Night on the fourth Friday of month, from May 23<sup>rd</sup> – September 26<sup>th</sup>

**WHEREAS** The Morgans U of R is requesting the closing a portion of Hancock St, and a portion of Brown as shown in the attached map.

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the closing of Hancock and part of Brown Street in the City of Runnells to vehicle traffic from the South corner of Brown St down to the Alley on Hancock from 5:30-10:00 PM on May 23<sup>rd</sup>, June 27, July 25, August 22 and September 26<sup>th</sup>, 2025

**BE AND IT IS FURTHER RESOLVED** that the Morgans U of R will make sure that the area is cleaned of all trash after the conclusion of the event.

**BE AND IT IS FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

**BE AND IT IS FURTHER RESOLVED** that any Resolution in conflict herewith is hereby repealed.

**BE AND IT IS FURTHER RESOLVED** that this Resolution be effective immediately upon its passage and approval by the Runnells City Council.

**PASSED AND APPROVED** this May 13, 2025

ROLL CALL VOTE	AYE	NAY	ABSENT	ABSTAIN
Devin Gaudette				
Abby Hawkins				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				

ATTEST:

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
Tami Curry  
CITY CLERK



25 2025 32

Pd cash 5/8/25 25.00

110 Brown St.  
P. O. Box 33  
Runnells, Iowa 50237  
Phone: 515-966-2042  
Fax: 515-966-0013  
City-Clerk@runnellsia.com

CITY OF RUNNELLS  
STREET CLOSURE PERMIT APPLICATION

Reason for Street Closure:

Runnells Bike Night

Street Closure Date(s):

May 23 - Sept. 26 every 4th Friday

Street(s) and/or Avenue(s) to be closed:

Brown st and Hancock

Time of Closure:

Start: 5:30pm End: 10pm

Applicant Information:

Name: Morgan S G of R  
Address: 103 Brown St.  
City: Runnells State: IA Zip Code: 50237  
Email: Linda6252M@gmail.com  
Phone: Cell 515-490-4331 or Bar 515-966-2470

May 23  
June 27  
July 25  
Aug 22  
Sept 26



110 Brown St.  
P. O. Box 33  
Runnells, Iowa 50237  
Phone: 515-966-2042  
Fax: 515-966-0013  
[City-Clerk@runnellsia.com](mailto:City-Clerk@runnellsia.com)

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By signing below, I acknowledge that the above information and all attached information is true and correct.

Applicant Signature

*Scott M. Ross*

Applicant Name (printed)

Scott m. Ross

Date

5-7-25

**Map of Street Closure:**

Please include a detailed map showing at a minimum, streets/avenues requested to be closed, barricades and signage, 20-foot clear fire lane, and if applicable, all items pertaining to the special event (see event permit for additional requirements).



CITY OF RUNNELLS, IOWA  
SPECIAL EVENT PERMIT APPLICATION

Name of event:

Runnells Bike Night

Event description:

Bike night

Event location:

103 Brown St

Event promoter:

Morgan's w of R

Event promoter's street address:

103 Browns St

Point of contact:

Scott Ross

Email address:

hinda6252m@gmail.com

Phone number:

515-490-4331

Event date and time range:

May 23 - Sept 26  
Every Friday  
Friday  
5:30p - 10pm

Rain date(if applicable):

Set-up begins at (date and time):

May 23 - Sept 26  
5-5:30pm

Take down complete by (date and time):

Same day  
9pm - 10pm

Street closures:

Does event involve street closures? If so execute and attach road closure permit.

No

Yes

Parking space closures:

Does event involve parking space closures? (Only check yes if the parking spaces are not within a previously identified street closure)

- No
- Yes

**Event map- Please attach the map.**

**Police officer:**

Are police officers? (see attached Sheriff office review form)

- No
- Yes

If yes, please attach contract between event promoter and Polk County Sheriff Office

**Vendor sales:**

Will vendors be selling during the event?

- No
- Yes

**Signage:**

Will signage be placed before or during the event?

- No
- Yes

**Electricity:**

Will electricity be needed during the event?

- No
- Yes

**Other City services:**

Are there any other city services requested that have not been listed?

- No
- Yes

**Private property:**

Is any part of the event held on private property?

- No
- Yes

**Alcohol:**

Will alcohol be served at the event?

- No
- Yes

If yes, please state the entity who will carry a liquor license for the event: Morgan's u of R

**Certificate of insurance:** A copy of an insurance certificate with \$1,000,000 in liability coverage listing the City as an additional insured for this specific event must be provided for this application to be considered complete.

**Notifications:**

Would you like to receive an email confirming when the application has been placed?

- No
- Yes

**By signing below, I acknowledge that the above information and all attached information is true and correct.**

**Signature**



**Printed Name**

Scott M. Ross

## POLK COUNTY SHERIFF OFFICE REVIEW

The Polk County Sheriff office has reviewed the request for use of public street/park/trail for

\_\_\_\_\_ (name of event)

In order for the event to be approved the Sheriff Office would require the following number of officers performing the noted duties. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of officers \_\_\_\_\_ multiplied by the number of hours \_\_\_\_\_ @ \$ \_\_\_\_\_ hour.

Total cost to the event \_\_\_\_\_

Other considerations/needs \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_

Polk County Sheriff Office

Dated \_\_\_\_\_

**RESOLUTION OF THE BEAUTIFICATION COMMITTEE  
OF THE CITY OF RUNNELLS, IOWA  
NO. 2025-33**

**RESOLUTION REGARDING BEAUTIFICATION COMMITTEE PURCHASE ITEMS**

**WHEREAS**, City of Runnells, the beautification committee in wanting to purchase a sing for community center, mulch, and flowers

**WHEREAS**, the Beautification committee wants to purchase  
**Sign for community center up to \$350.00**  
**Mulch up to \$40.00**  
**Any remaining funds to be used for flowers, not to exceed remaining budget funds of \$760.00**

**BE AND IT IS HEREBY RESOLVED** that the Runnells City Council approves the beautification committee to purchase items requested to be paid out of 001-510-6320 grounds and maintenance community beautification

**PASSED AND APPROVED** this 13th day of May, 2025.

<b>ROLL CALL VOTE</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Devin Gaudette				
Austin Henry				
Tiffany Phillips				
Jacob Dingman				
Abby Hawkins				

ATTEST:

\_\_\_\_\_  
JEREMY LINDQUIST  
MAYOR, CITY OF RUNNELLS

\_\_\_\_\_  
TAMI CURRY  
CITY CLERK

**tami.curry@runnelsia.com**

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**From:** Lori Daughenbaugh <lorisllc2022@outlook.com>  
**Sent:** Wednesday, May 7, 2025 9:46 PM  
**To:** Tami Curry  
**Cc:** Tiffany Phillip  
**Subject:** Beautification Committee - Resolution for May agenda

Hi Tami,

Can you please put in the resolution as discussed at the last council meeting for the remaining funds of the Beautification Committee of \$760 to be spent prior to June 30<sup>th</sup>.

Community Center Sign – up to \$350

Mulch – up to \$40

Remaining funds of \$370 plus any left from mulch/sign to be spent on flowers/plants/landscaping/supplies for Beck Park/City Hall/Community Center area.

Thanks,  
Lori

Lori Daughenbaugh  
Lori's Accounting Solutions, LLC  
515-619-4058